

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Thursday, October 25, 2007
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	<i>la)</i> Call to Order	
AGENDA:	2.	<i>a)</i> Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	<i>a)</i> Minutes of the October 10, 2007 Regular Council Meeting	7
BUSINESS ARISING OUT OF THE MINUTES:	4.	<i>la)</i> E.V. FCSS b)	
DELEGATIONS:	5.	a) b)	
GENERAL REPORTS:	6.	<i>la)</i> Municipal Planning Commission Meeting Minutes	17
		<i>b)</i> Mackenzie Housing Management Board Minutes	35
PUBLIC HEARINGS:	7.	a) None	
TENDERS:	8.	<i>la)</i> Tompkins Landing Ice-Bridge Tender Opening	
		<i>b)</i> Zama Access Road Tender Opening	
		<i>c)</i> Blumenort Intersection	

**COUNCIL
COMMITTEE, CAO
AND DIRECTORS
REPORTS:**

9. a) Council Committee Reports
 b) CAO & Director Reports

**CORPORATE
SERVICES:**

10. a) Bylaw 655/07 Repeal Cold Mix Local Improvement Bylaws 556/06 and 565/06 41
 b) La Crete Recreation Board – Request for Emergency Funding 53
 c) Medtronic Invoice 73
 d) September 30, 2007 Income Statement and Term Deposits Report 81
 e) Mackenzie Regional Governance Forum 113
 f) Northern Alberta Job Find 129
 g) Information/Correspondence Items 135
 h) **La Crete Support Services**
i) *La Crete Support Services*
j)

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

11. a) Bylaw 654/07 Municipal Reserve Closure Part of Plan 052-0560, Block 5, Lot 10MR and Plan 052-0560, Block 5, Lot 11MR (NE 3-106-15-W5M) (La Crete)
 b) County Buildings
c)
d)

**OPERATIONAL
SERVICES:**

12. a) Road Projects
 b) Utility Projects
c)
d)

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2

**IN CAMERA
SESSION:**

13. ~~a)~~ Inter-municipal Negotiations
b) Personnel
c) Special Projects
d) Regional Water (ISL)
e) Land Purchases
f) Highway 88
g) **Redistricting Challenge**
h) **Mustus Energy Ltd. Funding Request**
i) **Emergency Response**
j) *FU Rec Board*
k)

**NEXT MEETING
DATE:**

14. a) Regular Council Meeting
Tuesday, November 13, 2007
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

15. a) Adjournment

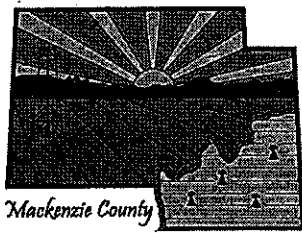
FESS (Ray)

- has been asking for volunteers to sit on the board,

- advisory board

- paper waste - County

- select initial board
(appointed by Council)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the October 10, 2007 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the October 10, 2007 Regular Council meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the minutes of the October 10, 2007 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by:  C.A.O.

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, October 10, 2007
10:00 a.m.
Council Chambers
Fort Vermilion, AB**

PRESENT: Bill Neufeld Reeve
Peter Braun Councillor
John W. Driedger Councillor
Lisa Wardley Councillor
Jim Thompson Councillor

ABSENT: Walter Sarapuk Deputy Reeve
Ed Froese Councillor
Greg Newman Councillor
Stuart Watson Councillor

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer
Carol Gabriel Executive Assistant
Joulia Whittleton Director of Corporate Services
John Klassen Manager of Utilities & Facilities
Mark Schonken Director of Public Works

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on October 10, 2007 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 11:03 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 07-10-859 **MOVED** by Councillor Thompson

That the agenda be adopted as amended with the addition of:
12. f) Vehicle Purchase
12. g) Blue Hills Drainage Project
12. h) Highway 88 Connector
13. d) Ambulance

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:**

- 3. a) Minutes of the September 21, 2007 Special Council Meeting**

MOTION 07-10-860

MOVED by Councillor Driedger

That the minutes of the September 21, 2007 Special Council meeting be adopted as presented.

CARRIED

- 3. b) Minutes of the September 26, 2007 Regular Council Meeting**

MOTION 07-10-861

MOVED by Councillor Wardley

That the minutes of the September 26, 2007 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

- 4. a) Mackenzie County School Zone Review and Encroachments**

Mackenzie County School Zone Review and Encroachments to be brought back at a later date.

DELEGATIONS:

- 5. a) None**

GENERAL REPORTS:

- 6. a) Municipal Planning Commission Meeting Minutes September 4, 2007**

MOTION 07-10-862

MOVED by Councillor Wardley

That the Municipal Planning Commission meeting minutes of September 4, 2007 be received for information.

CARRIED

PUBLIC HEARING:

- 7. a) None**

TENDERS:

- 8. a) None**

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

- 9. a) Council Committee Reports**

Councillor Driedger reported on the Mackenzie Housing Management Board, Keepers of the Water conference, Council planning session, road tours, and political forum.

Councillor Wardley reported on the Zama recreation board annual general meeting, political forum, and Zama building meeting.

Councillor Thompson reported on the planning session, and political forum.

Councillor Braun reported on the health services plan, Regional Economic Development Initiative (REDI) recreation study and board meeting, project inspections, Municipal Planning Commission meetings, Municipal Development Plan open houses, special council meeting, development officers conference, Mackenzie Waste Management, Council planning session, road tours, political forums, REDI teleconferences, and EXH Engineering project meeting.

Reeve Neufeld reported on the road tours, political forums, and meeting with Frank Oberle.

MOTION 07-10-863

MOVED by Councillor Thompson

That the Council Committee verbal reports be accepted as information.

CARRIED

9. b) CAO & Director Reports

MOTION 07-10-864

MOVED by Councillor Braun

That the Director of Corporate Services, Director of Public Works & Agriculture, Manager of Utilities & Facilities, and the Chief Administrative Officer reports be accepted for information.

CARRIED

Reeve Neufeld recessed the meeting at 12:07 p.m. and reconvened the meeting at 1:04 p.m.

**CORPORATE
SERVICES:**

10. a) Tax Write Off Request

MOTION 07-10-865
Requires 2/3

MOVED by Councillor Thompson

That \$1,192.90 of the 2006 outstanding levy and penalties charged to tax roll 076706 be written off.

CARRIED

10. b) La Crete Heritage Centre

MOTION 07-10-866
Requires 2/3

MOVED by Councillor Driedger

That the La Crete Heritage Centre agreement be amended to include property insurance effective January 1, 2007.

CARRIED

10. c) Orientation Session – Activation Analysis

MOTION 07-10-867

MOVED by Councillor Thompson

That the Orientation Session with Activation Analysis be held on October 30th and 31st, 2007.

CARRIED

10. d) Information/Correspondence

Reeve Neufeld recessed the meeting at 1:39 p.m. and reconvened the meeting at 1:56 p.m.

MOTION 07-10-868

MOVED by Councillor Braun

That the information/correspondence items be accepted for information purposes.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

11. a) Bylaw 653/07 – Land Use Bylaw Amendment to Rezone Part of SW 18-116-05-W6M and SE 13-116-06-W6M from Forestry District 1 (F) to Direct Control District 3 (DC3) (Zama Rural)

MOTION 07-10-869

MOVED by Councillor Braun

That first reading be given to Bylaw 653/07 being a Land Use Bylaw amendment to rezone Part of SW 18-116-05-W6M and

Part of SE 13-116-06-W6M from Forestry District "F" to Direct Control District 3 "DC3".

CARRIED

11. b) Lots 28 & 29, Block 4, Plan 962-4275 in Zama

MOTION 07-10-870

MOVED by Councillor Braun

That Lots 28 & 29, Block 4, Plan 962-4275 in Zama be sold to the highest bidder including payment of improvement charges.

CARRIED

11. c) Rural High Level Fire Department

MOTION 07-10-871

MOVED by Councillor Driedger

That the emergency services report be received for information.

CARRIED

**OPERATIONAL
SERVICES:**

12. a) Fort Vermilion Office Space

MOTION 07-10-872
Requires 2/3

MOVED by Councillor Wardley

That \$25,000.00 be allocated towards 2007 office furniture, equipment and rent costs for the Fort Vermilion office space from the 2007 approved capital project Fort Vermilion Office Expansion.

CARRIED

12. b) Zama Water Line

MOTION 07-10-873

MOVED by Councillor Wardley

That the Zama water line be received for information.

CARRIED

12. c) Zama Water Plant

MOTION 07-10-874

MOVED by Councillor Wardley

That the Zama water treatment plant construction contract be

awarded to Nason Contracting, subject to Alberta Infrastructure and Transportation approval.

CARRIED

12. d) Zama Wastewater Project

MOTION 07-10-875

MOVED by Councillor Braun

That the Zama wastewater project be received for information.

CARRIED

12. e) Public Works Projects Requiring Engineering

MOTION 07-10-876

MOVED by Councillor Wardley

That administration work on the three and seven year infrastructure plans and consult with engineers as required.

CARRIED

12. f) Vehicle Purchase

MOTION 07-10-877
Requires Unanimous

MOVED by Councillor Wardley

That the CAO vehicle be replaced with funding coming from the 2007 capital project – vehicle and equipment replacement.

CARRIED UNANIMOUSLY

12. g) Blue Hills Drainage

MOTION 07-10-878
Requires Unanimous

MOVED by Councillor Wardley

That the 2007 capital budget be amended to include \$172,745.00 for the Blue Hills drainage project from the Drainage Reserve.

CARRIED UNANIMOUSLY

MOTION 07-10-879
Requires Unanimous

MOVED by Councillor Thompson

That the tender for the construction of the Blue Hills Drainage be awarded to Pineridge Logging Ltd., the lowest bidder.

CARRIED UNANIMOUSLY

Reeve Neufeld recessed the meeting at 2:54 p.m. and reconvened the meeting at 3:11 p.m.

IN CAMERA SESSION:

MOTION 07-10-880 **MOVED** by Councillor Wardley

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:11 p.m.

- 13. a) Inter-municipal Negotiations
- 13. b) Personnel
- 13. c) Special Projects
- 13. d) Ambulance

CARRIED

MOTION 07-10-881 **MOVED** by Councillor Driedger

That Council move out of camera at 3:47 p.m.

CARRIED

NEXT MEETING DATE: **14. a) Regular Council Meeting**

Regular Council Meeting
Thursday, October 25, 2007
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT: **15. a) Adjournment**

MOTION 07-10-882 **MOVED** by Councillor Braun

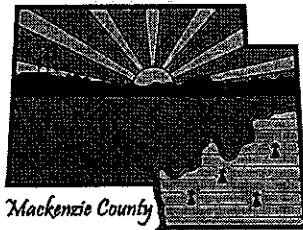
That the Regular Council meeting be adjourned at 3:47 p.m.

CARRIED

These minutes will be presented to Council for approval on Thursday, October 25, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes September 18, 2007

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the September 18, 2007 meeting is attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of September 18, 2007 be received for information.

Author: C. Gabriel

Review By: _____

hcr
CAO *hcr*

**Mackenzie County
Municipal Planning Commission Meeting**

**Council Chambers
Fort Vermilion, Alberta**

Tuesday, September 18, 2007 @ 3:00 p.m.

PRESENT

Peter Braun	Chair, Councillor
Daryl Zielsdorf	Vice-Chair, MPC Member
Jack Eccles	MPC Member
Ed Froese	Councillor
Manfred Gross	MPC Member
Vicky Krahn	Planning Administrative Support
Eva Schmidt	Planning Supervisor

ABSENT

Paul Driedger	Director of Planning
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1. CALL TO ORDER

Peter Braun called the meeting to order at 3:10 p.m.

2. ADOPTION OF AGENDA

MOTION 07-268 MOVED by Jack Eccles

That the agenda be adopted with the following additions:

5h) Subdivision Application 43-SUB-07
NE 3-106-15-W5M (Plan 052 0560, Block 5, Lot 9 and
Part of Lot 10MR, Block 5, Plan 052 0560)
Barlow Surveying (Isaac and Anne Dyck)

6b) Allan Cronkhite - Unauthorized Development

CARRIED

3. ADOPTION OF MINUTES

MOTION 07-269 **MOVED** by Councillor Froese

That the minutes of the September 4, 2007 Municipal Planning Commission meeting be adopted as presented.

CARRIED

4. DEVELOPMENT PERMIT APPLICATIONS

Development Permit Applications 4a to 4g to be discussed later on in the meeting.

**h) Development Permit Application 254-DP-07
Ray and Jodie Toews; Demolish Old Addition and
Replace New Addition onto Existing Log Building
Plan 2938RS, Block 6, Lot 39; Fort Vermilion**

Ray Toews was present to discuss the proposed development with the Municipal Planning Commission.

Administration read the conditions which are being imposed on the Notice of Decision. Mr. Toews commented that his intention is to place steel onto the exterior of the addition which will be a similar color as the existing log house.

Administration requested that the addition have an exterior wood finish which would match the log house as this building is considered an historical building. Placing steel onto the addition will take away from the historical appearance of the building.

Mr. Toews mentioned that the new addition will not extend past the log house like the old addition does now, so therefore it will not be as visible from the road. It would be very hard to find wood that would match that of the hundred year old wood on the log house.

MOTION 07-270 **MOVED** by Daryl Zielsdorf

That Development Permit 254-DP-07 on Plan 2938RS, Block 06, Lot 39 in the name of Ray Toews and Jodie Toews, be approved with the following conditions:

1. The minimum addition setbacks shall be: 9.1 meters (30 feet) from the front property line; 1.5 meter (5 feet) for the side yard; 3.0 meters (10 feet) rear yard from the property lines.
2. The addition shall be of similar appearance as the main building (Trapper Shack) and be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. Building must comply with Superior Safety Code requirements. This includes Building, Electrical, Gas and Plumbing. Failure to do so will result in this Development permit to be null and void.
4. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 926-7000.
5. Refer the application to the Protection and Stewardship section of Alberta Community Development in order to ascertain whether a Historical Resources Impact Assessment is required.
6. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

5. SUBDIVISION APPLICATIONS

Subdivision Application 5b and 5c to 5h will be discussed later on in the meeting.

**b) Subdivision Application 38-SUB-07
SW 19-110-18-W5M; High Level Rural
Paul Steffanson**

Paul Steffanson was present to discuss the proposed subdivision with the Municipal Planning Commission.

Mr. Steffanson does not want the subdivision in the northwest corner of the quarter section as was imposed by

the Municipal Planning Commission at their August 23, 2007 meeting.

The Municipal Planning Commission stated that they are not in favor of the 100 foot, fragmented parcel that will be left as this will make it difficult for farming and questioned if Mr. Steffanson would be able to wait until the review of the Land Use Bylaw has been completed. Mr. Steffanson stated that he has a buyer for this property who would like to move there this fall.

Mr. Steffanson owns the quarter section directly north of the subdivision in question and has rezoned a fragmented piece to Country residential. At the time of rezoning, Mackenzie County Land Use Bylaw allowed 10 acre parcels; the developer's intention was to subdivide the land into four parcels. The developer never followed through with his intentions and since then the Land Use Bylaw Country residential zoning has been revised, allowing three to five acre parcels instead of ten acres.

Once the moratorium on multi-lot subdivisions has been lifted Mr. Steffanson intends to move the south boundary of NW 19-110-18-W5M, 100 feet to the south thereby creating enough land for required sewage system setbacks as at the present time the fragmented piece is not large enough. This is the reason for the proposed subdivision being placed one hundred feet from the north boundary line.

Mr. Steffanson suggested that another possibility would be to leave the one hundred feet for a nature reserve. The Municipal Planning Commission stated that seeing that Mr. Steffanson owns both parcels it should not be a problem.

MOTION 07-271 **MOVED** by Daryl Zielsdorf

That condition 1 on subdivision application 38-SUB-07 in the name of Paul Steffanson on SW 19-110-18-W5M be amended to read:

1. This approval is for a single subdivision lot, 4.04 hectares (10 acres) in size.

CARRIED

4. **DEVELOPMENT PERMIT APPLICATIONS**

a) **Development Permit Application 263-DP-05
Brad and Kristina Unruh;
Development Permit Conditions
Plan 052 3706, Block 34, Lot 2; La Crete**

There was some discussion regarding where the Municipal Planning Commission wants to go with this development permit.

Numerous letters have been sent to the registered landowner as well as the purchaser of the property reminding them of the conditions that need to be upheld, as well as informing them that they are to submit a time extension form if more time is require for completion, but to no avail.

The Municipal Planning Commission suggested that a time extension form along with a cover letter should be sent to the purchaser stating that he has thirty days to complete the form and submit to the County. If the purchaser fails to comply with this request, Mackenzie County will then involve legal counsel and all costs incurred will be that of the purchaser.

The Municipal Planning Commission questioned if the County has an area in the Hamlet of La Crete where old mobile homes could be placed. The home owner's intentions are to complete the renovations eventually but only as money allows. The only place in the Hamlets that allow older mobile homes are the mobile home parks.

There was some discussion regarding providing a zone for older mobile homes.

The Municipal Planning Commission considered options on how to encourage older mobile homes to make the required renovations in the allotted time frame.

MOTION 07-272 MOVED by Manfred Gross

That a letter along with a time extension form be sent to Brad & Kistina Unruh of Plan 052 3706, Block 34, Lot 2 stating that they have thirty days to complete the form and return to the County. Failure to comply will result in the County's Legal Counsel becoming involved and all costs incurred will be that of the developers.

CARRIED

- b) **Development Permit Application 305-DP-05
Andrew and George Zacharias;
Development Permit Conditions
Plan 052 3706, Block 30, Lot 14; La Crete**

MOTION 07-273 MOVED by Jack Eccles

That the Planning and Development department be directed to pursue efforts to ensure the completion of the conditions of Development Permit 305-DP-05 by way of sending a third notice and if no communications are received that legal counsel be requested to send a letter to the landowner.

CARRIED

- c) **Development Permit Application 231-DP-07
Liz Klassen; Reduce Right-of-Way width
Plan 052 3706, Block 30, Lot 9; La Crete**

MOTION 07-274 MOVED by Daryl Zielsdorf

That a bylaw be presented to Council for the reduction of the utility right-of-way from six (6) meters to four (4) meters.

CARRIED

- d) **Development Permit Application 244-DP-07
Jeff Belisle; Contractor's Business (Commercial Shop)
SW 17-109-19-W5M; High Level Rural**

MOTION 07-275 MOVED by Councillor Froese

That Development Permit 244-DP-07 in the name of Jeff Belisle on SW 17-109-19-W5M, be approved with the following conditions:

1. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any property line.
2. The architecture, construction materials and appearance of the shop shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

CARRIED

- e) **Development Permit Application 245-DP-07
Alberta Sustainable Resources Development;
Office Building Replacement
Plan 982 1131, Area 1; High Level Airport**

MOTION 07-276 **MOVED** by Jack Eccles

That Development Permit 245-DP-07 in the name of Alberta Sustainable Resources Development on Plan 982 1131, Area 1, be approved with the following conditions:

1. The minimum setbacks shall be 9.1 meters (30 feet) from the front property line. 9.1 meters (30 feet) side yard and rear yard.
2. Submit written approval by NAV Canada to the Mackenzie County office by October 15, 2007.
3. All the conditions and requirements set forth by NAV Canada, Transport Canada and/or other Government Agencies shall be adhered to.
4. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner where applicable.
5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.

6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- f) **Development Permit Application 246-DP-07
Abe and Elizabeth Doerksen; Mobile Home, Addition,
Deck and Dugout
SE 29-105-14-W5M (Plan 072 6957, Block 1, Lot 1)**

MOTION 07-277 **MOVED** by Councillor Froese

That Development Permit 246-DP-07 on SE 29-105-14-W5M (Plan 072 6957, Block 1, Lot 1) in the name of Abe and Elizabeth Doerksen, be approved with the following conditions:

1. Minimum building and dugout setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
3. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
4. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

**g) Development Permit Application 250-DP-07
Telvent Canada Ltd.; Communication Tower with
Variance
NW 21-116-22-W5M; North of Meander River**

MOTION 07-278 **MOVED** by Manfred Gross

That Development Permit 250-DP-07 in the name of Telvent Canada on NW 21-116-22-W5M be approved with the following conditions:

1. The minimum setbacks shall be 1.52 meters (5 feet) from property line.

CARRIED

5. SUBDIVISION APPLICATIONS

**a) Subdivision Application 31-SUB-07
SE 35-104-14-W5M; Savage Prairie
Richard Jack**

MOTION 07-279 **MOVED** by Councillor Froese

That subdivision application 31-SUB-07 in the name of Richard Jack on SE 35-104-14-W5M be denied and the applicant be advised to enter into a Road Licensing Agreement with the County and a lease agreement with the landowner of SE 35-104-14-W5M for the use of the fragmented portion of this quarter section lying to the east of Bear River and the agreement registered, by caveat, on both SW 36-104-14-W5M and SE 35-104-14-W5M.

CARRIED

**c) Subdivision Application 44-SUB-07
Part of SW 9-106-15-W5M; La Crete
Peter Fehr**

MOTION 07-280 **MOVED** by Daryl Ziesdorf

That subdivision application 44-SUB-07 in the name of Peter Fehr on Part of SW 9-106-15-W5M be tabled until the next

meeting in order to provide more information in regards to the temporary water and sewer lines.

CARRIED

- d) Subdivision Application 45-SUB-07
NW 22-107-14-W5M; Blumenort
Abe Doerksen**

MOTION 07-281 MOVED by Manfred Gross

That subdivision application 45-SUB-07 in the name of Abe Doerksen on NW 22-107-14-W5M be amended as followings:

1. This approval is for two subdivision lots, 2.79 hectares (6.90 acres) and 4.26 hectares (3.11 acres) in size.

CARRIED

- e) Subdivision Application 46-SUB-07
SE 18-110-15-W5M; High Level Rural
Monika Glassford**

MOTION 07-282 MOVED by Daryl Zielsdorf

That subdivision application 46-SUB-07 in the name of Monica Glassford on SE 18-110-15-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, 26.88 acres (10.88 hectares) in size.
2. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
3. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Provision of access to the subdivision and to the balance of the quarter in accordance with

Mackenzie County standards and at the developer's expense.

- b. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - c. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - d. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
4. SE 18-110-15-W5M contains a large wetland and creek that bisects the quarter. Any activity that will impact the creek or wetlands will require an authorization under the Water Act. Prior to any proposed development, written authorization is required from Alberta Environment.

CARRIED

- f) **Subdivision Application 47-SUB-07
SW 20-109-19-W5M; High Level Rural
1021538 Alberta Ltd.**

MOTION 07-283 **MOVED** by Councillor Froese

That subdivision application 47-SUB-07 in the name of 1021538 Alberta Ltd. on SW 20-109-19-W5M be tabled until the next meeting.

CARRIED

- g) **Subdivision Application 48-SUB-07
NW 17-109-19-W5M; High Level Rural
1021538 Alberta Ltd.**

MOTION 07-284 **MOVED** by Councillor Froese

That subdivision application 48-SUB-07 in the name of 1021538 Alberta Ltd. on NW 17-109-19-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.
2. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
3. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
 - b. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - c. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - d. Provision of utilities right-of-way as required by Northern Lights Gas Co-op and ATCO Electric.
 - e. Subdivision must meet ATCO Electric's conditions as follows:
 - I. Any existing power line easements and/or utility right of ways must remain in place.
 - II. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
 - III. Costs associated with changes required to correct any line clearance problems as a result of the development shall be borne by the developer.

- IV. Any costs incurred for the relocation or repair of the existing electrical facilities will be the responsibility of the developer.
- V. No work shall proceed under the power line without written permission from ATCO Electric.
- VI. There must be 9 meters clearance from all building, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.0 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

CARRIED

**h) Subdivision Application 43-SUB-07
NE 3-106-15-W5M (Plan 052 0560, Block 5, Lot 9 and Part
of Lot 10MR, Block 5, Plan 052 0560)
Barlow Surveying (Isaac and Anne Dyck)**

The Developers intention is to subdivide his yard site out of this parcel of land which would create three lots which vary in size. Lots one and three would not be developed at this time.

The Municipal Planning Commission questioned if the County would really have any issue with the undeveloped odd shaped lots as there are other lots such as these within the Hamlet of La Crete.

The Municipal Planning Commission questioned why the developer needs to create three lots out of this parcel, why not just remove the yard site. Administration stated that this is already a subdivision out of the original quarter section

and subdividing the yard site automatically creates three parcels.

The Municipal Planning Commission questioned if the existing yard site meets required acreage size. Administration stated that it doesn't. Due to this being the original yard site the Municipal Planning Commission may want to take into consideration the yard layout.

Administration stated that a portion of the Municipal Reserve on the east side would need to be closed in order to access the lots.

MOTION 07-285 MOVED by Daryl Zielsdorf

That the Planning Department proceed to process subdivision application 43-SUB-07 in the name of Barlow Surveying Inc. (Isaac and Anne Dyck) on NE 3-106-15-W5M subject to payment of appropriate fees.

CARRIED

6. MISCELLANEOUS ITEMS

a) Action List

Action List of September 4th was reviewed by the Municipal Planning Commission.

b) Allan Cronkhite – Unauthorized Development

This unauthorized development is being presented to the Municipal Planning Commission once again as this property is being used again for the resale of used and recreational vehicles. Administration stated that they have not heard any complaints from ratepayers. Councillor Braun stated that he had received some complaints.

The Municipal Planning Commission questioned if he were to obtain a development permit would the problem be resolved. Administration stated that the zoning does not allow for car sales on this property, the applicant would need to apply for a rezoning.

The owners of the vehicles may not be aware that their vehicles are not allowed on this site.

The Municipal Planning Commission suggested setting up a sign on our road right of way stating that the vehicles will be towed if they are not removed by a particular date.

The Municipal Planning Commission stated that the site is unsightly and that the Bylaw Officer should be notified to deal with this issue.

7. **IN CAMERA**

There are no In Camera items to discuss.

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- Friday, October 12th at 9:00 a.m. in La Crete
- Tuesday, October 23rd at 6:00 p.m. in Fort Vermilion

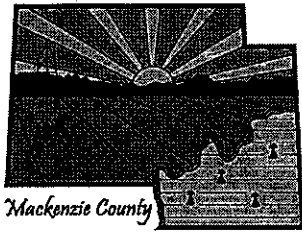
9. **ADJOURNMENT**

MOTION 07-286 **MOVED** by Manfred Gross

That the meeting be adjourned at 5:25 p.m.

CARRIED

These minutes were adopted this 12th day of October 2007.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie Housing Management Board Meeting Minutes September 5 and 24, 2007

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the September 5th and 24th, 2007 meetings is attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Mackenzie Housing Management Board meeting minutes of September 5th and 24th, 2007 be received for information.

Author: C. Gabriel **Review By:**  CAO

Mackenzie Housing Management Board
Board Meeting Minutes
September 05, 2007
Heimstaed Lodge

Present: Wally Schroeder George Friesen Dave Neufeld John W. Driedger

Regrets: Abe Peters Daryl Zielsdorf

Staff: Helen Braun Dorothy Klassen Corrine Card

1. Called to order at 7:07pm (Do not have quorum)
2. Agenda
Agenda was accepted
3. Minutes
 - 3.1 July 27, Board meeting minutes
Business from the minutes, will relook at the connector from phase 3 to the Long Term Care, Helen has asked Tomas O'Scolai to put together a proposal
 - 3.2 August 15, 2007 Special Board meeting minutes
Accepted as information
4. CAO Report
CAO report was reviewed
5. Financial Reports
 - 5.1 Housing Budget July 31, 2007
Accepted as information
 - 5.2 Lodge Budget July 31, 2007
Accepted as information
6. New Business
 - 6.1 Health Contract update
Discussion around contract
 - 6.2 Phase 3 opening
Possibly week one in October
Helen will get dates from Ministers and plan for the grand opening

6.3 Wage grid
Was reviewed

6.4 Fort Vermilion Shop construction
Will bring back to the table in two weeks

6.5 Maintenance contracts
Will bring contract criteria to next Board meeting

6.6 Meeting with Denise Blackwell, Health Service Plan
Will be meeting @ Long Term Care on September 13, 2007

6.7 Meeting date for Operational policy review
Policy review meeting set for September the 24, 2007 @ 10:00am

6.8 APHAA and Power Within conference
Helen and Corrine have requested to attend

6.9 CAO evaluation
Wally handed out evaluation forms to the Board members that were present the rest were mailed.

Board took a break @ 8:21 back to order @ 8:29

In camera @ 8:30pm
Administration has placed an emergency rent supp tenant in a unit owned by George Friesen. Administration was not able to locate an alternate unit in the community for the emergency placement.
Out of camera @ 8:45pm

Meeting was adjourned @ 8:50pm

Next meeting date set for Monday September 24, 2007 @ 10:00am

The September 05, 2007 Minutes were adopted this _____ day of _____ 2007.

Chairman of the board
Wally Schroeder

CAO
Helen Braun

Special Board Meeting
September 24,, 2007
Heimstaed Lodge

Present: Wally Schroeder John W. Driedger George Friesen Dave Neufeld
Abe Peters

Staff: Helen Braun Deena Aspinall

1. Called to order @ 10:10am.

2. Agenda Items

Proposed that the policy review be tabled to Wednesday September 26, 2007 @
2:00pm following approval of the agenda

- Brief on meeting with Barb Spurgeon September 24, 2007
- Contract discussion with Health Region
- Letter to Lodge residents and families families

Motion to approve the agenda items as revised

Moved by Dave Neufeld

Carried

Brief on Barb Spurgeon

Barb Spurgeon's possible position as an executive back up to Helen was discussed

Motion to approve that administration develop an assistant CAO position

Moved by John W. Driedger

Carried

Contract discussion

Board Chair of Health Authority requested we answer 4 questions

- Funding structure recommended to Regional Health Authority by Regional Health Authority Staff.
- Funding structure recommended to Regional Health Authority by Mackenzie Housing
- Regional Health Authority staff out line Mackenzie Housing Management Recommendations which are not
- Mackenzie Housing Management staff position on which recommendations are not sustainable

Lengthy discussion occurred on the differences in the contract position.

The 4 questions were answered by the Mackenzie housing Management Board

And will be forwarded to Jeff Fitzner Regioal Health Authority Board Chair

Letter to Client Families

The letter to be sent to Lodge resident families regarding the reorganization of the Lodge with the opening of phase 3 was discussed

Motion to adjourn meeting @ 11:58am

Moved by John W. Driedger

Carried

Next Meeting date set for Wednesday September 26, 2007 @ 2:00pm

The September 24, 2007 special Board minutes Minutes were adopted this _____ day
Of _____ 2007

Chairman of the Board
Wally Schroeder

CAO
Helen Braun

Mackenzie County By-weekly report
10/25/2007

To: William (Bill) Kostiw
From: Joulia Whittleton, Director of Corporate Services

Page 1

Attended the following meetings:

October 16 – Fort Vermilion Recreational Board meeting
October 17 – Administration, Council functions budget meetings
October 19 – ARMA meeting in High Prairie
October 22 – Managers budget meeting
October 23 – Encana presentation
October 24 – Council Organizational meeting

Personnel update:

October 15th was the closing date for Accounts Receivable/Utilities position. Interviews were conducted on October 19 and 23, we are going through references reviews.

Administration:

⇒ 2008 Operating and Capital Budgets

We are working on preparing the November 2 operating budget package. The departments are working on their capital proposals.

⇒ Hamlet boundaries

A request was sent to Municipal Affairs with respect to the affects of a hamlet boundary change on an electoral boundary and the process of registering the new boundary for the federal or municipal census purposes; still waiting for a response.

⇒ La Crete Chamber of Commerce

The new building grant application was submitted on behalf of the La Crete Chamber of Commerce.

⇒ Municipal Sponsorship Program

The grant application was submitted for three projects:

- Municipal Development Plan and Land Use Bylaw
- Internet Security server and software
- Washrooms, park benches, picnic tables for Wadlin and Machesis Lake campgrounds

To: William (Bill) Kostiw

From: Joulia Whittleton, Director of Corporate Services

Page 2

⇒ Superior Propane – land sale in Zama

This file is under review – received a call from Superior Propane representative inquiring about the title transfer for this property.

⇒ ARMA meeting

- Garry Sandberg with Municipal Affairs discussed Municipal Sustainability Initiative (MSI). The MSI consultation report will be available in the next few weeks. Some highlights from consultations were:
 1. Allow some fixed funds allocation
 2. Not to be used for affordable housing projects
 3. Too many conditions
 4. Long-term predictability is important
 5. Allocation of funds based on: 1) population; 2) assessment; 3) kilometers of road

Alberta Municipal Infrastructure Program (AMIP) that is currently administered by AIT will expire in two years; when AMIP disappears, MSI grants will probably go up.

A municipal tax rate is not being considered for the purposes of grant allocation.

The operating portion of funds must be used in the reception year (with exception of the 2007 funds); carrying forward will be permitted for the capital funds; a retroactive application of the 2007 funds is permitted for the qualified projects commenced after April 17, 2007.

The department update comprised of an announcement that the Assistant Deputy Minister Brian Quickfall is retiring and the new Assistant Deputy Minister will be Michael Merritt starting November 5, 2007.

- John Engleder highlighted the roads rehabilitation program. The current backlog is about 6,000 km under this program. The rehabilitation program funding is expected to escalate to \$500M by 2010 to help address the provincial roads conditions. SIP and RTG grants are being reviewed, but both programs will be offered in 2008.

A report is being prepared that identifies approximately 4,000 km of secondary roads for consideration to reclassify these roads as local roads. Some highlights were provided with respect of HWY 43 twinning.

Mackenzie County By-weekly report
10/25/2007

To: William (Bill) Kostiw
From: Joulia Whittleton, Director of Corporate Services

Page 3

-
- Dave Macintyre provided highlights on the Alberta Water & Wastewater and Water for Life programs. The Water for Life program's budget is approximately \$100M annually. The waiting capacity is approximately \$130M in value of projects under ABWWP and \$722M under Water for Life program. The Water for Life program requires participation from more than one municipality; pipelines may be funded for up to 90%; "hub muni" water/wastewater facilities upgrading may be funded in 78-83% range (a significant difference for municipalities with over 1,000 population because the ABWWP funding is tied to the population – the higher the population, the least amount of funds is provided through the ABWWP)
 - Kristine Jonah with Municipal Affairs provided highlights on the new materials for Grade 6 Curriculum. The Municipal Affairs are involved in preparing the local government educational material for use in schools throughout Alberta in order to assist teachers with the curriculum requirements. They are also developing a binder to be used as a supporting document for Elected Officials and Administration, if one is invited to discuss the local government structures and roles with students at the local schools. The importance of attending schools' career fairs was discussed (promoting employment opportunities within the municipal governments); an aging workforce is a concern.
 - Andre Tremblay with AAMD&C provided highlights on the Elected Officials Program that is being developed. One to two day courses will be available for Elected Officials and will commence January, 2008. These courses have been broken down into the following categories: 1) municipal finances; 2) effective planning; 3) leadership; 4) ethics and communications; 5) team building. These courses may be available on line within two years, delivery mechanism is still being developed.
The Citizen Engagement tool kit is being developed, as well as E-government initiative is being undertaken – e-service delivery toolkit for municipalities. The Municipal Affairs have been very supportive with these programs.
 - Izabela Ruberry, Project Lead for Rural Matters! Planning team, supplied highlights on the Rural Matters! national symposium that will take place in Edmonton on July 5-8, 2008. Please see the attached material.

Respectfully submitted,



Joulia Whittleton

BUILDING COMMUNITIES

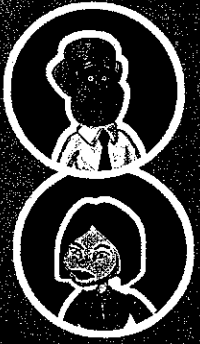
Through Local Government

What makes your municipality a good place to live?

Who represents you in your municipal government?

What does your municipal government do for you?

How can you participate as a citizen?



MAYOR

COUNCILLOR

CHIEF ADMINISTRATIVE OFFICER

Encourage students to explore these and other critical issues with the Building Communities Through Local Government resource, developed to support Alberta Grade 6 Social Studies. Visit the website at <http://www.municipalaffairs.gov.ab.ca/grade6.htm> to find out how to obtain the Teacher's Resource, Poster and Trading Cards.

Coming winter 2007

<http://www.municipalaffairs.gov.ab.ca/grade6.htm>

Alberta

As students build understandings about local government, citizenship and democracy, they explore five critical issues:

- What is a community?
- What should and can a community provide?
- Why share?
- What does it mean to be a citizen?
- How democratic is our community?

As students focus their inquiry on the roles and responsibilities of municipal government, they explore five critical issues:

- Why do people choose to live in a municipality?
- How do people in a municipality contribute to building a good place to live?
- Why do we need municipal government?
- How does municipal government serve communities?
- How do the decisions of municipal government reflect the values and attitudes of its communities?

Get Personal encourages students to explore what citizenship means to them in the context of daily life in communities. Students develop criteria for an ideal community, discuss connections between community and local government, and identify public services and facilities. They examine municipalities and municipal government in Alberta, investigate what services and facilities can be provided by municipal government, and consider the range of factors that influence individual and community responsibilities and decision-making. Students investigate what democracy means and start to develop an understanding of the roles and responsibilities of municipal government.

A Good Place to Live invites students to explore different types of municipalities and decisions, challenges and issues they may face. Students investigate municipalities in Alberta and identify similarities and differences between them. They conduct a community scan, identifying issues and challenges that influence decision-making in their municipalities. They develop knowledge and understandings about the structures and functions, roles and responsibilities of municipal government, and consider how municipalities make decisions for sustainability. Students develop an appreciation for the ways that decision-making is influenced by different needs as well as by municipal governments and community members.

Make Connections provides students with the opportunity to apply their knowledge of municipal government to ways that citizens can influence and shape decision-making. Students explore the electoral process, representation and citizen action and identify ways that municipal representatives demonstrate accountability to their communities. Students also investigate ways that individuals, groups and organizations share perspectives and beliefs on issues and concerns that affect and interest them. They examine strategies that extend understandings of participation and decision-making. Students build appreciation for ways that people can contribute to the quality of life within communities by working together, supporting and participating with their municipal government.

Participate invites students to investigate a local issue and participate in a decision that affects them and their municipality. Students research, develop and carry out a plan for action. They create a strategic plan to describe a vision, recommendations, rules and principles that should guide decisions for their municipality's future. They build appreciation for the contributions of municipal government officials, and the ways that people of all ages can participate in their municipalities.



As students investigate decision-making in municipalities, they explore five critical issues:

- Why are municipal representatives elected?
- How are elected representatives accountable to community members?
- How do local issues in the municipality affect decision-making and participation?
- How do people influence decision-making?
- Why is this local issue important?

As students build strategies for participating with their communities and municipal government, they explore three critical issues:

- What does it mean to participate?
- How can kids participate as citizens?
- To what extent should people and organizations work together to build a vision for the future?

Rural Matters!

Issue Scoping Summary Outlining The Highest Ranking Topics

Governance and Sustainability Stream

- Municipal Finance (fiscal imbalance, taxation, etc.)
- Roles and Responsibilities
- Policing and Crime Prevention
- Rural, northern, remote community governance and capacity development
- Rural to urban viewpoint
- Importance of immigration to rural communities

Environment Stream

- Water Quality, Conservation and Sustainability Issues
- Balancing Development Pressures and the Environment
- Sustainable/Affordable Innovation and Technology Solutions (Green Energy Options)
- Recycling
- Rural Canada's Vulnerability to Climate Change and Global Warming
- Disaster Planning and Management

Infrastructure Stream

- Sustainable infrastructure funding
- Social and service infrastructure (doctors, health facilities, service & access)
- Telecommunications infrastructure (broadband access)
- Water and wastewater infrastructure needs
- Housing issues in rural and northern Canada
- Community and recreation facility funding

Economic and Industry Stream

- The property tax base
- Rural tourism/eco-tourism
- The new rural economy
- Renewable and non-renewable resources
- Rural development
- Specific industry sector issues (i.e. forestry, mining, agriculture etc.)



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Rural Matters! Planning Team*

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RURAL MATTERS! PROGRAM

SATURDAY, JULY 5, 2008

7:00 a.m. – REGISTRATION DESK OPEN

5:00 p.m. Assembly Level, Foyer to Halls A-C

10:00 a.m. NATIONAL TRADE SHOW

– 5:00 p.m. Location: Shaw Conference Center, Hall A

6:00 p.m. – OPENING GALA

10:00 p.m. *Featuring entertainment and menu selections from rural regions across Canada
Hall D, Shaw Conference Center*

SUNDAY, JULY 6, 2008

7:00 a.m. – noon **REGISTRATION DESK OPEN**
Assembly Level, Foyer to Halls A-C

8:00 a.m. – 12:00 noon **OPENING CEREMONY AND PLENARY**
Location: Shaw Conference Center, Halls B/C
Sponsored by Brownlee LLP

(Rural Matters! opens with a welcoming ceremony followed by greetings and statements by dignitaries and key partners.)

8:00 a.m. **Master of Ceremonies Welcome – Deb Grey**

8:05 a.m. **Procession of Dignitaries**

8:25 a.m. **Traditional Aboriginal Welcome (tentative)**

8:30 a.m. **O CANADA in English, French and Cree (performed by ASANI)**

8:40 a.m. **Master of Ceremonies – Introduction of Rural Matters! Co-Chairs**

8:45 a.m. **Co-Chairs Opening Remarks:** *Don Johnson, President AAMDC*
Gord Steeves, President FCM (tentative)

9:00 a.m. **Welcoming Remarks:**
Mayor of Edmonton – His Worship Steven Mandel (invited)
Minister of Municipal Affairs (Alberta) – Hon. Ray Danyluk (confirmed)

9:30 a.m. **Opening Addresses:**
Premier of Alberta – Hon. Ed Stelmach (invited)
Prime Minister of Canada – Hon. Stephen Harper (invited)

10:15 a.m. **Entertainment**
Elk Island Youth Choir (tentative)

10:30 a.m. **Nutrition Break**
Sponsored by Alberta Rural Municipal Administrators Association

11:00 a.m. **Keynote Address**
Rex Murphy, CBC Commentator and Personality

12:00 noon **Lunch**
Hall D on the Pedway Level
Sponsored by AON

1:00 p.m. – 5:30 p.m. **STREAMED EDUCATIONAL WORKSHOPS**
Meeting Level Salons

1:00 p.m.

GOVERNANCE AND SUSTAINABILITY STREAM:

Session One (Salon 12)

*The Rural/Urban Interface (A Panel Discussion) – Part One
(Dr. Roger Gibbins, Dr. Bill Reimer et. al.)*

Session Two (Salon 8)

Regional Governance Models Across Canada (Dr. Doug Knight, Dr. David Bruce, Rob Greenwood, etc.)

INFRASTRUCTURE STREAM:

Session Three (Salon 2)

Addressing Rural social and service infrastructure gaps (TBD)

Session Four (Salon 9)

Sustainable Infrastructure (TBD)

ECONOMIC STREAM:

Session Five (Salon 3)

Community Capacity Building – Dr. Ken Bessant

Session Six (Salon 10)

The New Rural Economy (TBD)

ENVIRONMENT STREAM:

Session Seven (Salon 4)

Rural Land Use and the Environment - Dr. Wayne Caldwell

Session Eight (Salon 11)

Water Quality, Conservation and Sustainability (TBD)

YOUTH FOCUS:

Session Nine (Salon 7)

Youth, Culture and Community – Dale Nikkel

ABORIGINAL FOCUS:

Session Ten (Salons 5/6)

*Exploring Economic Partnerships Between First Nations and Industry
(TBD)*

2:15 p.m.

GOVERNANCE AND SUSTAINABILITY STREAM:

Session Eleven (Salon 12)

*The Rural/Urban Interface (A Panel Discussion) – Part Two
(Dr. Roger Gibbins, Dr. Bill Reimer et. al.)*

Session Twelve (Salon 8)

Re-population issues and strategies – Dr. David Bruce

INFRASTRUCTURE STREAM:

Session Thirteen (Salon 2)

*Rural Broadband – Tapping the Net for Rural Success (Video-facilitated
workshop)*

Session Fourteen (Salon 9)

ECONOMIC STREAM:

Session Fifteen (Salon 3)

*Managing Economic Change in Rural Communities - Dr. Wayne
Caldwell*

Session Sixteen (Salon 10)

Rural Tourism (TBD)

ENVIRONMENT STREAM:

Session Seventeen (Salon 4)

Sustainable Natural Resource Management (TBD)

Session Eighteen (Salon 11)

*Rural Canada's Vulnerability to Climate Change and Global Warming
(TBD)*

YOUTH FOCUS:

Session Nineteen (Salon 7)

Community MethWatch (TBD)

ABORIGINAL FOCUS:

Session Twenty (Salons 5/6)

Rural, northern, remote community governance and capacity development (TBD)

3:30 p.m.

Nutritional Break

Sponsored by _____

4:00 p.m.

GOVERNANCE AND SUSTAINABILITY STREAM:

Session Twenty-One (Salon 12)

The Art of Advocacy (TBD)

Session Twenty-Two (Salon 8)

The Importance of Immigration to Rural Communities (Rural Development Institute – Maple Leaf Foods and Lakeside/County of Newell Case Studies) (Dr. Robert Annis, Marian Beattie, et. al.)

INFRASTRUCTURE STREAM:

Session Twenty-Three (Salon 2)

Preserving Core Infrastructure Investments (TBD)

Session Twenty-Four (Salon 9)

Economic and Social Linkages to Infrastructure (TBD)

ECONOMIC STREAM:

Session Twenty-Five (Salon 3)

Local Assets as Economic Generators (Video-facilitated workshop)

Session Twenty-Six (Salon 10)

Community-based development organizations (Dr. Ken Bessant)

ENVIRONMENT STREAM:

Session Twenty-Seven (Salon 4)

Carbon Sequestration, Storage and Trading Options (TBD)

Session Twenty-Eight (Salon 11)

The Nuclear Power Option (TBD)

YOUTH FOCUS:

Session Twenty-Nine (Salons 7)

Reducing Our Footprint (TBD)

ABORIGINAL FOCUS:

Session Thirty (Salon 5/6)

Aboriginal Leadership, Vision and Strategic Focus in Transforming our Communities (Presenter to be invited – Brian Calliou, the Banff Centre)

5:15 p.m.

Networking and Voluntary Discussion Groups

Salons 8 – 12, Meeting Level

MONDAY, JULY 7, 2008

8:00 a.m. – PLENARY SESSION

9:30 a.m. Location: Shaw Conference Center, Halls B/C

8:00 a.m. **Co-Chairs Welcome and Summary of Day One:**

Don Johnston, President AAMD&C

Gord Steeves, President FCM (tentative)

8:10 a.m. **Master of Ceremonies (Deb Grey) – A Look at Day Two**

8:15 a.m. **Keynote Address**

"Environmentalism for the 21st Century" – Dr. Patrick Moore

9:15 a.m. **Nutrition Break**

Sponsored by Grosfield & Associates

9:30 a.m. – STREAMED EDUCATIONAL WORKSHOPS

noon *Meeting Level Salons*

9:30 p.m. **GOVERNANCE AND SUSTAINABILITY STREAM:**

Session Thirty-One (Salon 12)

Major Changes Affecting Rural/Small Town Canada – Dr. Bill Reimer

Session Thirty-Two (Salon 8)

"From Restless Communities to Resilient Places" – What is Next? –

Hon. Mike Harcourt and Jack Hayden, MLA (tentative)

INFRASTRUCTURE STREAM:

Session Thirty-Three (Salon 2)

Water and Wastewater Infrastructure Needs (TBD)

Session Thirty-Four (Salon 9)

Rural, Small Town, and Northern Housing Issues (TBD)

ECONOMIC STREAM:

Session Thirty-Five (Salon 3)

Industry Sustainability Panel – Specific Sectors (TBD)

Session Thirty-Six (Salon 10)

Industry Sustainability Panel – Specific Sectors (TBD)

ENVIRONMENT STREAM:

Session Thirty-Seven (Salon 4)

The Future of Energy on Earth – Dr. Patrick Moore

Session Thirty-Eight (Salon 11)

Models for Recycling and Reuse (TBD)

YOUTH FOCUS:

Session Thirty-Nine (Salons 7)

Strategies for Youth Inclusion (TBD)

ABORIGINAL FOCUS:

Session Forty (Salon 5/6)

Traditional Ecological/Environmental Knowledge (TBD)

10:45 a.m. **GOVERNANCE AND SUSTAINABILITY STREAM:**

Session Forty-One (Salon 12)

Policing and Crime Prevention – Safe Communities (TBD)
Session Forty-Two (Salon 8)
Fiscal Imbalance and Sustainability – Beyond the Property Tax Base (TBD)

INFRASTRUCTURE STREAM:

Session Forty-Three (Salon 2)
Green Building (solar, geo-thermal, etc.) (TBD)
Session Forty-Four (Salon 9)
Education Options, Distance Learning and Equal Access (TBD)

ECONOMIC STREAM:

Session Forty-Five (Salon 3)
Rural Canada in the Knowledge-based Economy (TBD)
Session Forty-Six (Salon 10)
TBD

ENVIRONMENT STREAM:

Session Forty-Seven (Salon 4)
Resolving the Disparity between Environmental and Economic Interests
– Dr. Patrick Moore
Session Forty-Eight (Salon 11)
Green Energy Options and Biofuels (TBD)

YOUTH FOCUS:

Session Forty-Nine (Salons 5/6)
TBD

ABORIGINAL FOCUS:

Session Fifty (Salon 12)
Overcoming development challenges in rural first nation communities:
A rights-based approach (Titi Kunkel -tentative)

12:00 noon

Lunch

Hall D – Pedway Level
Sponsored by _____

1:00 p.m.

PLENARY SESSION

MANDATE and PROCESS FOR RURAL POLICY DEVELOPMENT SESSIONS
With Rex Murphy and Marci Scharle
Halls B/C, Assembly Level

1:30 p.m. –
5:30 p.m.

RURAL POLICY DEVELOPMENT SESSIONS

Meeting Level Salons

1:30 p.m.

GOVERNANCE AND SUSTAINABILITY STREAM:

Environment – Climate Policy Roundtable (Salon 12)
Chaired by:
Environment – Air, Water, Land Policy Roundtable (Salon 8)
Chaired by:

INFRASTRUCTURE STREAM:

Economic – Economy, Labour, Population Policy Roundtable (Salon 2)
Chaired by:
Economic – Industry Sector Policy Roundtable (Salon 9)
Chaired by:

ECONOMIC STREAM:

Infrastructure – Core Infrastructure Policy Roundtable (Salon 3)
Chaired by:
Infrastructure – Social/Service Infrastructure Policy Roundtable (Salon 4)
Chaired by:

ENVIRONMENT STREAM:

*Governance – Leadership and Governing Structures Policy Roundtable
(Salon 11)*

Chaired by:

*Governance – Capacity Building and Community Sustainability Policy
Roundtable (Salon 10)*

Chaired by:

3:15 p.m.

Nutrition Break

Sponsored by _____

3:45 p.m. to
5:30 p.m.

GOVERNANCE AND SUSTAINABILITY STREAMS Continued:

6:00 p.m.

Busing to Fort Edmonton Park Begins
(Shaw Conference Center, Street Level)

7:00 p.m. –
11:00 p.m.

Pig Roast, Social and Picnic Event

Fort Edmonton Park

(Buses to run loop between Conference Center and Fort during the evening)

Meal Sponsored by Consulting Engineers of Alberta

TUESDAY, JULY 8, 2008

8:00 a.m. –

PLENARY SESSION

9:30 a.m.

Location: Shaw Conference Center, Halls B/C

8:00 a.m.

Co-Chairs Welcome and Summary of Day Two:

Don Johnston, President AAMD&C

Gord Steeves, President FCM (tentative)

8:10 a.m.

Master of Ceremonies (Deb Grey) – A Look at Day Three

8:15 a.m.

Keynote Address – Hon. Mike Harcourt

9:15 a.m.

Nutrition Break

Sponsored by Reynolds, Mirth and Farmer

9:45 a.m.

A Debate on Rural Sustainability (Canadian Idol Style)

Participants:

Judges: Rex Murphy, Deb Grey, Jack Hayden

11:00 a.m.

Entertainment (TBD)

Noon

Lunch

Hall D - Pedway Level

Sponsored by _____

1:00 p.m. –
3:00 p.m.

Policy Development Roundtables

Meeting Level Salons

3:00 p.m.

Nutrition Break

Sponsored by _____

3:30 p.m. –

Plenary Session

4:30 p.m.

Policy Roundtable Reporting – Five Key Words in Five Minutes

3:30 p.m.

Hosted by Rex Murphy

4:00 p.m.

Rural Matters! Wrap-up Theme Song

Performed by Dale Nikkel

Wrap-Up (Going Forward and Next Steps)

Co-Chairs

Master of Ceremonies

Rex Murphy

4:30 p.m.

Adjournment



Rural Matters!
Forging Healthy Canadian Communities
Sponsorship Opportunities

July 5 – 8, 2008
Shaw Conference Centre
Edmonton, Alberta



FORGING HEALTHY CANADIAN COMMUNITIES



SPONSORSHIP INVITATION

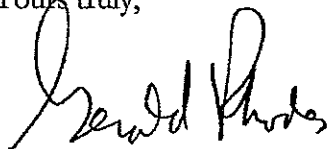
You are invited to participate in the Sponsorship Opportunities program for Rural Matters! Forging Healthy Canadian Communities, a national rural symposium, hosted by the Alberta Association of Municipal Districts and Counties (AAMDC) in honour of its 100th anniversary. Rural Matters! is the premiere national event focused on governance, economic, infrastructure and environmental sustainability. Rural Matters! will take place at the Shaw Conference Centre in Edmonton, Alberta from July 5 to 8, 2008, bringing together over 1,500 stakeholders from rural, northern and remote, and small urban communities across Canada. This promises to be a celebration of rural Canada's diversity, vitality, and importance to all Canadians.

Rural Matters! is a prime opportunity for your organization to gain visibility and recognition with a diverse rural audience. Your organization will receive excellent national exposure and gain access to a marketplace of municipal decision makers, rural youth, aboriginal groups, industry, service and commodity groups as well as academics and public servants from all levels of government.

We are pleased to offer a wide range of Rural Matters! sponsorship opportunities at platinum, gold, silver, bronze and valued contributor levels to promote your service, product or message to a national rural audience. Sponsorship benefit packages can be developed in consultation with Rural Matters! planners to meet the unique requirements of your organization.

To express your interest in Rural Matters! sponsorships, please contact us via e-mail at info@ruralmatters.ca or by telephone at (780) 955.4078. For more information about Rural Matters! please visit our website at www.ruralmatters.ca.

Yours truly,



Gerald Rhodes
Executive Director



RURAL MATTERS! AT A GLANCE

- Date:** July 5 – 8, 2008
- Location:** Shaw Conference Centre, Edmonton, Alberta
- Theme:** Forging Healthy Canadian Communities
- Delegate Profile:** More than 1,500 rural, northern and remote, and small urban community stakeholders from every province and territory in Canada, including:
- Residents of rural, northern and remote municipalities
 - Residents of urban villages or towns with a population of 10,000 or less
 - Representatives of industry, service or commodity groups that serve rural Canada
 - Individuals with an academic or policy interest in forging a healthy and sustainable rural Canada
 - Municipal, provincial or federal government representatives
 - Rural, northern and remote, small urban youth or members of a 4-H group or other rural youth network
 - Representatives or residents of Aboriginal communities
- Event Objectives:** Rural Matters! provides a unique opportunity to:
- Network with rural peers from coast to coast
 - Share and learn about critical rural issues
 - Mobilize and endorse a united national rural policy declaration
- Event Framework:** The symposium will be a combination of thought-provoking speakers, educational workshops, and interactive policy development sessions in the areas of governance and sustainability, environment, infrastructure, economics and industry. Specific sessions will focus on youth and aboriginal issues in the context of rural sustainability. In addition, a one-day national trade show will be held on July 5, 2008 also at the Shaw Conference Centre, providing an opportunity to showcase your service or product.



SPONSORSHIP OPPORTUNITIES

The Rural Matters! sponsorship program offers a wide variety of exciting opportunities and benefits to assist your organization in meeting your marketing and communication goals. Guarantee your company or organization national exposure and help us foster a climate for healthy rural Canadian communities. Please consider the targeted Rural Matters! sponsorship options outlined below at the platinum, gold, silver, bronze, or valued contributor levels. Individual sponsorship plans can be discussed with symposium planners to meet your unique sponsorship requirements and needs.

Sponsorship Level: Platinum (\$25,000 +)

Opportunities:

- Keynote Speakers
- Delegate Dinners or Social Functions
- Bussing, Transportation and Shuttle Services
- Delegate Bags and Registration Package Items
- Translation Services
- Meals and Beverages at Trade Show
- Kick-off Gala event featuring rural producer groups and commodities
- Audio-Visual, Multi-media Provider

Sponsorship Level: Gold (\$15,000 - \$24,999)

Opportunities:

- Guest Speakers
- Delegate Luncheons
- Room Rent, Meals and Beverages at VIP Hospitality Room
- Bussing, Transportation and Shuttle Services
- Development of Multi-media Presentation showcasing rural Canada



Sponsorship Level: Silver (\$7,500 - \$14,999)

Opportunities:

- Study Tours, Partners Tours and Demonstration Projects
- Companion's Lounge
- Workshop Speakers, Panelists and Experts
- Conference Programs – Printing
- Photography Services
- Name Badges and Lanyards
- Networking Sessions, Educational Workshops and Policy Development Sessions
- Delegate Gifts (included in the registration packages)
- Draw Prizes

Sponsorship Level: Bronze (\$2,500 - \$7,499)

Opportunities:

- Coffee and Nutrition Breaks
- Youth-Stream Sessions and Events
- Speakers and Resource Persons
- Symposium Registration Desk
- Internet Café Kiosk
- Signage, Displays, Banners, Backdrops
- Delegate Gifts (included in the registration packages)
- Draw Prizes

Valued Contributors (\$2,499 or less)

Opportunities:

- Attendance Bursaries
- Volunteer/Staff Lounge Refreshments
- Draw Prizes



RURAL MATTERS! SPONSORSHIP BENEFITS MATRIX

BENEFITS	PLATINUM \$25,000+	GOLD \$15,000 - \$24,999	SILVER \$7,500 - \$14,999	BRONZE \$2,500 - \$7,499	VALUED CONTRIBUTORS < \$2,499
PRE EVENT RECOGNITION > LOGO PLACEMENT ON RURAL MATTERS! WEBSITE > LINK ON RURAL MATTERS! WEBSITE > PROMOTION MATERIALS IN DELEGATE PACKAGES	■	■	■	■	NAME LISTED
EVENT RECOGNITION > RECOGNITION IN SYMPOSIUM PROGRAM > MULTIMEDIA LOGO DISPLAY DURING SYMPOSIUM > PODIUM ACKNOWLEDGMENT > ACCESS TO VIP LOUNGE	■ SINGLE PAGE ■ ■	■ 1/2 PAGE ■ ■	■ 1/3 PAGE ■ ■	■ 1/4 PAGE ■ ■	NAME LISTED ■ ■
ADDITIONAL BENEFITS > TWO COMPLIMENTARY SYMPOSIUM REGISTRATION PACKAGES > ONE COMPLIMENTARY SYMPOSIUM REGISTRATION PACKAGE > ONE COMPLIMENTARY TRADE SHOW PACKAGE > INTRODUCTION OF SPONSORED KEYNOTE SPEAKERS > EXCLUSIVE CORPORATE NAME AND LOGO RECOGNITION ON EVENT SIGNAGE > CORPORATE LOGO ON DELEGATE BAGS > LOGO ON DELEGATE GIFTS	■ ■ ■ ■ ■ ■	■ ■ ■ ■	 ■ ■ ■	 ■ ■	 ■ ■



CONTACT US

Sponsorship inquiries may be directed to:

Izabela Ruberry
Rural Matters! Project Lead
Phone: (780) 955.4078
E-mail: info@ruralmatters.ca

For more information about the event, please visit www.ruralmatters.ca.



Public Works Council Report

25 October 2007

Activities

Budgets

Operational budgets have been substantially completed.

The first phase of the **capital budgets** has been completed. The second phase will be to discuss the capital items in more detail which will include some discussions with the local council members of the various areas.

Office Space

Staff and equipment have moved in to the Fort Vermilion office space adjacent to the County office.

Fort Vermilion Wash Bay

The quality of workmanship on the bay is of a poor standard and administration is in the process of addressing the matter. As a result, we have requested John MacLeod Engineering to do a building inspection on the wash bay.

Gravel

Stewart and Weir is currently surveying the County's gravel stockpiles. They will also be responsible for calculating the County's reclamation liabilities.

Projects

La Crete 99th Avenue

Paving complete and Knelsen is process of paving the approaches. However, it anticipated that not all the approaches will be completed this year.

Traffic Light in La Crete

A request was given to EXH to have a turning arrow on the traffic lights, especially during school times. It is expected that this addition will be approximately \$3,000.

Zama Water Projects

All approvals have been received from AIT in respect to funding. The crossing agreements were all received for the supply line, however, it seems that there might be another agreement with TransCanada Pipeline which is being followed up by ISL that might have been missed by DCL. The first project meetings were also held with the various contractors and ISL. The **only concern** is the land has not yet been secured for the lagoon construction.

Fort Vermilion Water Treatment Plant

The first project meeting was held with the contractor and ISL.

Fort Vermilion 45th Street and Mackenzie Housing

Tender notification has been posted and will close on the 13th of November. An introductory meeting was held with ISL and the local councilors on 23 October, which also included a discussion on alternative storm water drainage options.

Prairie Point Culvert

The culvert has been installed and it is expected that the project will be completed by the 26th of November. No issues were identified during this process.

Ice Bridge

AIT has addressed the drainage ditch on the west side and will also place gravel on both sides of the river. The signage will be the same as that used in the previous year, although, AIT did express concerns about it, it was agreed with AIT to use the same signage as in the previous year.

Complaints

1. A complaint has been received regarding **inadequate signage during re-gravelling** activities in the Assumption area. The contractor was contacted and requested to place adequate signage to warn motorists that re-gravelling is taking place.

Preventative action – develop a procedures manual for all re-gravelling projects.



Mackenzie County

Office of Mackenzie Regional Emergency Services
Box 708, La Crete, Alberta, T0H 2H0
Tel.: (780) 928-4993 Fax: (780) 928-4199 Cell.: (780) 841-1823
E-mail: jgabriel@mackenziecounty.com

Emergency Services – Operations Report September/October 2007

Statistics:

Fire/EMS Station	EHS Unit #	Bi-Monthly EMS Calls	YTD EMS Calls	YTD Fire Calls
La Crete	1491 / 1420	44	208	27 / 6*
Fort Vermilion	1685	15	114	21
High Level	1686	23	122	n/a
Zama	1684	4	21	4
Total Calls		86	465	58

Statistics based on submitted PCR's, Dispatch Protocols, and Fire Reports.

*La Crete Station 2 (Tompkins/Bluehills)

Staffing:

Currently we are still actively recruiting for both EMT's and Paramedics in District Two (High Level and Zama). Advertisements are currently on both provincial websites, Alberta College of Paramedics and the Alberta Ambulance Operators Association.

One of our previous fulltime Paramedics that was recruited by Edmonton EMS is currently in the process of moving back to High Level for fulltime employment.

Supervisory and Human Resource training was completed by the District Officer for District 2 (High Level and Zama).

One current staff member has completed paramedic training and is awaiting certification, another member is nearing completion of his final practicum, four more members are in their second and final year.

One current La Crete Fire member is awaiting results for the completion and certification of the EMT program, with another awaiting his practicum for the EMT program. One High Level EMR is also presently near the completion of the EMT program. Two Fort Vermilion Fire-Rescue members are anticipating taking EMT training in the New Year.

Additional First Responders / EMR's are showing continued initiative for ride-alongs.

Ambulance Units:

All ambulance units are in good working order, maintenance costs on the older units are definitely increasing. Unit 1420 is scheduled for replacement in 2008.

Administration:

Budgeting processes ongoing with capital and operating sheets submitted.

Annual review of the MRES Operation Guidelines were completed, revised copies have been printed and sent to all stations.

The newly acclaimed Mandatory Testing and Disclosure Act was sent out to all practitioners, it is designed to assist members who have been exposed to Bio-Hazard such as needle stick injuries or bodily fluid exposure during patient rescue or treatment.

STARS grant was received for training of fire personnel to the EMT level.

Dispatch & Communications:

Administration has taken preliminary steps to schedule a meeting with Aeromedical to discuss concerns and steps to alleviate future issues.

Discussions are ongoing regarding additional options.

Communications report should be received from Glentel regarding the proposal to proceed with a modern digital system for the County.

Capital Projects:

Generators have been purchased for all EMS stations; we are still waiting for covers before units are placed in service.

Transport Ventilator has been purchased and received and will be placed in use once an in-service can be completed with staff.

Fluid/Medication pump has been ordered through Northern Lights Health Authority, should be arriving soon.

Vehicle extrication ram for Zama Fire-Rescue was received and delivered to Zama.

Zama Fuel Break project meeting was attended regarding the next approach to the completion of the project.

Received notification that we were successful in our request for a grant for \$50,000.00 to complete the Zama Fuel Break

Training and Education:

CPR course for Fire and EMS has been recently instructed, more courses CPR to follow as per scheduling requirements.

Advanced EMS courses such as Pediatric Education for Prehospital Professionals (PEPP), Advanced Cardiac Life Support (ACLS), and Pediatric Advanced Life Support (PALS) are currently being scheduled for instruction in the next coming months by our Training Officer.

EMS training is offered every Tuesday night at the training centre in La Crete, all practitioners are encouraged to attend.

Fort Vermilion Fire-Rescue recently instructed a NFPA approved vehicle extrication course for any fire fighters interested throughout the County.

High Level Fire is currently instructing the S-1200 Dangerous Goods course through the Regional Fire Training Grant.

Building Repairs and Maintenance:

Repairs to the Zama Fire Station door were completed by Hy-Standard door, with an additional main door to be replaced in the near future.

Currently, we are reviewing the recommendations of John MacLeod Engineering, which inspected the EMS and Fire Stations.

Public Awareness:

MRES Staff were active with La Crete Get to Know You Night. Attendees were treated to advanced airway demonstrations.

Articles were completed and published in the County Image regarding fire safety and Get to Know You Night demonstrations.

Meetings regarding the Provincial Stroke Strategy have been regularly attended with the Northern Lights Health Authority.

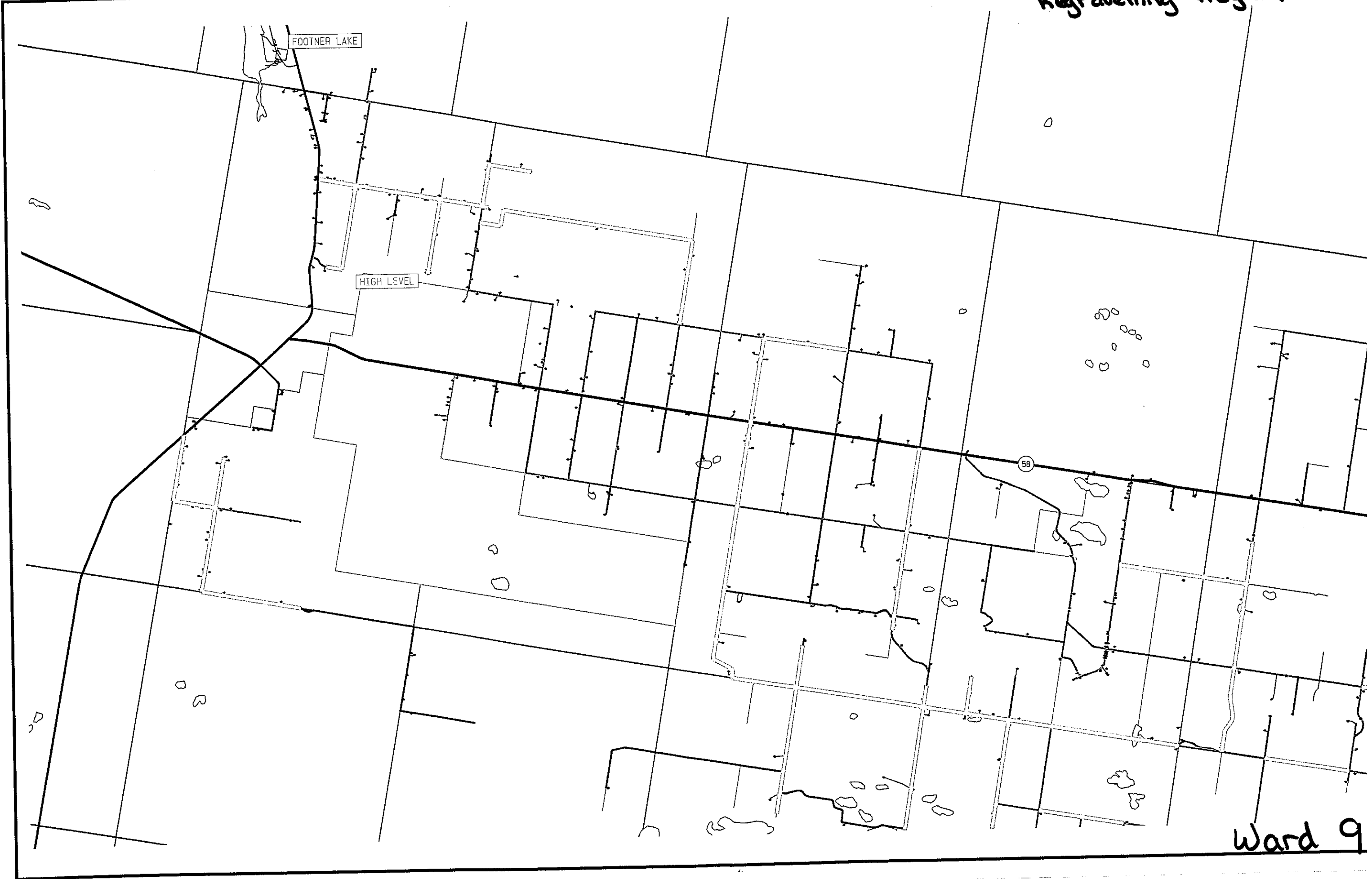
Inventory / Medications:

Medication and supplies continue to be well organized.

Medical Direction:

Monthly meeting with Medical Director, Dr. F. Van Netten, medical operations are running efficiently.

Regraveling Program 2007



Ward 9

Handwritten text at the top of the page, possibly a title or header.

Handwritten text at the bottom of the page, possibly a signature or footer.

2008 Proposed Regravelling Program



Ward 9

1890

1890

Mackenzie County

Interoffice Memo

To: Reeve and Council
From: Grant Smith, Agricultural Fieldman
Date: October 25, 2007
Subject: Summary of Activities

Roadside Mowing: As part of the regular rotation, roads north of the Peace River were given a full width cut, roads south of the river received a one pass cut. Mowing was completed on July 31st. There were four contractors and ten geographical areas contracted.

Roadside Spraying: 2007 marked the first time roadside spraying was contracted. The contract was given to La Prairie Group. The area sprayed was High Level and Rocky Lane west. Results were fair to good. The chemical used was Tordon 101, which is a residual and effective on brush as well.

Beaver Control: Beaver were very active in 2007, mainly in the Rocky Lane, High Level and Bluehills areas. Most dams were removed with the use of a Blasting contractor as access routes are often impassable to excavators.

Roadside Brush Control: Roadside brushing was done randomly throughout the county. Most work is done with the use of a shredder and chipper. Piling and burning is often not feasible as it has to be done within county road allowances.

Drainage and Erosion Projects

Fort Vermilion South Drainage: An Open House meeting is scheduled for November 7th in Fort Vermilion. This is a requirement of Alberta Environment regarding the application under the Water Act. This project is to be Tended and Constructed in 2008.

Rosenberger Drainage Lines 4 & 8: This project was completed in July, 2007. The quality of work was satisfactory.

Bluehill Erosion (Rge Rd 103-2): Pineridge Logging was the successful bidder. Construction was completed October 22nd. Final inspection is scheduled for the week of October 29th – November 2nd.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Grant Smith', with a large, sweeping flourish extending to the right.

Grant Smith, Agricultural Fieldman

CAO REPORT TO COUNCIL
October 25, 2007

This report is a brief overview of the County's business affairs and major projects. The year 2007 has been very busy, the main challenge was to sort out professional services especially engineering. The general business affairs of the County are in very good order and the overall financial situation is strong.

Major projects include Highway 88 base paving, resource road projects, utility projects, and gravelling. All of these, plus our regular projects will be discussed in depth during our budget deliberations.

In summary, I feel we have a good handle on all of our projects and I look forward to reviewing these with Council over the next few months. Thank you and I look forward to the opportunities and challenges ahead.

William Kostiw
CAO

Attachments:

	Page
a. Alberta Transportation Funding	3
b. Nor-Alta – High Level	5
c. Northlands Farm Family	7
d. Alberta Fair Share	9
e. Elected Officials Stuff	23
f. Ex-Councillor Comments	37
g. Northwest Corridor	41



Room 301, Provincial Building
 Bag 900-29, 9621-96 Avenue
 Peace River, Alberta, Canada T8S 1T4
 Telephone (780) 624 6280 Fax (780) 624 2440

October 15, 2007

Our File: 1560-WWP-ZAMA

Mr. William (Bill) Kostiw, CAO
 Mackenzie County
 Box 640
 Fort Vermillion, Alberta
 T0H 1N0

Dear Mr. Kostiw:

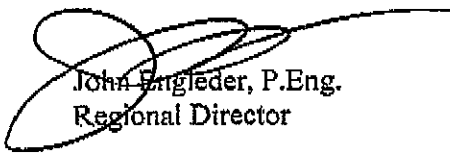
**Re: Alberta Municipal Water and Wastewater Partnership
Hamlet of Zama City – Wastewater Treatment System**

We have reviewed the tender summary sheets for the Wastewater Treatment System in the Hamlet of Zama City.

It is approved to award the contract to the low bidder, Forest Trotter Contracting Ltd., for the total tender amount of \$3,646,720. Mackenzie County is responsible for any GST incurred.

Thank you for participating in our Alberta Municipal Water and Wastewater Partnership. Please contact Mr. Gerard Gravel at (780) 624-6280 if you require any further information.

Yours truly,



John Engleder, P.Eng.
 Regional Director

GG:mlb

cc: Wayne Franklin, Infrastructure Manager, Alberta Infrastructure and Transportation
 Dave McIntyre, Water/Wastewater Specialist, Alberta Infrastructure and Transportation



Room 301, Provincial Building
Bag 900-29, 9621-96 Avenue
Peace River, Alberta, Canada T8S 1T4
Telephone (780) 624 6280 Fax (780) 624 2440

October 15, 2007

Our File: 1560-WWP-ZAMA

Mr. William (Bill) Kostiw
Chief Administrative Officer
Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Mr. Kostiw:

Re: **Alberta Municipal Water/Wastewater Partnership**
Hamlet of Zama City – Water Treatment System Upgrade Project

We have reviewed the tender result for the Water Treatment System Upgrade project in the Hamlet of Zama City.

It is approved to award the contract to the qualified bidder, Nason Contracting Group Ltd., for \$10,101,435.99. Mackenzie County is responsible for any GST incurred.

Thank you for participating in our Alberta Municipal Water and Wastewater Partnership. Please contact Mr. Gerard Gravel at (780) 624-6280 if you require any further information.

Yours truly,

John Engleder, P.Eng.
Regional Director

GRG:mlb

cc: Wayne Franklin, Infrastructure Manager, Alberta Infrastructure and Transportation
Dave McIntyre, Water/Wastewater Specialist, Alberta Infrastructure and Transportation

Room 301, Provincial Building
Bag 900-29, 9621-96 Avenue
Peace River, Alberta, Canada T8S 1T4
Telephone (780) 624 6280 Fax (780) 624 2440

October 4, 2007

Our File: 2511 (5-19-111-08 SW)
Your File: 49-SUB-07

Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

Attention Paul Driedger,

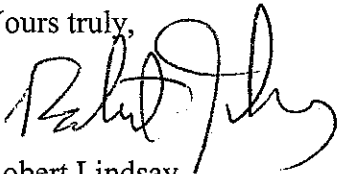
**Re: Proposed Subdivision by Town of High Level / Nor-Alta Aviation Leasing
West of Highway 35; SW 08-111-19-W5M; Areas 5 & 6 Plan 982-1131
Mackenzie County**

It is not clear from the plan provided whether this subdivision proposal meets the requirements of Section 14 of the Subdivision and Development Regulation or not. Nevertheless, the creation of the proposed lot with access via the local road does not cause the department concern. Alberta Infrastructure and Transportation therefore, grants unconditional variance of the requirements of Sections 14 and 15(2) of the Subdivision and Development Regulation, should they be required. Insofar as Alberta Infrastructure and Transportation is concerned, any appeal of this subdivision may be referred to the local subdivision appeal board.

Subject to Section 23 of the Public Highways Development Act and Section 2 of the Highway Development Control Regulation, no additional direct access to Highway 35 or change of use of existing access will be permitted as a result of subdivision. Any existing direct highway accesses may remain on a temporary basis for the operation of the airport facility and for emergency access. Access to these lands for all other purposes must continue to be from the local road.

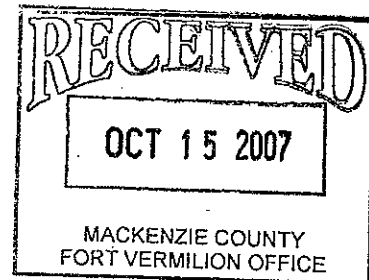
Please call me if you require more information or we can be of any assistance to you.

Yours truly,



Robert Lindsay
Development & Planning Technologist

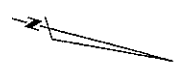
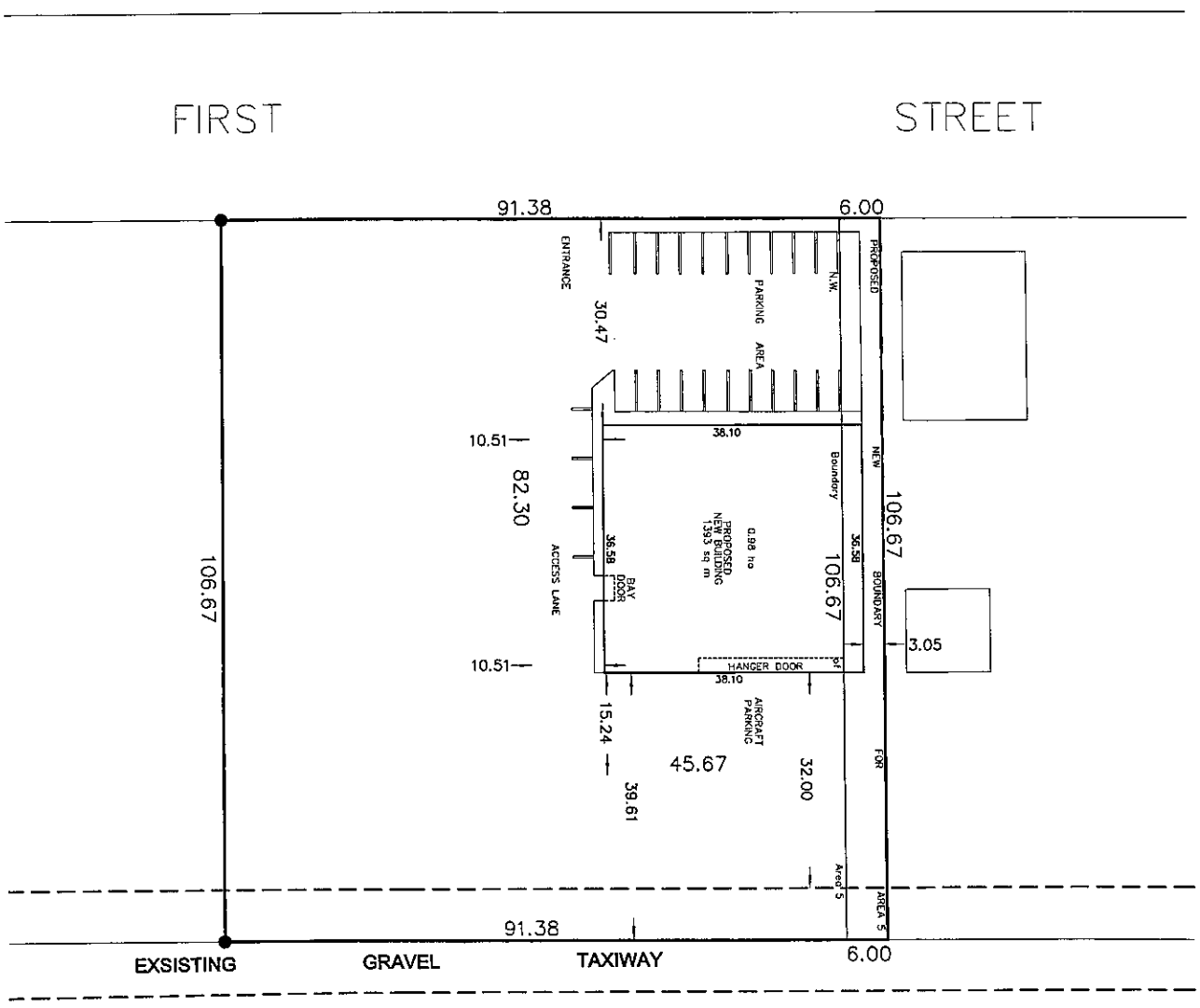
RJL/sc



cc: Rommel Directo, Alberta Infrastructure and Transportation, High Level
Glen Tjostheim, Alberta Infrastructure and Transportation, Edmonton

High Level Airport (Noralta Airways)

15.0 metres wide



SURVEYOR:
WARREN BARLOW, A.L.B.

REGISTERED OWNERS:
TONI OF HIGH LEVEL

SUBMISSION AUTHORITY:
MACKENZIE COUNTY

FILE No.: _____

PLOT PLAN
SHOWING PROPOSED
SUBDIVISION OF AREA 5 AND PART OF AREA 6, PLAN 882 1131
NEW LEASE C3
(S.W. 1/4 SEC. 8, TWP 111, RGE 16, W. 98 M.)

MACKENZIE COUNTY
ALBERTA
2007

SCALE 1:500

0 10 20 50 metres

NOTES

No.	Date	Revision / Issued	By	App.
4	AUG. 16, 2007	REVISION	MB	WSB
3	JULY 16, 2007	REVISION	MB	WSB
2	JULY 10, 2007	REVISION	MB	WSB
1	JUNE 22, 2007	REVISION	MB	WSB

LEGEND:

- Distances are ground horizontal, are in metres and decimals thereof.
- Lands dealt with on this plan are bounded thus: _____
- Contouring on area of 0.531 ha.
- Right of Way Boundaries are shown thus: - - - - -
- Lease Boundaries are shown thus: - - - - -

ABBREVIATIONS:

- No indicates feature.
- H indicates Position or Point.
- N, E, S, & W indicates North, East, South & West.
- Rgn indicates Range.
- Sec indicates Section.
- Twp indicates Township.

BARLOW SURVEYING

Ph: (780) 298-4490
Fax: (780) 298-4890
Fax: (780) 298-4891

DRANK: MB
CHECKED: WSB
JUNE 22, 2007
JOB No. 07-028
DWC No. 07-0282

Suite 204, 10115/101 Ave, Box 100, La Creche, AB, T0H 2N0



NORTHLANDS

October 4, 2007

Grant Smith
Mackenzie Specialized Municipality No. 23,
Box 640
Fort Vermilion AB T0H 1N0



Dear Grant Smith,

Re: 2007 AMA Farm Family Awards

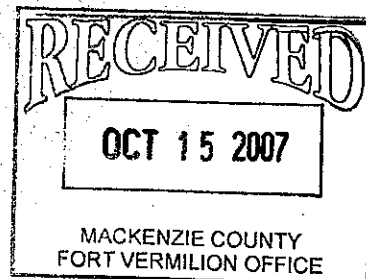
On behalf of Northlands, we wish to invite you and a guest to attend the **2007 Alberta Motor Association (AMA)/Northlands Farm Family Awards** at 3:30 p.m., Sunday November 4, 2007 in Salons 1 and 2 of the Northlands AgriCom. The registration for guests begins at 2:30 pm. The reception will proceed from 3:30 pm till approximately 6:30 pm.

We appreciate your assistance and support of this program over the years and hope that you will be able to attend and see the program and your winning family as they receive their award. Enclosed in this letter you will find a schedule to the **Farm Family Awards Recognition Banquet and Awards Ceremony**.

Please RSVP to myself by way of email at lpaulsen@northlands.com, fax (780) 471-8112, or phone (780) 378-5116 on or before October 16, 2007 so the seating arrangements can be made and we can mail you a complimentary parking pass.

See you soon,
NORTHLANDS

Lindsay Paulsen
Event Coordinator, Agriculture
2007 Farm Family Awards Program



AGRICULTURE · EVENT PRODUCTION · SALES & EVENT SERVICES · HORSE RACING & GAMING

P.O. Box 1480 Edmonton, Alberta, Canada T5J 2N5
northlands.com

AMA
FARM FAMILY
AWARDS


2007 AMA FARM FAMILY AWARDS - RECOGNITION BANQUET
Sunday, November 4th, 2007

SCHEDULE

10:00am - 11:30am	*Optional* Christian Cowboy Church Service - AgriCom Garden Court
Noon - 2:30pm	*Optional* Time for families to attend Farmfair International 2007 Events. <i>Recommend seeing Equine Clinicians, Dodge City Western Trade and Gift Show (Sportex), International Horseshoeing Demonstrations, Ranch Horse Competition.</i>
2:30pm - 3:30pm	Registration and Cocktails - Garden Court, AgriCom
3:30pm - 4:30pm	Reception and Awards Ceremony - Salons 1 & 2, Agricom
4:30pm - 5:30pm	Banquet Ceremony - Salons 1 & 2, Agricom
5:30pm - 6:30pm	Evening Entertainment provided by Northlands - Salons 1 & 2, Agricom
6:30pm - 7:00pm	Free time on Northlands Grounds
7:00pm - 9:00pm	Families attend the Opening Night of the 3 rd Annual Heritage Ranch Rodeo

Farmfair
INTERNATIONAL
CANADA'S PREMIER LIVESTOCK SHOWCASE

Fair Share Comments




Alberta Royalty Review

Presentation to the MD of Mackenzie

Commercial Confidential

1



Today's Agenda

- Introduction to EnCana
- The difference of 'unconventional' resource plays
- EnCana's views on the Royalty Review's impacts
- Questions

EnCana Corporation Commercial Confidential

2

EnCana – A Leading North American Unconventional O&G Producer

Onshore North America Land:

- 27 million net acres
- 17 million net undeveloped acres

Proved Reserves: 16.8 Tcfe

Q1/07 Gas Production: 3.4 Bcf/d

Q1/07 Liquids Production: 131 Mbbls/d

Potential Drilling Inventory: >35,000 locations

Alberta Land:

- 15 MM net acres
- 7 MM net undeveloped acres

Proved Reserves: 8.9 Tcfe

Alberta 2006 Production

- Gas: 1.9 Bcf/d
- Oil: 122 Mbbls/d

Alberta Op wells: >46,000

Proved Reserves as at Dec 31, 2006, adjusted to reflect integrated oilsands transaction with ConocoPhillips effective Jan 1, 2007.

EnCana Corporation

EnCana's economic impact in Alberta

Distribution by Alberta Municipal Districts

○ \$100 Million Expenditures

EnCana's footprint touches almost every region of Alberta

2007 Estimates

Capital	\$2.5 billion
Operations	\$1.3 billion
Royalties, Mineral Tax, Bonus	\$ 0.6 billion
Labour income	\$1.37-1.78 billion
Employment	22,000-30,000 person years
Community investment	\$15.1 million (2006)

Direct municipal taxes >\$50 million

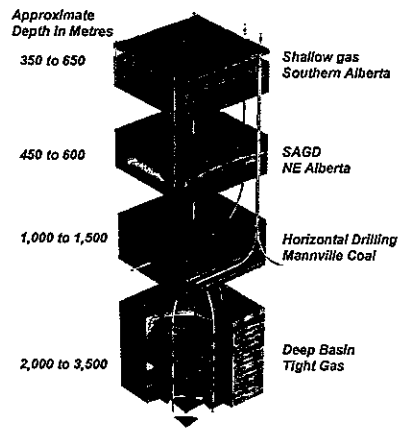
Landowner payments >\$90 million

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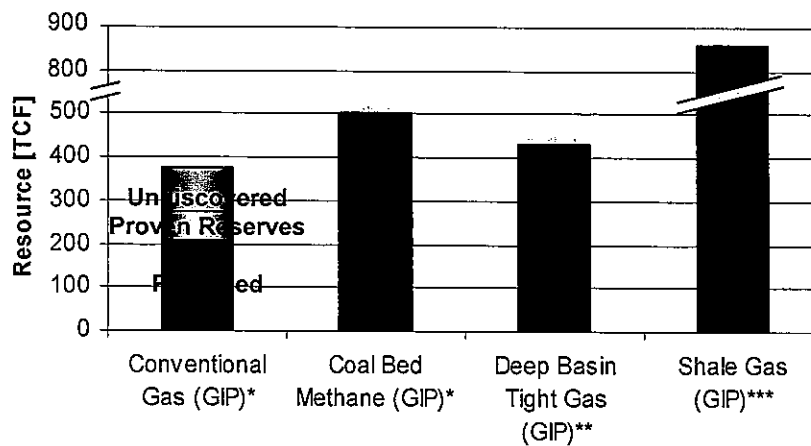
Alberta Gas Resources at the Crossroads Resource Plays are Alberta and EnCana's Future

- Huge resource in place
- Very long life cycles require extensive planning and strong project management for successful development
- Technological advances are continually required to "crack the nut" and unlock the resource
- Offer potential for long term stability

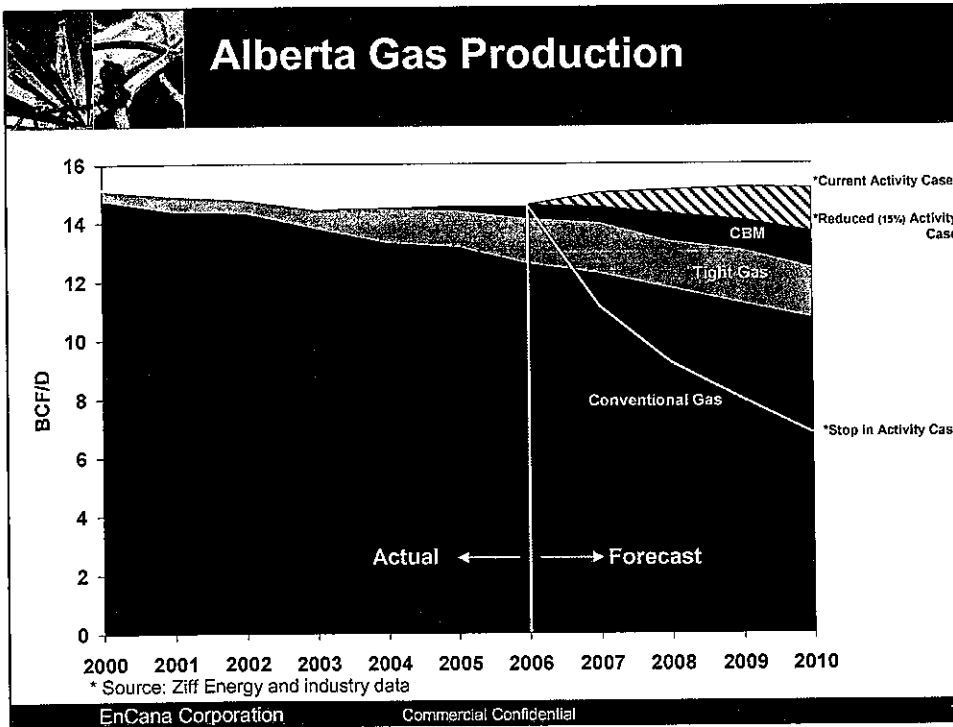
Resource Plays



Alberta Gas Resources The Future is Unconventional Natural Gas




Sources: *AEUB/NEB Study, **Petrel Robertson, ***Centre For Energy




The Royalty Review Report What is it?

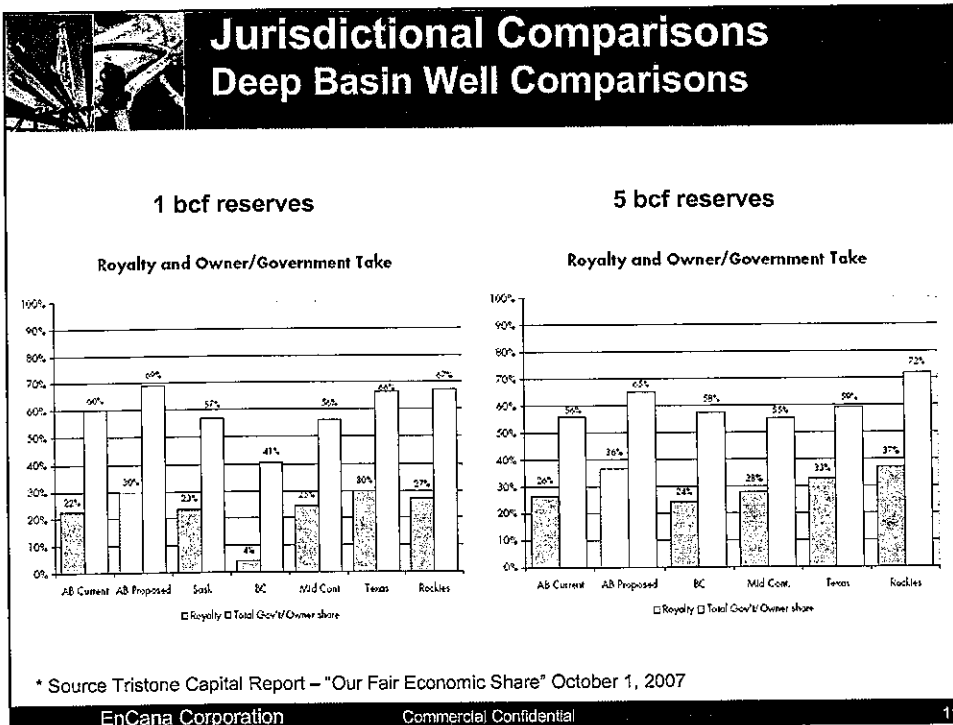
- “Public Process” with hearings held throughout the province
- Little public attendance at the hearings – but a high level of web activity was reported by the panel
- Royalty Review Panel attempted to determine ‘fair share’ by comparing Alberta ‘government take’ to other jurisdictions

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 The Royalty Review Report Effects on EnCana	
Production/price based royalty increases	At current price forecasts royalties are increased on <i>all</i> production
Elimination of incentives	Combined with higher royalties has a <i>significant impact</i> on deep gas
Oil sands 'post payout' royalty increase	Reduces longer term returns on SAGD projects
Oil sands 'severance tax'	<i>Significant impact</i> on economics of SAGD projects
Reclassification of heavy oil properties	<i>Significant impact</i> on viability of heavy oil EOR (e.g. Pelican Lake)
Flat Mineral Tax	Cash flow from 'fee lands' are reduced

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- |  The Royalty Review Report
Potential impacts on EnCana | |
|--|--|
| <ul style="list-style-type: none"> ▪ EnCana re-evaluated 2008 projects using the royalty changes proposed by the panel ▪ Evaluation suggested that ~\$1 billion of 2008 investment should be allocated to EnCana opportunities in other jurisdictions <ul style="list-style-type: none"> ▪ BC, Sask, Texas, Wyoming ▪ Affected projects are primarily Deep Gas, Mannville CBM, heavy oil EOR and SAGD | |
- EnCana Corporation Commercial Confidential 10



What if government accepts Panel recommendations as is? (EnCana analysis of outcomes)

- **Capital is mobile ... it will move to the highest returns**
 - EnCana has a 40,000 well inventory
- **Proposed royalty changes will stifle activity in unconventional reserves ... Alberta's future**
- **Service sector expertise and equipment will leave Alberta ... already happening**
- **Unconventional gas overlays most of Alberta's population and rural municipalities**
 - This is where the impact will be felt the most
 - Landowners and small companies can not move
- **Alberta will see a spike in revenue followed by a continuous drop**
 - Basin declines are ~30% per year ... conventional activity can not replace this

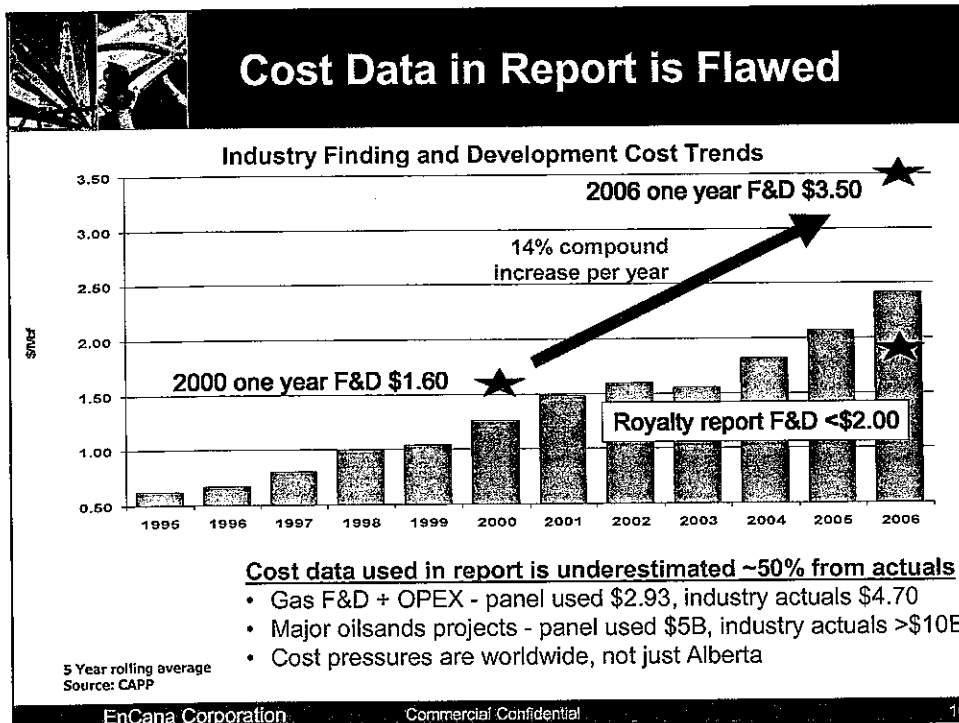
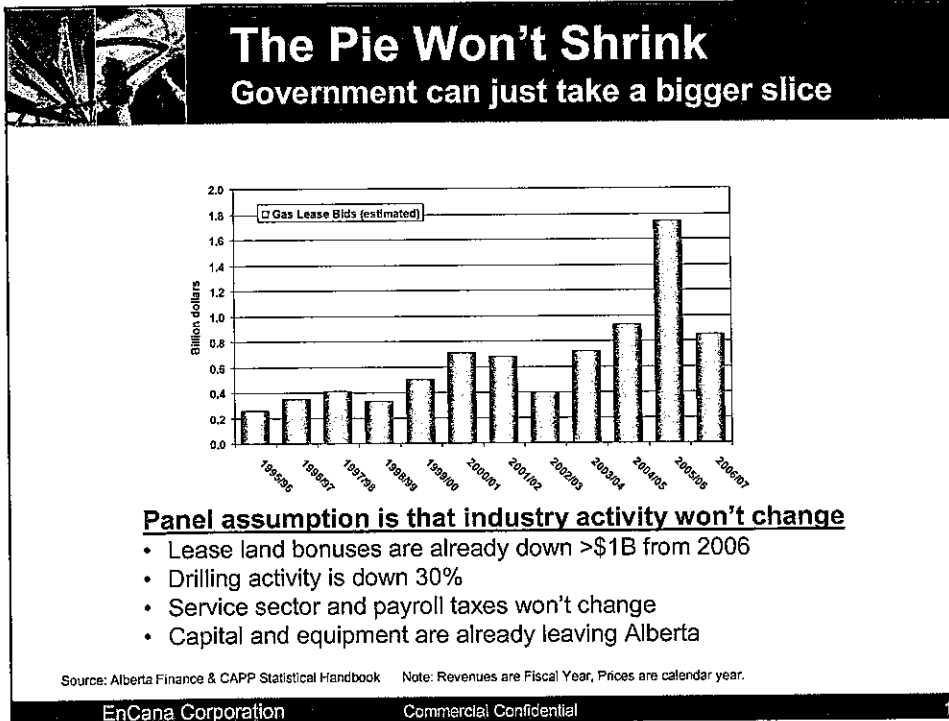
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12

EnCana's position

- EnCana is not opposed to a review of royalties or "fair share"
- EnCana reviewed its investment portfolio and concluded ~1B\$ would likely be directed to opportunities outside Alberta if the Panel's recommendations are adopted without modification
- We're an Alberta company and we care about the people of Alberta
- We're committed to building lasting relationships through respect and timely communication
- We want to see a balanced solution

The Royalty Review Report

**Back up slides:
Misconceptions of the
Royalty Review Report**



Our Fair 'Economic' Share – Tristone's Alberta Royalty Review Assessment

- **Panel Conclusions Steer Away From Underlying Principles.** Based on our detailed review of submissions to, and reports from, the Alberta Department of Energy, we believe the Panel has failed to assess how Alberta's royalty system compares with other regimes based on a comprehensive inter-jurisdictional competitive analysis, incorporating industry decision making criteria such as rate of return, net present value and profitability ratio analysis.
- **Data and Process Flawed.** Our independent analysis found the data used to be misleading; with some evaluation processes generating unsubstantiated conclusions, but above all, the recommendations in the Report fail to account for key rate of return analyses.
- **The Proposed \$2 Billion Fallacy.** Under the proposal, we see government resource-related revenue falling by \$2 billion by 2010 offsetting the Panel's projection, as the disincentives created by the royalty regime will see Alberta lag in competitiveness relative to other jurisdictions and capital will flow out of the Province. EnCana's indication of \$1 billion in reduced Alberta spending is a proxy for the apparent risk to Alberta's resource revenue and to broader economic growth.
- **We See Attributes in the Recommendations, but Changes Need to be Made to Keep our Province Competitive.** The recommended changes to the royalty regime do simplify the regime in Alberta and reduces administration. However, we do not believe the proposed regime maintains Alberta's competitive advantage; is responsive to the economic environment in Alberta or fairly distributes resource income between producers and owners.
- **The most punitive aspects of the Report are the disincentive to drill deep wells in the Province and the Oil Sands Severance Tax (OSST).** We recommend adding a third dimension to the conventional royalty formula to include incentives for drilling depth and to reject the OSST – a burdensome take off the gross revenue stream. We propose a higher pre-payout oil sands royalty of 3% and a 25% post-payout royalty. This benefits both producers and the resource owners and allows for risk sharing.
- **Keep Alberta Competitive.** We urge all stakeholders – producers, the government, and Alberta citizens to become engaged in the royalty review process. We encourage the government to consider the economic consequences of the proposals in the Report and to make improvements for the benefit of the value of Alberta's resources and the welfare of its constituents.

1. Executive Summary

On September 18th, 2007, the Alberta Royalty Review Panel (the "Panel") tabled its report containing recommendations that would increase the Alberta government's take in resource revenues. We support the principles of the Report, as we believe the value of Alberta's resources should be maximized for all citizens of the Province.

While we agree with the principles set forth, we disagree with some of the data and analysis conducted on which the Panel has based its conclusions, to the potential detriment of the economic health of the Province of Alberta. Specifically:

Data and Process Flawed. Our independent analysis found the data used to be misleading, and some evaluation processes used generated unsubstantiated conclusions, but above all, the recommendations failed to incorporate key rate of return analyses.

Outcome – the "Proposed" \$2 Billion Fallacy. We estimate that the outcome of the royalty regime, if the Panel's recommendations are adopted as is, would actually reduce government royalty income each year by ~\$1 billion when compared to the Panel's proposal. Other income effects negatively impact Provincial revenues by an additional \$1 billion, together offsetting the Panel's claim of an incremental \$2 billion in revenues under their proposal. The Proposal is effectively revenue neutral but with other negative consequences, including less gas supply coming from Alberta and a weaker economy. We find the Panel's conclusions flawed, largely given the declining gas production base (we estimate down 5%/year through 2016) that ensues under the proposed royalty regime.

Report Overlooks Rates of Return. "Government Take" is the defining feature of the Panel's "Fair Share" philosophy. However, in our opinion, economic value is the overriding criteria when assessing "Fair Share." We have found that a common theme in the Panel's work is that the Report understates capital and operating costs, which distorts rates of return and overestimates economic rent available to the resource owners and the producers. This is a key shortfall of the report given the persistent cost inflation in Alberta, which puts actual costs well above the 2005 cost levels assumed throughout the report.

Conventional Gas Royalties. The proposed royalty regime has limited impact on the average gas well in Alberta, given that the average well produces 290 mcf/d in its first year. Nevertheless at C\$7.00/GJ all gas wells in Alberta will pay more than under the status quo. However, we believe the new regime removes any incentive to drill deeper, high deliverability gas in the Province. This is critical, because although deeper wells represent a small percentage of the well count, they account for 40% of drilling spending in the Province and also contribute a disproportionate amount to gas production growth. EnCana's recent announcement that if the Panel's proposal were approved the company would cut \$1 billion from its Alberta budget drives home the point. Under the proposed royalty regime, we expect a dramatic drop in high impact exploration in the Province and we see provincial gas supply falling 5%/year, resulting in \$1 billion reduction in annual royalty production income for the Province by 2010.

Conventional Oil. With most conventional oil wells in Alberta producing ~25 b/d, the new royalty regime has limited impact on existing wells. With strong oil prices relative to natural gas, the economics of typical conventional oil plays in Alberta are not as negatively impacted by the proposed royalty regimes as are the economics of certain gas exploration plays. The economics of higher impact oil plays can generally absorb more "government take" without halting drilling, although the opportunities in other oil producing jurisdictions like Saskatchewan and Texas generally do look better. Our outlook on the impact on conventional oil is similar to that of the Panel.

Oil Sands. Our primary concern with the proposed changes to the oil sands royalty is that outdated cost assumptions were used in the analysis. When actual project costs (as evidenced by oil sands developers) are considered, oil sands economics under the proposed royalty structure reduce significantly. This is particularly true for bitumen producers, who we believe are overly burdened under the proposed scenario. We expect that all oil sands projects that produce bitumen (i.e. not upgraded to synthetic crude) will be re-evaluated, resulting in reduced activity levels and lower oil sands revenue for the Province. While moderating activity is an indirect intension of the proposed royalty changes, we believe the reduction in activity will be greater than expected reflecting the unattractive economics. The Panel failed to recognize that in-situ (in the ground) oil sands far outweighs surface mineable oil sands in terms of future growth. Companies need incentives for pursuing these highly technical projects and should not be overly burdened so as to dissuade them from developing. We caution the Government that Alberta's progress as a leader of thermal recovery technologies will stall.

Recommendations

The proposed royalty regime puts investment in Alberta's petroleum industry at a disadvantage with respect to risk and returns on investment relative to other provinces, US basins and internationally. We expect capital investment to migrate away from Alberta, as investors chase higher return investment opportunities elsewhere. When comparing Alberta to other basins in the world it is necessary to take into account our unique cost structure. The overall economic value of drilling in Alberta needs to be considered when assessing "Our Fair Share".

To keep Alberta competitive, we recommend the following:

Conventional Oil & Natural Gas:

Deep Well Royalty Holiday. Average pool sizes are decreasing in the Province but, new pool discoveries are being made with the help of technological advancements both in drilling and completions. However, pioneering these technologies is expensive and cuts into the overall economic return that a producer can expect to receive. We believe the new royalty regime swings the economic rent pendulum too far the other way, to the point that deep gas is no longer economic in the province. We suggest the Government maintain its current deep well royalty holiday (including both oil and natural gas directed activity). However, the

dollar values of the credits may need to be adjusted to reflect a change to the underlying royalty and a realistic cost structure. In other words, add a third variable to the proposed royalty, based on depth drilled, to incentivize deep drilling. Further, we point out that in the Government's third party conclusion, their consultant acknowledges that further investigation of deep well incentives is required.

Adjust Rate Thresholds to Encourage Exploration. The government needs to provide risk-takers an incentive to drill deeper, higher deliverability wells. We propose that the Alberta government looks at redefining the level at which a well would reach the maximum royalty, whether the cap is set at 50% (as proposed) or at a lower level. An appropriate balance needs to be set that gives the people of Alberta a fair royalty take on oil and natural gas production while setting low enough royalties for marginal wells to remain economic and still encourage producers to drill high impact wells.

Tertiary Recovery Program. A program similar to the oil sands should be instituted for enhanced oil recovery (EOR), which will stimulate industry activity in trying to maximize the overall recovery factor of maturing oil pools, benefiting both industry and the province.

Mannville CBM. As with EOR, we believe that royalties should be assessed on a pre-payout/post-payout basis for Mannville coal bed methane projects. An appropriate level should be established that stimulates activity in the play without encouraging excessive drilling during periods of low commodity prices.

Oil Sands:

We find the Oil Sands Severance Tax too burdensome on project economics. We recommend eliminating this proposal in favour of:

Increase Base Royalty to 3%. We believe a moderate increase to the base (pre-payout royalty) could be justified. We believe that this royalty should be paid over the life of the project. This encourages companies to manage costs since the payout period is extended. The Government benefits by receiving triple the current royalties during the Payout period.

Maintain Post-Payout Royalty at 25%. We believe bitumen producers are unfairly disadvantaged under the Panel's proposal. In order to maintain competitive economics for oil sands, including maintaining the incentive for R&D investments and implementation of unproven technology, we believe the Post-payout royalty should be maintained.

Implement Supplemental Oil Sands Royalty. This is to be applied post payout only and is determined based on prevailing oil prices. It is critical that the trigger price is set at a reasonable level based on economic return, we suggest in the range of US\$70/b before this kicks in. Starting from 1% at this price, the Supplemental royalty could increase by 0.15% per \$1/b increase in price. This would benefit the Government by allowing a greater participation rate as prices increase. However, since the Government assumes no capital risk, we believe it is fair for this to be applied post-payout.

Increase Upgrading Credit. The 5% upgrading credit does provide a positive benefit for integrated producers. However, we believe the size of this credit is too small to provide the necessary incentive to build the upgrading capacity required to meet Alberta's growing bitumen production. At a minimum, we would increase this credit to 15%. This would have the benefit of increasing the amount of tradable credits available on the market to sell to bitumen producers, and encourage more value-add activity to stay in the Province.

THE MAYOR:

Part 1: Functions and Expectations

George B. Cuff

As the chief elected official of communities across Canada, the mayor holds a position of public prestige and importance. The mayor's position is one that, fulfilled as intended, can bring considerable benefit to a community. It is also obvious, based on evidence where these powers have been misrepresented or poorly displayed, that the mayor can have a very negative impact on how well local government is understood and discharged. Fortunately, in the vast majority of instances, Canada is well-served by the men and women who hold this important office.

Powers Often Misunderstood

Unfortunately, the role, powers and influence of the chief elected official of any community (normally and herein referred to as mayor) are greatly misunderstood. With this misunderstanding, problems are inevitable.

The mayor is not the governor, nor the police chief, nor the councillor, nor the chief administrative officer (otherwise known as city manager, administrator or chief administrative officer), nor the head of public works, nor the city clerk, nor the final authority. And yet, in some communities, the mayor seems to have either taken on such roles, or has been accorded same by virtue of expectations and treatment by others – or as a result of the personality of the mayor.

Mayor Mary Reeves of Abbotsford, British Columbia commented on the need to view the position as distinct from that of other municipal positions: "People are confused when they find out that the mayor has only one vote. The public may not always understand that the mayor must work with the other members of council in achieving

consensus. As well, the time commitment is also very different from that of a councillor, which may not be understood by others in this business. Good communication with senior staff is also critical in order to make the mayor's role more effective."

Principal Functions

The principal functions of the mayor (also known in some quarters as chief executive officer, reeve or chair) can be categorized into the following four key groupings (these may differ slightly based on the legislation in individual provinces):

Leadership functions

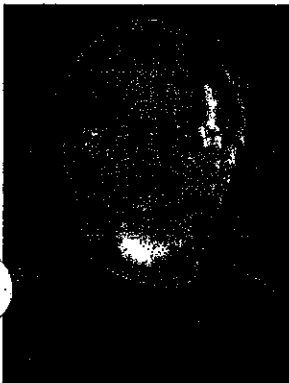
- ▶ chair of regular meetings of council;
- ▶ consensus-seeker on behalf of all members;
- ▶ key spokesperson to the community and to the municipal organization;
- ▶ key linkage in the establishment of council committees; *ex officio* to internal standing committees; may recommend and/or appoint members to both internal and external boards and committees; and
- ▶ may make recommendations regarding peace, order and good government.

Communication functions

- ▶ brief council members on all key meetings held by mayor;
- ▶ key signing authority for council correspondence;
- ▶ primary liaison with the chief administrative officer;
- ▶ primary liaison with the public;
- ▶ key linkage and spokesperson to other levels of government; and
- ▶ primary spokesperson vis-à-vis the decisions of council to the outside world; expresses the "will of council."

Monitoring functions

- ▶ act as council's eyes and ears in maintaining an overseeing role with regard to the conduct of municipal officers;
- ▶ recommend the suspension of a municipal officer or employee if necessary (note: this power is not held commonly across Canada); and
- ▶ ensure that the law is carried out (again, much of this is presumed to be delegated to the CAO).



George B. Cuff, CMC is a Management Consultant with 25 years of involvement in various local government roles. He is also author of the new book *Cuff's Guide for Municipal Leaders*, published by Municipal World. He can be reached at <gcuff@telusplanet.net>.

Representational functions

- ▶ acts in an *ex officio* capacity to boards and committees;
- ▶ performs a ceremonial role on special occasions; and
- ▶ main spokesperson to other levels of government.

Expectations of the Office

The fact that the mayor has more perceived influence than other members of council is apparent to most. By virtue of the office, the person occupying the role is accorded power and influence only dreamed of by other members of council. (That may not become a problem unless one of the other members of council perceives the mayor to be less dynamic and surely less intelligent than the councillor! This is not as infrequent an occurrence as one might imagine).

Mayor as Advocate for Public

Surely one of the most significant roles that any mayor can and will play is that of acting as the advocate for the public. Those who have felt that their rights have been disregarded or downgraded may see the mayor as their ally. Those with a cause, axe to grind or crusade to fulfill will often find their way to the mayor by a phone call, letter, e-mail, public appeal or via an in-office visit. Many see this as their first avenue of justice, while others would not think of pursuing this route unless the issue is – in their minds at least – a crisis or of singular importance.

The mayor then needs to consider the options. These might include: saying no; referring the matter to the CAO or a department head; asking the clerk's office (or council secretariat) to investigate or put the matter onto an agenda; making a call on the spur of the moment to

the person deemed most responsible or most likely to be empathetic.

In no instance, however, should the mayor promise any particular action other than the action of referral or seeking additional information. Otherwise, the mayor is placed in the dubious position of dictating a solution that may or may not be justifiable once the rest of the story has been heard or investigated. The experienced mayor may promise action but it will be in the form of "I'll have this looked into and we'll get back to you." Using the expression, "That's interesting," is also a reasonable course of action, as it implies no particular response!

To the average citizen, however, having their matter heard by the mayor is tantamount to fulfilled justice. The mayor's office is accorded such significant importance that any action beyond the hearing is often considered a bonus. In the final analysis, however, it is clear

that the mayor is perceived by those in need as "their advocate." Trying to dissuade someone of this perception would be difficult indeed.

Mayor Ken Scott of Spruce Grove, Alberta says, "Although the responsibilities of the mayor are widely varied, the key role of the mayor and indeed all council members is to ensure the well-being of the city and its people. We have been elected to listen, discern and advocate on behalf of our residents.

"Spruce Grove, through a public process, has developed the city's key initiatives. Council has the responsibility to serve as an advocate between residents and ad-

*By virtue of the office,
the person occupying the role is
accorded power and influence
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members of council.*

THE MAYOR, continued on page 44

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ministration, as together we translate community vision and ideas into action plans. These plans range from safety, environmental stewardship, and programming for youth through to the growth and development of our neighbourhoods and businesses.”

Mayor as Leader of Council and Community

The mayor is, or should be, expected to lead. Unless the mayor has proven to be incapable of leading a two-entry parade, most citizens and often, many councils, expect the mayor to exercise the leadership potential of their office. This may be due to:

- ▶ increased prominence of the mayor's office;
- ▶ added administrative resources that may accrue to the mayor's office;
- ▶ fact that the mayor is notified of issues before other members of council;
- ▶ closer relationship that generally marks the mayor-CAO interface; and
- ▶ ongoing attention paid to the mayor by the media (in comparison to other members of council – often regardless of how colourful or controversial other members may become).

The mayor needs to be sufficiently astute so as to recognize the issues as they develop. If the police chief reports an unusual upswing in gang violence, the mayor should not need to await the appointment of a task force to confirm the matter. Citizens expect that the mayor will publicize the problem and give full assurance of the council's support to the chief in seeing the problem addressed. (You will note that this does not mean promising an immediate increase in the number of uniformed police -- which may or may not be needed. Such a com-

mitment is not the mayor's to make, even though having the issue addressed by the administration or referring it to the police commission may be appropriate.)

If the issue is one of proposed budget, and therefore tax increases, the mayor might want to lead by expressing the view that all of council is equally concerned and that a thorough review would precede any tax increase. Further, the mayor may want to express the notion that a visit with the province is in order given the limitations placed by provincial governments on revenue sources. Simply saying nothing in response to administrative projections is not acceptable. Neither is making firm commitments -- other than the promise to investigate.

Mayor Gary Burroughs of Niagara-on-the-Lake, Ontario observes, “As the political leader, the mayor must establish, with the involvement and support of council, clear goals for the community and then work to develop policy to guide the community towards achieving these goals. I believe that the role is expanding as senior levels of government download more and more services. This role must involve working with the other levels of government rather than being their staunchest critics.”

Leadership requires vision, commitment and character. It is a role more readily described than fulfilled. The mayor must be able to see further, see first and see with clarity. Key issues need to be described with passion and persuasion. The process for ensuring that the issue not be allowed to drift away needs to be articulated. The mayor ought to be able to count on council support at least to ensure key issues are fully investigated by the administration.

Mayor as Servant

Mayor Bob Stefaniuk of the Regional Municipality of Ritchot, Manitoba (located just south of Winnipeg), was elected for the first time in 1995 (a mixed blessing given that his election was just prior to the major flooding in the

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surrounding Red River Valley). He comments eloquently on this central aspect of the role of mayor: "I'm here in this position because of the confidence of the people. I treat this mandate very seriously. It is a treasured and unique opportunity."

Lest one be led to believe that I am in favour of placing the mayor on an unnatural pedestal of unchallenged authority, I offer this observation. The mayor, who is to be first amongst equals, needs to learn to be servant of all. The mayor, who will be judged as most successful by colleagues, will be the one who places the needs and aspirations of those colleagues before his or her own. While this takes more maturity than God has apparently granted to most, a successful mayor understands this equation.

To achieve, you need to help others hit their targets or at least be seen to do so. The mayor needs to spend time with colleagues on a one-to-one basis in order to understand who they are, their backgrounds, their perception of big picture issues, their local concerns and their future plans. This should not be relegated as unimportant; rather, it should be viewed as an absolute essential plank in building a coalition that will withstand the vagaries of political life.

The mayor is the servant of the people and holds office at their pleasure. Regardless of length of tenure or popularity in the most recent election, the only certainty of public office is the reality that some day the present office-holder will vacate it. (I personally went from being "Your Worship" to "Your Washup" in one evening - fortunately, voluntarily!)

The mayor needs to ensure that he or she does not seek to "lord it over" others, nor to seek unfair advantage at the expense of others. The mayor should not use the office to gain position for future gains or other political office (there is none higher, by the way). The mayor should be referred to respectfully by everyone while in that office, but will inevitably become who they were at home before attaining such lofty heights. (Thus, for example, the mayor's spouse should not be expected to roll over in the morning and say, "Good morning Your Worship.")

Successful leaders serve others and do so willingly. MW

Part 2 of this 3-part series will appear in the August issue of Municipal World.




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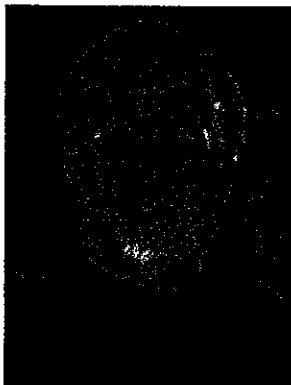
Part 2: The Challenges

George B. Cuff

The fact that there are significant challenges facing anyone holding the office of mayor will come as no surprise. This office is not an extension of being on council. It is an office unique to itself, an observation that more than one member of council has voiced having made the transition. It is not easy being the leader of a group of leaders. It is not a simple task to balance the egos of others with your own. It is a complex challenge to weigh the words of others relative to an issue, and judge their depth of commitment to a particular course of events.

Leading from Within

The mayor must be a leader *among* his or her colleagues – not a leader out in front or separate from them. This is a delicate beam on which to balance, but essential to good leadership nonetheless. Thus, the mayor has to determine how to show leadership without always being the only one in front of the crowd, or the only personality ever contacted by the media. Any progress, that will be made by a council



George B. Cuff, CMC is a Management Consultant with 25 years of involvement in various local government roles. He is also author of the new book *Cuff's Guide for Municipal Leaders*, published by Municipal World. He can be reached at <gbcuff@telusplanet.net>.

will necessitate the support of a majority of members. It is indeed unfortunate when the mayor attempts to seize the lead, only to realize that his or her one

"In the final analysis, the municipal leader is judged by how successfully he or she builds alliances and partnerships with all those groups and individuals who make up the community."

*Mayor Bob Tarleck
City of Lethbridge, Alberta*

vote is still at least several short of a majority. This necessitates ongoing communication around the council table and meetings in the mayor's office for briefings (within whatever boundaries are established by legislation).

As Mayor Bob Tarleck of the City of Lethbridge, Alberta sees it: "During the last two decades, there has been a dramatic shift in the understanding of leadership in municipal government. At one time, it was enough for a leader

to wield a gavel and speak in a strong voice. No longer. Today's governance requires municipal leaders who are, above all, team builders. They are expected to build an effective team out of a diverse group of people serving on council. With their chief executive officer, they're expected to build a sense of team with all the employees in the civic organization, in the community, and, in many cases, in the region as well. In the final analysis, the municipal leader is judged by how successfully he or she builds alliances and partnerships with all those groups and individuals who make up the community."

Sharing the News

The mayor should establish a mechanism to brief council on any emerging issues within a week of becoming aware of them. The mayor should never be in possession of information deemed off limits to the rest of council. While there may be a concern vis-à-vis leaks to the media regarding a planned announcement or plans of a new business, the mayor needs to sort out this timing protocol with all members of council.

Mayor Judy Forster of the City of White Rock, B.C. comments, "Communication and trust are the cornerstones of a cohesive council. I firmly believe that an informed council is an effective council."

Mayor Bob Stefaniuk of the Regional Municipality of Ritchot, Manitoba states, "I expect things to be kept in

confidence which I share *in camera* with council. I can't do my job if I have to keep secrets. Where there are such situations, I would take that person aside and talk to them. Thus far, that has been successful."

Resisting the Temptation to "Get Even"

In some communities, individual members of council perceive that their function is to "keep the mayor honest." If this statement were not so tragic, it might be humorous! It is incredible to think that the public would make their choice for chief elected official, only to find out later that one of the other elected officials has taken it upon themselves to become the unlicensed "ethics enforcement officer" overseeing the mayor's office. This is akin, in my opinion, to "the ratepayers" group forming shortly after an election (when most of us thought the public had already made their choice of its leaders). Nonetheless, the mayor needs to rise above the fray and be seen to be impartial and fair with all members of the council and public.

Developing Supporters on Council

Analogous to the foregoing, the mayor needs to resist the temptation to develop supporters and, conversely, non-supporters on a council. This is not what the public elected. Council members were chosen either at large or by ward by citizens who were led to believe that "their" choice was to be given every opportunity to be as significant as all others. The mayor needs to respect democracy and not presume that only he or she knows who is appropriate to lead or not.

No one should be allowed to divide a council, certainly not its leader. Committee and board appointments should be done in an even-handed manner and rotated amongst all members of council. Not one council member was elected because of their vastly superior experience or academic prowess. They were elected because their message or image appealed to their constituents as representative of the members of the public.

Mayor Gary Burroughs of Ontario's Niagara-on-the-Lake makes this observation: "The main focus of the mayor in a small community continues to be that of 'chair' of the council. This involves ensuring that members of council and members of the public who participate, treat and are treated with proper respect. In my opinion, the role involves a balance between team building and valuing the concerns and viewpoints of council members around the table."

Whether in public or in private, the mayor must be viewed as the leader of all members – not the favoured few.

Leading the Administration, Not Council

By virtue of the office, the mayor is recognized as leader of the community. The mayor should not be the leader of the administration. To do so duplicates the structure already established. The mayor and council govern the community and through policy set the direction and tone for the administration. The CAO should be viewed as the administrative leader. The chief elected official needs to understand this balance.


Mayor Donald Cousens of the Town of Markham, Ontario states, "As I get older, I am more and more impressed with the fact that I have a super council and administration. Working together, they really make things happen."

A further challenge that many mayors have faced is the image of one who is so fully supportive of the CAO or members of senior staff that their rightful place at the head of council is diminished. This is not to argue that the mayor should not be encouraged to develop an ongoing and healthy relationship of mutual respect with the CAO – he or she should! Rather, the mayor needs to ensure that the CAO is aware of the need to report to all members of council – not simply the mayor. Further, the mayor must ensure that the CAO appreciates that the mayor's leadership role in the community is the priority, not the administrative organization. The latter, quite frankly, is the role to be played by a chief administrative officer.

It is not the mayor's job to defend administrative proposals. Again, that responsibility more rightfully falls to the CAO. The mayor can and should ensure that the CAO is not attacked publicly by


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any member of council. This is a reasonable requirement of a mayor as leader of council. Such a breach in decorum should never be tolerated within a public council meeting.

Any mayor who thinks well of the idea of re-election must also be mindful of the following: there are more voters on the street than there are in city hall! Interestingly, there is more than one ex-mayor who made this miscalculation.

Thus, while the demands of the office necessitate considerable time spent in city hall, the focus needs to be placed on meeting the needs of the public. Those needs are difficult to ascertain if the mayor is sequestered within, rather than leading the parade outside.

Neutering of Importance and Prestige

It is somewhat surprising to note the number of ways that both councils and their administrations often attempt to neuter the leadership potential of this office. These include the following:

Leaving the mayor out of key discussions – For a variety of reasons, generally political, both council members and the administration have, on occasion, sought ways to leave the mayor out of important discussions. This may be the result of inappropriate statements

by the mayor; perception of leaked information; poor sense of delegation by the mayor; or simply political manipulation by a “would be” mayor. In most instances, this reflects a dysfunctional body and, inevitably, conflict.

Using procedural rules to ensure that the mayor cannot lead from the chair – It is generally agreed that the chair of a meeting needs to be mindful of the rules of procedure guiding the meeting. This can be taken to the extreme, however, when the leader of the community is unable to express views on a matter without vacating the chair. Thus, we have elected leaders whose views on key issues remain unknown during the debate, and are only revealed by the media in discussion thereafter. Some municipalities have avoided this result through various mechanisms. Some afford the mayor the opportunity to sum up and contribute before the vote is called; some allow a degree of flexibility within the interpretation of the rules of procedure; or, as in the case of the City of Winnipeg, legislation may permit the council to use a “speaker of the council” as a person distinct from the mayor, to actually chair the meeting.

THE MAYOR, continued on page 28

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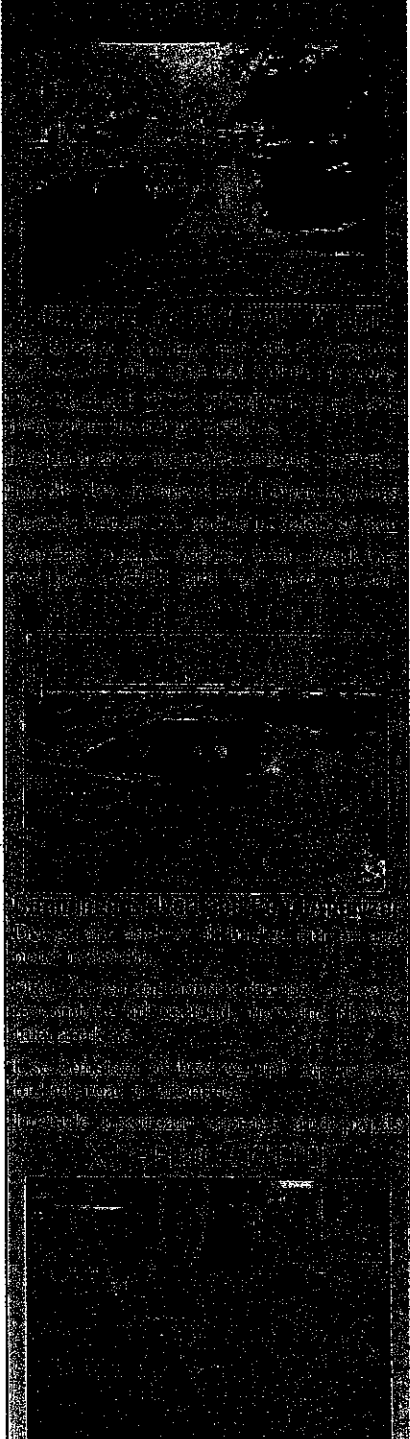
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Ridiculing the mayor's views or concerns – No one would suggest that the mayor's views should go unchallenged. Certainly, the mayor's views are as open for debate as those of other members of council. When such views are deliberately ridiculed, however, the intent may well be the diminishing of respect for the person holding the office of mayor. Such adolescent behaviour reflects not only on the person making the comment, but also on the office, as well as the rest of those serving on council.

Not involving the mayor in discussing matters to go forward on council agenda – It is indeed curious when efforts are taken with the purpose of avoiding any comment from the mayor during the agenda-building process. The matter at hand is the "council agenda," which may lead the uninformed to suppose that the members of council actually had a hand in the formation of the agenda. In many instances, any such input is actively discouraged. There may be a fear that the mayor or other mem-

bers of an "agenda committee" will bury certain items for fear of public comment, or that they may somehow skew the importance of other matters that may be viewed as favouring one person's agenda over another's. Any such concerns should be dealt with in the approved procedures governing council agendas, in council policies, or in legislation. When the sole purpose of a council agenda appears to be the formal baptism of recommendations or actions of the administration, it is no wonder that the public begins to see the council being "managed" by the administration. Agenda building is an important task, because it determines what issues are to be debated and resolved. If the concerns of council are to be recognized as truly important, then this ought to be viewed as a cooperative venture involving the mayor and/or other members of council.

Negating the mayor's ability to appoint the chairs of committees – While legislation may guide this matter in certain provinces, the mayor should be accorded the respect (as a minimum) of

placing before council the names of councillors who are being nominated to chair council's internal standing and *ad hoc* committees. While the tenure of such members may be governed by council policy in order to ensure rotation, the mayor is the logical choice to place names before the council as a whole for its consideration. In some communities, this may also include the names of committee members. Others allow the mayor to name the chairs of public committees as well.

While some of these measures and others may be attempted in response to a mayor who is viewed as out of control, the end result is generally the same – the prestige and power of the mayor is reduced such that the influence normally associated with the office is negated. Whatever the motivation, this is not in the best interests of the community. MW


Part 3, the final in this series, will appear in the September issue of *Municipal World*.



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THE MAYOR:

Part 3: Results of Quality Leadership

George B. Cuff

The most effective council-administrative teams are led by strong, determined, yet servant-oriented mayors and chief administrative officers. These people recognize that community leadership is all about teamwork. Thus, they expend considerable time and resources in drawing together their councils and administrative organizations into cohesive, mutually supportive components that strive to function diligently as legislation and common sense would dictate.

It is clear that the mayor has a prominent role to play in helping to create the conditions necessary for enhanced community leadership.

Factors Shaping Impact

The impact that a mayor has will differ in each community based on a wide variety of factors. These include the following.

Historical expectations of community – Some communities have a history of strong mayoral leadership, with incumbents serving at least two terms.

The mayors of such communities have reason to “expect” councillors

to support their agendas and seem to find ways to make this relationship suit the needs of all or a majority of council members.

“A local council is really not that different than a private business. To offer a sustainable future for its residents, a municipality needs a vision of what they want their community to look like in 5, 10 or even 20 years.”

*Mayor Barbara Sharp
City of North Vancouver, BC*

Academic and experiential background – While having a strong academic background is generally recognized as beneficial, it does not act as the only or the best predictor of effectiveness.

Willingness of members to work with mayor – Leadership inevitably requires followers. Leaders without followers represent tragic, lonely and ineffectual figures. Communities that are blessed with a healthy regard between all members of council will recognize

the advantages of working together collegially.

“Being a consensus leader is key to our success,” says Markham Mayor Donald Cousens. “When we work together, the community really benefits. For example, IBM was looking to establish a research and development facility; council and I discussed it in detail and council gave me full authority to enter into discussions with the company. The deal with IBM resulted in 2500 employees and a tremendous success for our town.”

Certainty of council’s agenda and of vision for community – Cohesive leadership requires a common gameplan. If the mayor is to be viewed as effective, he or she must be capable of guiding council towards a vision and priorities that appear to reflect the aspirations of the community.

Mayor Barbara Sharp of the City of North Vancouver, British Columbia comments, “A local council is really not that different than a private business. To offer a sustainable future for its residents, a municipality needs a vision of what they want their community to look like in 5, 10 or even 20 years. Councils must be visionary in their planning, and determine how resources are best utilized and how best to serve the economic, environmental and social needs of the community. I am proud of the vision and input that council and senior staff have given in the development of both the business and strategic plans. As such, I believe the mayor has a sig-



George B. Cuff, CMC is a Management Consultant with 25 years of involvement in various local government roles. He is also author of the new book *Cuff’s Guide for Municipal Leaders*, published by Municipal World. He can be reached at <gbcuff@telusplanet.net>. Parts 1 and 2 appeared in the July and August issues of *Municipal World*.

nificant role in providing the leadership to include the participation of everyone in making decisions that will shape the community.

Collective ability of the administration to produce quality results in support of agenda – The vision of the council (and hopefully that of the mayor) will only be recognized as impacting the community when its aspirations are supported by action. Effective leaders understand the need for strong, take-charge administrators who do not require hand-holding or prodding to get the job done. Confident mayors are generally advised by a competent and confident CAO.

Political acumen of mayor in dealing with issues, personalities, people of other political persuasions and the media – The mayor needs the skills of a high wire act in some respects, particularly in terms of balancing the varied agendas of a diverse audience. There are as many egos as players around the table; as many issues as organizations; as many priorities as budget items; as many hidden agendas as delegations; as many landmines as news stories. Without the wisdom of Solomon or the patience of Job, the task can be onerous.

The results of council leadership by the mayor can be far-reaching and of lasting benefit. Conversely the results may be extremely narrow and much below expectations. It all depends on the foregoing factors, as well as other circumstances unique to the community and situation. Where the mayor is acting in the best interests of the community and has managed to discern the right approach to council, the community can benefit in innumerable ways. Some of these are tangible and visible; others are far less concrete, but of great value nonetheless.

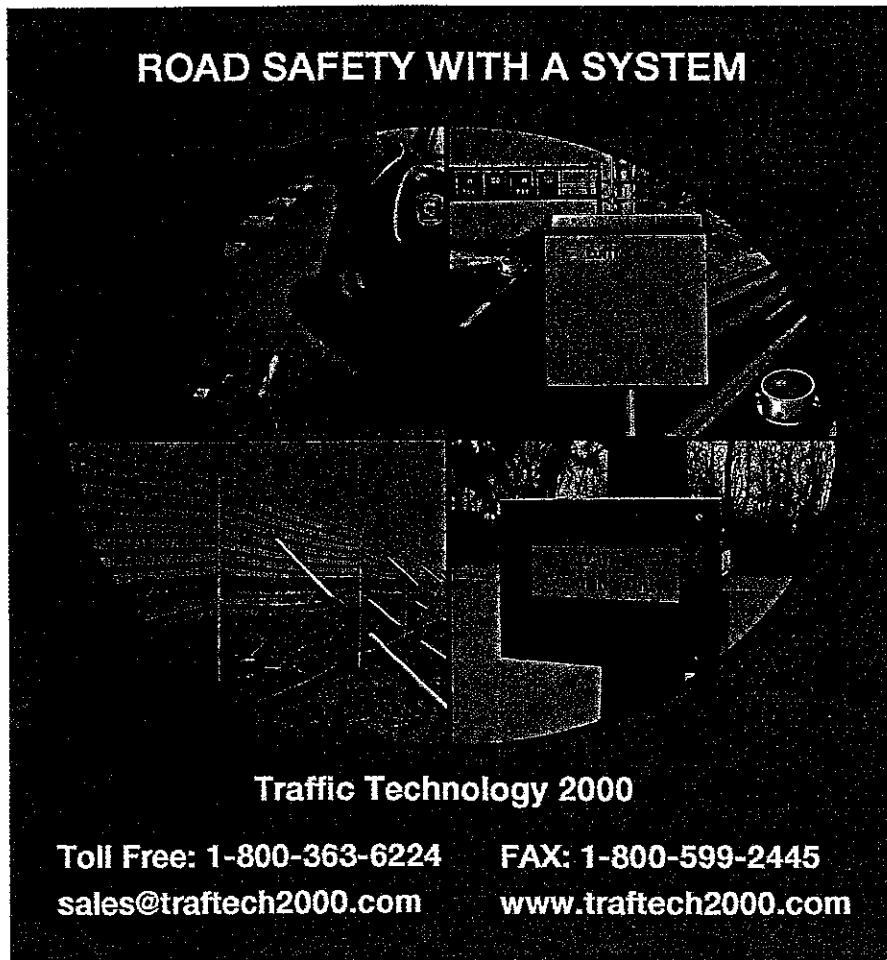
Impacts of Solid Leadership

The following represents a brief summary of some of the results that may occur as a result of appropriate leadership by the mayor.

New initiatives identified and pursued – A respected mayor is often able to gain the support of council in bringing forward new and innovative initiatives much more readily than someone whose motives are being questioned at every turn. Even when there is concern on a council as to the abilities of the mayor in other aspects of the role, genuine respect for the mayor's intent and sincerity will often "win over" even the most vocal opposition. While not all new initiatives will be supported, the proposals backed by the mayor will gain a reasonable hearing. It is important for proponents of new – and perhaps very innovative – ideas to understand this.

Mayor Ken Scott of Spruce Grove notes, "As mayor, I act as an advocate of the community's vision promoting public awareness and advocating partnerships which further the implementation of the city's strategic plan. I also have the responsibility and opportunity to advocate on behalf of the community to other levels of government. The outcome of the council's role as an advocate is increased resident satisfaction in the city's programs and services and increased participation of both business and residents in building our community, the community of choice."

Prestige of community enhanced – If the mayor is judged by the council, public and media as relatively strong and a sound leader, there is far more likelihood that the municipality will experience increased success in attracting external investment and in retaining current businesses. As Mayor Mary Reeves of Abbotsford correctly observes, "The mayor is the main ambassador for the city and thus reflects the public image of the city wherever he or she travels." The business community is responsive to a perception of sound judgment, clarity and competence of the leaders of the community. This is not to say that businesses agree with all or even a majority of council decisions. Rather, if there is recognition that council uses a reasonable decision-making process, and that it shows respect for the opinions of each other, the staff and



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those appearing before council, then the whole community gains confidence in the judgment of council.

Relationships with other neighbouring jurisdictions strengthened – “In addition to working with residents and local businesses, my office also deals with other levels of government,” says City of Fredericton Mayor Les Hull. “We have a number of agreements with neighbouring municipalities and many of our projects depend on input and funding from the provincial and federal governments. It is important we keep the lines of communication open between ourselves and other elected officials and government agencies.”

Where the mayor is viewed as “in control,” the respect of neighbouring jurisdictions for the word or commitments of the mayor is enhanced. This may lead to agreements to share resources and services, or to combine efforts in developing a regional facility or attracting a large industry. Where there is doubt as to the support of council for the mayor, surrounding communities are likely to be more reticent in their willingness to agree to new initiatives or cost-sharing plans, particularly if such plans are initiated by the mayor.

Orderly council meetings – Where there is a reasonable degree of respect for the office of the mayor, there is an increased likelihood that councillors will respect the opinions and control exercised by the mayor at council meetings. While there may still be considerable debate of the issues (as there often should be), the discussions will be within an acceptable decorum that should be the rule of all council meetings. Suggesting that orderly council meetings may not seem like a real benefit to some – but indeed – the opposite

simply creates the spectre in the minds of citizens, administration and prospective businesses alike (via media coverage) that no one is carefully and respectfully “minding the store.” This, in turn, reduces the prestige of council as a whole (in support of the Confucian theory “One who throws mud, loses ground”).

In Brief

The position of mayor is one of honour and respect in communities across Canada. If local democracy is to thrive, all of us need to seek ways of understanding the challenges of community leadership and ascertaining how we can work collegially in service to a common cause.

Each mayor will discharge the duties somewhat differently, largely as a factor of individual personality, perception of community expectations, the mentoring of others who have served, and life’s experiences. Providing that the mayor is well-intentioned and operating within legislation and policy, the mayor should be able to count on the support of other council members.

Whether we agree with the choice of the public as to who actually holds the office is really immaterial. The public’s choice is always the right one. It’s called democracy! How each council fares in terms of either helping the mayor be successful or not is a measure of the stability and maturity of council members. While the mayor should attempt diligently and sincerely to be the servant of the public and the council, the mayor should also be able to count on the support of colleagues and the administration in working as a team in achieving the priorities of the community. MW




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George B. Cuff

SOME AND OTHERS:

How not to do business in Council

Take a look at the way business takes place in municipalities across the nation, and you will find there is a wide disparity of practices from one community to another. Some municipalities operate "by the book" with high regard for the serious responsibilities with which they have been charged. Others, however, seem to dismiss such responsibilities off-handedly, and rule the community as if it were a personal fiefdom. If you recognize your municipality in the "other" category identified below, it's time to make a change.

Some and Others

In some municipalities, any input by the public is set at a pre-arranged time, generally early on the agenda. This is so council can get on with the real business of a council (which is, well, dealing with the public's business but I digress). In others, however, the meeting begins with a public free-for-all, where the public is invited to address council and ask questions on any topic whether related to the agenda or not.

In some municipalities, council deals directly with the CAO and coordinates any questions through the CAO to other staff (it's called deco-

*Ah, you think,
these things
never happen?
Unfortunately
they do.*

rum). In others, however, members of council bypass both the mayor as chair and the CAO, and ask questions of individual staff, department heads and others alike (because they are there).

In some, any member who perceives he or she has a conflict of interest in a matter before council announces that fact either at the outset of a meeting or when the issue appears on the agenda (depending on the legislation). In other chambers, however, members conveniently ignore that fact and proceed on the basis of "it's not a problem for me, so why should anyone else be concerned about this. After all, these are small potatoes."

In some municipalities, it is recognized that organizational structure

and reporting relationships exist for a reason. In others, however, informality is the watchword; thus, any member of council appears entitled to direct staff, regardless of where they appear on the chart, to carry out certain tasks. This is done under the rationale of "I'm only interested in saving the CAO the time!"

In some municipalities, the council meets near the outset of a new term of office and discusses and sets its vision, goals and priorities. In others, they bypass this step on the basis that it's too "expensive," or "Most of us were here last time, we know what needs to be done," or "We just had an election, weren't the rest of you listening?"

In some municipalities, the council establishes a representative and independent body to conduct a review of council's compensation. In others, the mayor takes charge of this minor detail by employing the services of a close personal friend and business partner, and then expresses considerable surprise when the "independent report" recommends a substantial increase in compensation.

In some municipalities, the council, if quite small, attempts to handle any recruitment of a new CAO as best they can within their limited resources; in a larger centre, they may retain the services of an external firm to handle the recruitment process. In others, however, a mem-


George B. Cuff, CMC is a Management Consultant with 25 years of involvement in various local government roles. He is also author of the best-selling book *Cuff's Guide for Municipal Leaders*, published by Municipal World.

ber of council may act as part of council's recruitment process of a new CAO and not advise their colleagues on council that someone on the shortlist ("who would just be great in the job!") is a partner in a business relationship with them.

In some municipalities, if a member of council has any concerns with how an individual member of staff is functioning, that concern is forwarded by way of a call or e-mail to the CAO to take under advisement. In others, some members of council feel quite at liberty to use demeaning remarks in reference to the staff in public council meetings (recognizing that staff cannot express the same back - unless they have their resume in hand).

In some municipalities, being a child of a member of council or the CAO is a virtual guarantee that there will never be an opening for employment, given the close relationship. In others, however, the CAO hires their child without any external competition, or a member of council "strongly" recommends that a department consider their child for any openings.

Ah, you think, these things never happen? Unfortunately they do. Every municipality needs to guard against enabling or encouraging those without a high standard of personal integrity (or an awareness of legislation and common sense) to take advantage of their position of authority. Our system of local government depends on it. MW

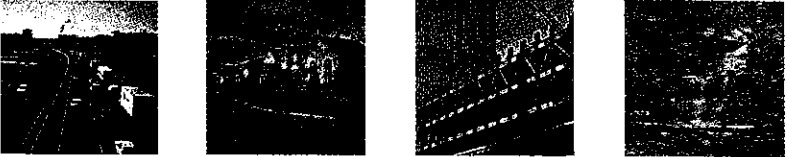


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1. Create constancy of purpose toward improvement of product and service.
2. Adopt the new philosophy... Western management must... learn their responsibilities, and take on leadership for change.
3. Cease dependence on inspection to achieve quality... by building quality into the product in the first place.
4. End the practice of awarding business on the basis of price tag. Instead minimize total cost.
5. Improve constantly and forever the system of production and service, to improve quality and productivity, and thus constantly decrease costs.
6. Institute training on the job.
7. Institute leadership. The job of a supervisor is not to tell people what to do or to punish them, but to lead. Leading consists of helping people do a better job...
8. Drive out fear. Many employees are afraid to ask questions or take a position... The economic loss from fear is appalling. It is necessary for better quality and productivity that people feel secure.
9. Break down barriers between departments. Often staff areas... are competing with each other or have goals that conflict. They do not work as a team so they can solve or foresee problems.
10. Eliminate slogans, exhortations, and targets for the workforce... the bulk of the causes of low quality and low productivity belong to the system and thus lie beyond the power of the workforce.
11. Eliminate numerical quotas. Quotas take account only of numbers, not quality or methods. Substitute leadership.

12. Remove barriers to pride of workmanship. Abolish the annual or merit rating.

13. Institute a vigorous program of education and self-improvement. Both management and the workforce will have to be educated in the new methods, including teamwork and statistical techniques.

14. Put everybody in the company to work to accomplish the transformation. The transformation is everybody's job. ■

Deadly Diseases

1. Lack of constancy of purpose. A company that is without constancy of purpose does not think beyond the next quarterly dividend. It is better to protect investment by working continually toward improvement of processes and of product and service that will bring the customer back again.
2. Emphasis on short-term profits. This defeats constancy of purpose.
3. Evaluation of performance, merit rating, or annual review. They encourage short-term performance at the expense of long-term planning. They discourage risk-taking, build fear, undermine teamwork, and pit people against each other for the same rewards.
4. Mobility of management. A company whose top management are committed to quality and productivity, with roots, does not suffer from uncertainty and bewilderment. But how can anyone be committed to any policy when his tenure is only a few years, in and out?
5. Running a company on visible figures alone (counting the money). The most important figures are unknown or unknowable such as the effect on sales that comes from a happy customer.

October 20, 2007

Mr. William (Bill) Kostiw
Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

Re: 2007 Municipal Elections – Ward 7

Please accept this letter as information for you and/or Council as a tool for the next municipal election in 2010 to “cleanup” some of the processes which allow the integrity of an election to be compromised. Voter concerns and observations have also been forwarded to me by Ward #7 constituents, which have inspired me to spear head this investigation.

Since reviewing the ballots and voter registry with you and your staff, I have contacted Alberta Municipal Affairs for direction in regards to my observations. The direction I received was positive though not overwhelming as they have to remain impartial in addressing municipal concerns. So, I contacted legal counsel (municipal law lawyer in particular) seeking interpretation of all the information I had. The points and references made below are the results of my findings and I am confident you will find them interesting:

Marking of Ballots

Marking of Ballots and 'Void' Ballots – It clearly indicates within the Elections Act that an elector must place an “X” on the right hand side opposite of the candidate of the elector’s choice. Ballots are invalid and should be “void” if they are not marked by an “X” according to the *Local Authorities Election Act*. Although the ‘Act’ stipulates using an “X”, this sort of marking has not been enforced in our municipality, and as indicated to me through my investigation, the other 329 municipalities in the province. However, can we not give clear direction through the *election employees* during the election?

Scrutineer

Scrutineer - Candidate's Scrutineer

69(1) If, at any time during voting hours, a person who is at least 18 years old presents to the presiding deputy a written notice, in a form acceptable to the returning officer,

(a) signed by a candidate, and

(b) stating that the person presenting the notice is to represent that candidate as the candidate's scrutineer at the voting station,

the person presenting the notice shall be recognized by the presiding deputy as the scrutineer of the candidate.

(1.1) A person who has, within the previous 10 years, been convicted of an offence under this Act, the Election Act or the Canada Elections Act (Canada) is not eligible to be recognized as a scrutineer.

(2) Before a person is recognized as a scrutineer, the person shall make and subscribe before the presiding deputy at the voting station a statement in the prescribed form.

(3) The presiding deputy shall not permit a candidate to have an official agent or a scrutineer present while the candidate is present in a voting station during voting hours.

(3.1) The presiding deputy shall not permit a candidate to have both an official agent and a scrutineer present at the same time in a voting station during voting hours.

(4) A candidate or official agent personally may

(a) undertake the duties that the candidate's scrutineer may undertake, and

(b) attend any place that the candidate's scrutineer is authorized by this Act to attend.

*(5) The presiding deputy may designate the place or places at a voting station where a candidate, an official agent or a scrutineer of a candidate may **observe** the election procedure.*

(6) When, in the provisions of this Act that relate to the election of a member of an elected authority, expressions are used requiring or authorizing an act or thing to be done or implying that an act or thing is to be done in the presence of an official agent, a scrutineer or a candidate, the expression is deemed to refer to the presence of those an official agents and scrutineers

(a) that are authorized to attend, and

(b) that have in fact attended at the time and place where that act or thing is being done,

and if the act or thing is otherwise properly done, the non-attendance of an official agent or a scrutineer at that time and place does not invalidate it.

RSA 2000 cL-21 s69;2006 c22 s33

The word from the above that caused the greatest concern with legal counsel and municipal affairs is '**OBSERVE**'. It came to my attention from witnesses that a *scrutineer* 'engaged' in conversations with electors in regards to their place of residence and so forth. Interpretation of the above provides that it is an "*offence to make any communication to an elector in a voting station respecting the election otherwise than through the presiding electoral officer*". To support this, I can gain witness-testimonials if this were to go further.

Further observations made by witnesses of the scrutineer and new candidate at the polling station are also in contravention. The new candidate with his scrutineer was seen sitting together conversing throughout the election. This, according to legal counsel is viewed as campaigning – The Election Act states:

Offence

- 150(1) Every returning officer, deputy, candidate, constable, official agent and scrutineer in attendance at a voting station shall maintain and aid in maintaining the secrecy of the voting at the voting station.
- (2) No person shall interfere with or attempt to interfere with an elector when the elector is marking the elector's ballot, or shall otherwise attempt to obtain at the voting station information as to which candidate or candidates any elector at that voting station is about to vote or has voted for.
- (3) No person shall
- (a) during the hours when a voting station is open, canvass or solicit votes in a building where the voting station is located, or
- (b) make any communication to an elector in a voting station respecting the election otherwise than through the deputy.
- (4) When a voting station is located in a building containing a complex of interlocking offices, stores or other facilities, the prohibition in subsection (3) applies only to the store, office or facility comprising the area used as a voting station.
- (5) No person shall display at the voting station or distribute or post in it a specimen ballot paper marked for a candidate or any other material purporting to explain to the electors how to vote or leave or post a ballot or other material in a voting compartment other than the material that is required to be posted in accordance with this Act.
- (6) No person shall communicate at any time to any person any information obtained at a voting station as to which candidate any elector at that voting station is about to vote or has voted for.
- (7) No returning officer, deputy, official agent or scrutineer in attendance at the counting of the votes shall communicate or attempt to communicate any information obtained at that counting as to which candidate or candidates any vote is given for.
- (8) No person shall directly or indirectly induce an elector to display the elector's ballot, after the elector has marked it, so as to make known to any person the name of any candidate for whom the elector has or has not marked the elector's ballot.
- (9) A person who contravenes this section is guilty of an offence and liable to a fine of not more than \$5000 or to imprisonment for a term not exceeding 2 years or to both fine and imprisonment.

RSA 2000 cL-21 s150;2006 c22 s57

Voting Register

Voting Register – In regards to the statement of Elector Eligibility: Voter to provide the polling officer with a *Street Address of Residence or Legal Land Description*, accompanied by *two (2)* pieces of identification. Elector eligibility is not honoured through the use of P.O. Box numbers or General Delivery.

My efforts through this investigation including Ward #7 constituents, Alberta Municipal Affairs and Legal Counsel on the aforementioned above; my legal counsel indicates that I have valid concerns and with what was presented to him constitutes further action through the *judicial system* if I want to pursue.

What are my chances with the judicial system? Probably 70% - 30% in favour of *calling the election* if all the evidence is produced. Do I pursue? **No**. Why? Because I believe that proper process will uphold democracy and not allow for deviations to take away our constitutional right. Administration & Council now have the opportunity to “cleanup” the electoral process and put the ‘M’ back into Merit allowing all elector’s a fair and just process of which to exercise their power...their constitutional right – The Right to Vote.

Solution

I would like to make a recommendation that would address and tighten-up our present electoral process and support those who are working hard to implement every three years:

- Council enact an Electoral Bylaw to include:
 - Enforce identification from the voter in order for them to be eligible to vote.
 - Clearly stipulate the expected role of the scrutineer.
 - Outline the information to be collected on the voting register.

For assistance and direction to Council, if my recommendation is heard, the City of Edmonton in July 2007 has enacted a Bylaw to meet these concerns (Bylaw #13674). If their template was used and was tweaked to fit the Mackenzie County, this would clear the air of any wrong doings and “cleanup” the process.

In conclusion, I want to stress that I’m not going through this process to be ‘Hell Bent’ on vindication, only that I wish to see the system be more accountable and transparent for future elections.

Sincerely,



Jim Thompson



1st October 2007.

Dear Member,

While this year has seen the attainment of some of the goals that your organization has worked so hard and long to see achieve, there is still a lot to be done to make the north the place we want it to be. If you haven't visited the NCDC web site recently I would encourage you to do so and read the new Strategic Priorities set by your Board of Directors.

This year our conference and Annual General Meeting is being held in Edmonton in conjunction and co-operation with Edmonton Economic Development, the Province of Alberta and the Federal Government.

It is titled "Asia Pacific Shipping Forum – Opening your eyes to a Corridor of Opportunities". Attached is a copy of the information sheet about the conference and the registration form. If you have not already registered I would encourage you to do so as soon as possible.

Also include with this letter are three other documents.

The first is your official notification of the Annual General Meeting.

The second is minutes of the last Annual General Meeting held on the 13th October 2006 in Terrace, B.C.

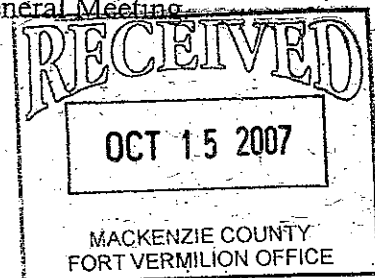
The third is an invoice for your 2007/2008 NCDC dues.

In closing I would remind you that at the AGM we will be electing the Directors for the 2007/2008 year and the Nominating Committee would like to hear from persons interested in standing. The constitution of the organization requires that the Directors be geographically and sectorally representative of the organization's membership.

I look forward to seeing you at the Conference and Annual General Meeting.

Regards,

Graham Kedgley,
Executive Director.

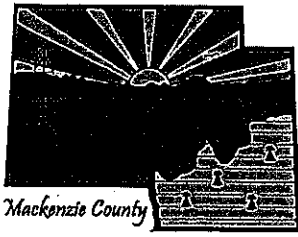


Notice of Annual General Meeting of
Northwest Corridor Development Corporation
7.30 a.m. Thursday 15th November 2007
The Westin Hotel, Edmonton, Alberta.

A G E N D A

1. Approval of minutes of 2006 Annual General Meeting
2. Report of NCDC activities for the year 2006/2007
3. Presentation of Financial statements
4. Election of 2007/2008 Directors
5. Other Business

*Bill K
Ed Frouse*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 25, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 655/07 Repeal Cold Mix Local Improvements Bylaws 556/06 and 565/06

BACKGROUND / PROPOSAL:

The 2006 budget included Cold Mix Asphalt for 98th and 105th Avenue in La Crete. At the time the project was approved, Policy FIN018 Frontage included the requirement of a frontage charge for the upgrade of gravel to pavement. Bylaws 565/06 and 556/06 (see attached) were approved on April 11, 2006 for the levy of a 30% local improvement to the adjacent landowners of the project.

This project was completed in 2006 but the frontage charges have not yet been levied on the adjacent landowners.

OPTIONS & BENEFITS:


On April 11, 2007, Policy FIN018 Frontage was revised with the frontage charge requirement for the upgrade of gravel to pavement being removed. (see attached)

At this time, the County has two options:

1. To charge local improvements as per Bylaws 565/06 and 556/06 as these bylaws were approved prior to Policy FIN018 being revised. The complete cost of the project was \$76,616.37. Frontage charges would be as follows:

	<u>Yearly</u>	<u>Total</u>
Bylaw 565/06 – 98 th Ave	\$2,603.17	\$11,492.46
Bylaw 556/06 – 105 th Ave	\$2,603.17	\$11,492.46

The local improvement charges would begin being levied during the 2008 tax season.

Author: M. Driedger Review By: 
CAO

2. To rescind Bylaws 565/06 and 556/06 as per current Policy FIN018 Frontage. No local improvement costs would be charged to landowners and the County would bear the complete cost of the Cold Mix Asphalt for 98th and 105th Avenue in La Crete project.

COSTS & SOURCE OF FUNDING:

The project was completed in 2006 and all expenses paid. There would be no additional cost to the County at this point.

If the bylaws were to remain in place and the local improvement levied, the County would recover a portion of the cost of the project.

RECOMMENDED ACTION:

Motion 1: (requires 2/3)

That first reading be given to Bylaw 655/07 being a bylaw authorizing to repeal the local improvement Bylaws 556/06 and 565/06.

Motion 2: (requires 2/3)

That second reading be given to Bylaw 655/07 being a bylaw authorizing to repeal the local improvement Bylaws 556/06 and 565/06.

Motion 3: (requires unanimous)

That consideration be given to go to third and final reading of Bylaw 655/07 being a bylaw authorizing to repeal the local improvement Bylaws 556/06 and 565/06.

Motion 4: (requires 2/3)

That third reading be given to Bylaw 655/07 being a bylaw authorizing to repeal the local improvement Bylaws 556/06 and 565/06.

Author: M. Driedger Review Date: _____ CAO _____

**BYLAW NO. 655/07
OF THE MACKENZIE COUNTY**

(hereinafter referred to as "the County")

IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the County to repeal the local improvement Bylaw 556/06 and Bylaw 565/06.

WHEREAS, the Council of the County has passed Bylaw 556/06 pursuant to Section 397 of the *Municipal Government Act* to authorize a local improvement tax levy to pay for the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project on April 11, 2006, and

WHEREAS, the Council of the County has passed Bylaw 565/06 pursuant to Section 397 of the *Municipal Government Act* to authorize a local improvement tax levy to pay for the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project on April 11, 2006, and

WHEREAS, the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project and the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project were completed in 2006, and

WHEREAS, the Council of the County revised the FIN018 Frontage policy on April 11, 2007 by removing a 30% frontage assessment to the landowners for a structural enhancement such as gravel to pavement, and

WHEREAS, no local improvement tax has been assessed to the landowners as described in Bylaws 556/06 and 565/06 during the 2007 tax year, and

WHEREAS, the Council of the County is permitted to pass a bylaw pursuant to Division 7, Section 63 of the *Municipal Government Act* that authorizes omitting and providing for the repeal of a bylaw or a provision of a bylaw that is inoperative, obsolete, expired, spent or otherwise ineffective.

Bylaw 655/07
Repeal Bylaws 565/06 and 556/06

**NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED,
ENACTS AS FOLLOWS:**

1. That the Bylaw 556/06 authorizing a local improvement tax levy to pay for the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete and the Bylaw 565/06 authorizing a local improvement tax levy to pay for the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project be repealed.
2. This by-law comes into force on the date it is passed.

First Reading given on the 25 day of October, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the 25 day of October, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the 25 day of October, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

BYLAW NO. 556/06
OF THE MUNICIPAL DISTRICT OF MACKENZIE NO 23
(hereinafter referred to as "the Municipality")
IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the Municipality to impose a local improvement tax in respect of all lands that directly benefit from the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete as a local improvement project.

WHEREAS:

The Council of the Municipality has decided to issue a by-law pursuant to Section 397 of the *Municipal Government Act* to authorize a local improvement tax levy to pay for the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project.

A local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project has been filed with the Municipality's Chief Administrative Officer.

The Council has decided to set a uniform tax rate based on the number of units of frontage assessed against the benefiting owners.

Plans and specifications have been prepared. The total cost of the project is estimated to be \$35,000.00 and the local improvement plan estimates that the following contributions will be applied to the project:

Municipality at Large	\$24,500.00
Benefiting Owners	\$10,500.00
Total Cost	\$35,000.00

The local improvement tax will be collected for Five (5) years and the total amount levied annually against the benefiting owners is \$2,378.36.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY
ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project the sum of Ten Thousand Five Hundred Dollars (\$10,500.00) be collected by way of an annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.
2. The net amount levied under the by-law shall be applied only to the local improvement project specified by this by-law.
3. This by-law comes into force on the date it is passed.

First Reading given on the 7th day of March, 2006. (06-165)

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Christine Woodward, Executive Assistant

Second Reading given on the 11th day of April, 2006. (06-251)

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Christine Woodward, Executive Assistant

Third Reading and Assent given on the 11th day of April, 2006. (06-252)

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Christine Woodward, Executive Assistant

Schedule A to Bylaw No. 556/06

Annual Levy For The 105 Avenue from 99 to 100 Street
Local Improvement Project

1. Properties to be assessed:	
• Lot 1, Block 20, Plan 9825484	
• Lot 4, Block 19, Plan 9825602	
2. Total Frontage	1402.30 feet
3. Total Levy	\$10,500.00
4. Total Levy per Front Foot	\$7.49
5. Annual Unit Rate per Front Foot Payable for a Period of Five (5) years at 4.298%	\$1.70
6. Total Yearly Assessment against all properties to be assessed	\$2,378.36

**BYLAW NO. 565/06
OF THE MUNICIPAL DISTRICT OF MACKENZIE NO 23**

(hereinafter referred to as "the Municipality")

IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the Municipality to impose a local improvement tax in respect of all lands that directly benefit from the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete as a local improvement project.

WHEREAS:

The Council of the Municipality has decided to issue a by-law pursuant to Section 397 of the *Municipal Government Act* to authorize a local improvement tax levy to pay for the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project.

A local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project has been filed with the Municipality's Chief Administrative Officer.

The Council has decided to set a uniform tax rate based on the number of units of frontage assessed against the benefiting owners.

Plans and specifications have been prepared. The total cost of the project is estimated to be \$35,000.00 and the local improvement plan estimates that the following contributions will be applied to the project:

Municipality at Large	\$24,500.00
Benefiting Owners	\$10,500.00
Total Cost	\$35,000.00

The local improvement tax will be collected for Five (5) years and the total amount levied annually against the benefiting owners is \$2,378.36.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY
ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project the sum of Ten Thousand Five Hundred Dollars (\$10,500.00) be collected by way of an annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.
2. The net amount levied under the by-law shall be applied only to the local improvement project specified by this by-law.
3. This by-law comes into force on the date it is passed.

First Reading given on the 7th day of March, 2006. (06-168)

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Christine Woodward, Executive Assistant

Second Reading given on the 11th day of April, 2006. (06-255)

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Christine Woodward, Executive Assistant

Third Reading and Assent given on the 11th day of April , 2006. (06-256)

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Christine Woodward, Executive Assistant

Schedule A to Bylaw No. 565/06

Annual Levy For The 98 Avenue from 99 to 100 Street
Local Improvement Project

1. Properties to be assessed:

- Lot 18, Block 5, Plan 9020454
- Lot 13, Block 5, Plan 8921327
- Lot 12, Block 15, Plan 7620383
- Lot 13, Plan 9221798
- Lot 14, Block 15, Plan 0227583

2. Total Frontage	1263.50 feet
3. Total Levy	\$10,500
4. Total Levy per Front Foot	\$8.31
5. Annual Unit Rate per Front Foot Payable for a Period of Five (5) years at 4.298%	\$1.88
6. Total Yearly Assessment against all properties to be assessed	\$2,378.36

Municipal District of Mackenzie No. 23

Title	Frontage for curb, gutter, pavement and sidewalks.	Policy No:	FIN018
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Purpose

To provide for the implementation of frontage to be assessed in all areas for the installation of road improvements such as curb, gutter, pavement and sidewalks. Frontage will be assessed in accordance with Division 7, Local Improvement Tax, of the Municipal Government Act.

Definitions

For the purpose of this policy the following definition shall apply:

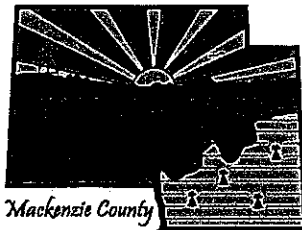
Frontage shall mean the side of the property that the Municipal District of Mackenzie has assigned the address of the property.

Policy Statement and Guidelines

The Municipal District of Mackenzie No. 23 recognizes the need for a Local Improvement Tax to be charged for the upgrading of roads and streets in the residential, institutional, industrial and commercial areas within the hamlets. This Tax is needed to supplement the annual budget approvals so that all needed improvements can be made in a timely manner. The percentage of assessment assigned to frontage is to be the specified percentage of the total project costs defined below. These assessment costs will then be evenly distributed amongst the frontage as provided in the Municipal Government Act. The following frontage assessments are to be used:

- 1) A 30% frontage assessment will be assessed to the landowners for projects initiated by the Municipal District of Mackenzie No. 23. This will be charged in accordance with the Municipal Government Act.
- 2) A 100% frontage assessment will be assessed to the landowners for projects initiated by petition to the Municipal District of Mackenzie No. 23.
- 3) Improvements are defined as a structural enhancement such as ditch to curb and gutter, and no sidewalk to sidewalk.
- 4) Frontage for odd shaped or corner lots will be assessed on the average between the front and rear property lines.

	Date	Resolution Number
Approved	June 19, 2001	01-323
Amended	March 19, 2002	02-216
Amended	April 29, 2003	03-250
Amended	March 22, 2005	05-151
Amended	April 11, 2007	07-345



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 25, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	La Crete Recreation Board – request for emergency funding

BACKGROUND / PROPOSAL:

The County has various grants programs available for community organizations.

OPTIONS & BENEFITS:

La Crete Recreational Board is eligible to receive their annual capital grant (2008 - \$36,271). The request for capital funding was submitted in June and is waiting for review and approval by the Finance Committee. This request is matched with a \$50,000 CFEP grant. The scope of work for this project is as follows:

- Remove and install floor tiles
- Painting
- New doors
- Remove and install bathroom vanities and stalls

In addition, we received a request for emergency funding:

- \$2,399 plus GST for supply and installation of the Ammonia Detection System and the two pressure release valves
- \$18,426 plus GST for rebuilding ice plant compressors

\$93,295 is the estimated 2007 year-end balance in the County's Grants to Other Organizations Reserves.

COSTS & SOURCE OF FUNDING:

\$20,825 from the Grants to Other Organizations Reserves

Author: _____ Review Date: _____ *for the*
CAO

RECOMMENDED ACTION: (requires 2/3)

Motion 1: (requires 2/3)

That the following be granted to the La Crete Recreation Board with funding coming from the Grants to Other Organizations Reserve:

- \$2,399 plus GST for supply and installation of the Ammonia Detection System and the two pressure release valves
- \$18,426 plus GST for rebuilding ice plant compressors

Motion 2: (requires 2/3)

That \$36,271 capital funding be granted to the La Crete Recreation Board as per the 2007 budget.

Author: _____ Review Date: _____ CAO _____

October 10, 2007

Bill Neufeld, Reeve
Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

Re: Emergency Capital Funding

Dear Reeve Neufeld;

During a recent Refrigeration Plan Review at the Northern Lights Recreation Complex performed by Cimco Refrigeration, some issues arose that require immediate attention.

Firstly, the arena plant room is presently not in compliance with industry standard codes in at least two areas. The plant room should be equipped with an Ammonia Detection System including a leak detector, emergency fans, and both localized and remote fan switches. The plant also requires the installation of two pressure release valves. The quote for the supply and installation of these items is \$2,399.00 with GST being extra.

In order for our facility to meet minimum code compliance, we went and gave the go ahead for Cimco Refrigeration to install the Ammonia Detection System when they came to do our fall start up. It has been installed now.

Secondly, we have been informed by Cimco that our ice plant is in dire need of major repairs. A recent correspondence from Cimco strongly suggests that both ice plant compressors be completely rebuilt to avoid the possibility of extended shut down or injury to employees. Based on our usage and run time, Cimco recommends this process happen every 4 to 5 years. Our plants have not been overhauled properly since 1998, nine years ago. The quoted price for rebuilding the compressors is \$18,426 with GST being extra. Cimco Refrigeration has come to overhaul both of our compressors.

The Northern Lights Recreation Society Board requests that Mackenzie County provide appropriate funds to cover the unexpected costs of these two major projects. Documentation from Cimco Refrigeration is enclosed for your information.

Thank you in advance for your consideration. Your immediate attention to this request would be greatly appreciated.

Yours truly,

Andrew Friesen
Chairman

AF/pb



April 27, 2007

La Crete Recreation Society
P.O. Box 29
Tel : 780 928 3066
Fax : 780 928 3022
La Crete, Alberta, T0H 2H0

Attention: Mr. Bill Wiebe

Subject: Preventative Maintenance and safety compliance with CSA B52 code.

Dear Sir:

The purpose of The Refrigeration Plant Review is to assist the Town of La Crete to bring the ammonia system up to good condition and to the latest code requirements, in compliance with **CSA B52-05 Mechanical Refrigeration Code**.

1. Preventative Maintenance and Plant operating condition.

Reciprocating compressors require a service at specific time intervals (guidelines outlined by the compressors manufacturer).

Required service will be dependable upon:

- motor RPM
- condensing temperature
- evaporating temperature
- average run time during the day
- amount of starts per day
- compressor's brand

Extended time intervals between maintenance services will affect compressors' lifetime, overall condition and efficiency, which cause to run the refrigeration plant and compressors longer and consume more electrical energy.

Without a proper service work, scheduled accordingly to recommendations, there is a potential danger of exposing the machine to serious damage, which could lead to arena shut-down for extended period of time, result in employee injury and /or lead to a condition where future compressor use will be impossible or which repair cost might exceed the current machine value.

In most of the cases, Cimco recommends overhauls every 8 000 – 10 000 hours of operation. Regular single rink facility (not including the curling rink) with two reciprocating compressors, operating from middle of September to end of March, would experience about 2000 hours or more of run time per machine. In these cases, Cimco recommends an overhaul service every 4-5 years.



Section 6.2.5.5.2 addresses Minimum Ventilation as follows...

"Whenever the refrigeration system is in operation or whenever the room is occupied, a sufficient part of the mechanical ventilation shall be operated to provide normal volumes equal to the larger of the following:

- a) 2.54L/s/m² (0.5cfm/ft²) or machinery room area; or*
- b) the volume required to prevent a maximum temperature rise above ambient greater than 10°C (18°F), based on all of the heat-producing machinery in the room."*

Section (B) above is the larger of the two continuous ventilation requirement which is approximately 600 cfm for your compressor room.

Cimco recommends installation of second smaller ventilation fan, controlled by thermostat. Another solution would be emergency exhaust fan driven by VFD, controlled by temperature sensor with emergency override.

Section 8.4.1 outlines minimum maintenance requirements. Specifically...

"(a) Pressure-relief valves shall be replaced or recertified at intervals no longer than five years."

Cimco is reviewing on yearly basis and advise when service will be required- part of the Cimco Service Agreement. Some of the pressure relief valves will have to be replaced immediately.

- 1. Underfloor Heat Exchanger Pressure Relief Valve - missing certification date, needs to be replaced with new one or recertified**
- 2. Oil Pot Pressure Relief Valve - missing, needs to be installed**

"(b) Pressure-limiting devices shall be tested at least once annually for setpoint accuracy and for properly stopping the affected equipment."

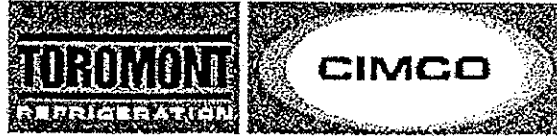
Safeties settings on Compressors shall be reviewed on constant basis - to be included as a part of the Cimco Service Agreement.

"(c) Other safety devices shall be tested at least once annually for setpoint accuracy and for properly stopping the affected equipment."

Safeties settings on Compressors shall be reviewed on constant basis - to be included as a part of the Cimco Service Agreement.

"(d) Leak detectors shall be tested for function at the specified refrigeration concentration, according to the manufacturer's instructions. The maximum time interval between tests shall not exceed one year. The leak detector, in the simulated leak test, shall initiate an audible and visual alarm and begin ventilation at a rate not less than that specified in Clause 6.2.5.5. Failure of any of the three functions shall require corrective action."

Ammonia leak detection system needs to be installed and sensors should be serviced and recertified on annual basis - certification to be included as part of the Cimco's Service Agreement. Calibration should also include an operational check to confirm section 6.2.5.5.1



April 27, 2007

La Crete recreation Society
 P.O. Box 29
 Tel : 780 928 3066
 Fax : 780 928 3022
 La Crete, Alberta, T0H 2H0

Attention: Mr. Bill Wiebe

Subject: Compressor Overhaul – Vilter VMC-454

Dear Sir:

As per your request we are pleased to submit the following proposal for the overhaul of your Vilter VMC-454 refrigeration compressor. We have prepared this proposal as a complete overhaul. We have based the costs of parts and labour accordingly. The parts required to carry this work out could deviate from the attached list. The list is based on what we would normally expect to find when carrying out this work.

Vilter VMC 454 Complete Overhaul

Work included:

- Vent compressor.
- Drain oil.
- Remove heads.
- Remove suction and discharge valve assemblies
- Remove pistons and con rod assemblies.
- Remove cylinder liners.
- Remove crankshaft.
- Replace crankshaft.
- Replace parts as per attached list.
- Check water circuits for scale.
- Check condition of oil cooler.
- Replace oil filter.
- Assemble compressor.
- Recharge compressor with refrigeration oil and check operation.

Compressor overhauls come complete with a full running year parts and labour warranty.

Our Price Per Machine (parts, labour & travel time):.....\$9,213.00 GST extra
 (Nine thousand two hundred thirteen dollars plus GST)

QTY	NOMENCLATURE	PART NO.
2	Cylinder Cover Gasket w/o Cap. Control	33329A
2	Cylinder Cover Gasket with Cap. Control	33330A
4	Suction Valve Plate	31909A
16	Suction Valve Springs	33803A
4	Discharge Valve Plates	35080SS
32	Discharge Valve Springs	33803A
12	Piston Rings, Compression	31989M
4	Piston Rings, Oil	31989N
4	Piston Pin Bushing	31896B
4	Piston Pin	33245A
8	Snap Rings - Piston Pin	33244A



La Crete Recreation Society
P.O. Box 29
Tel : 780 928 3066
Fax : 780 928 3022
La Crete, Alberta, T0H 2H0

May 25, 2007

Attention: Mr. Bill Wiebe

Subject: Ammonia detection system and pressure relief valves - compliance with CSA B52 code.

Dear Sir:

Please find the following proposal for:

1. Ammonia Detection System (supply only)

Cimco will provide the following:

- Cimco Gas Leak Detector c/w One Ammonia Sensor (for mounting up to 25')
- Electrical drawing with outlined wiring to the:
 - emergency fan
 - emergency switch outside the machinery room
 - ventilation switch in the compressor room
 - wiring to the beacon (alarm bell) outside of compressor room

Installation, power wiring (110/1/60 Hz), control wiring as per Cimco's supplied drawing by others.

To supply above\$ 1,460.00 (G.S.T. Extra)
(One thousand four hundred and sixty dollar)

2. Pressure Relief Valves (supply and installation)

Cimco will provide the following:

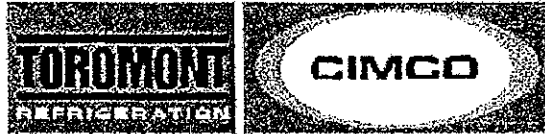
- Pressure Relief Valve for Under-floor heat exchanger
- Pressure Relief Valve for oil pot
- Labour
- Ammonia pump down

To supply and install above Pressure Relief Valves.....\$939.00 (G.S.T. Extra)
(Nine hundred thirty nine dollar)

Please feel free to contact me if you wish to discuss further.

with kind regards

Daniel Sniatowski
Sales Engineer
Cell: 780 499 0757



Currently, your facility has two Vilter VMC 454 compressors, which have been overhauled over 9 years ago. I have checked the system history and the last record indicating compressors service work performed by Cimco, dates back to 1998. There are no further records of any kind that would prove any service work related to these machines after 1998.

2. CSA B52 Refrigeration code compliance.

All major equipment is housed in one machinery rooms and the refrigeration plant utilizes the refrigerant R-717 (ammonia).

As per the B52 Refrigeration Code the Town of La Crete refrigeration system is classified as follow:

Classification of Occupancy: Recreational
 Classification of Refrigeration System: Direct
 Classification by Leakage Probability: High Probability
 Classification of Refrigerant: B2
 Plant Classification: Class T

I would like to point out some of the code sections that have caught my attention during plant inspection. These items **must** meet the minimum CSA B52 code compliance.

Section 6.2.5.4 states *"Readily accessible independent fan switches shall be installed inside and outside the equipment room. Fan switches located outside the machinery room shall be capable of starting but not stopping the ventilation."*

A typical solution is to install a switch immediately outside the compressor room that energizes the emergency exhaust fan (start only). For Class T machinery room, switch needs to be wired on separate circuit.

Compressor room is not equipped with the inside switch and also is not equipped with independent outside switch.

Section 6.2.5.5.1 outlines the emergency Ventilation requirements.

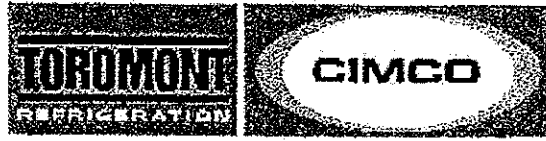
It is estimated that ammonia system has in excess of 550 lbs of refrigerant.

Required emergency ventilation for 550 lbs of NH₃ - 2,350 cfm.

We were not able to determine the existing exhaust fan capacity. Please verify fan model number and final capacity rating.

Currently there is **NO LEAK DETECTION SYSTEM INSTALLED**. Gas detector must be wired to energize the exhaust fan and audible alarm when a leak occurs. **NO ALARMING DEVICES ARE CURRENTLY INSTALLED IN COMPRESSORS ROOM.**

Emergency exhaust fan operation and alarming have to be confirmed and shall be functioning in conjunction with the Ammonia Gas Leak Detector.

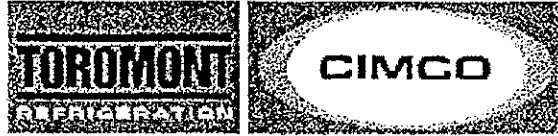


Please review the comments and recommendations carefully. You may choose to complete some or all of these on your own, specifically emergency fan, switches and VFD installation. However, Cimco would be pleased if you will choose us to provide assistance or to complete any or all of these tasks on your behalf.

Please feel free to contact me if you wish to discuss further.

With kind regards

Daniel Sniatowski
Sales Engineer
Cell: 780 499 0757



4	Con Rod Bearings Kit c/w Palnuts	KT575
1	Oil Filter Assembly	1448C
1	Hand Hole Gasket	31894A
1	O-Ring - Unloader Pistons	2176AX
1	Crankcase Oil Screen Gasket	31889A
2	Bearing Head Gaskets	31890A
1	Suction Screen Cover Gasket	31892A
4	O-Ring Seal	2176BH
16	Roll Pins - 0.125 diam. x 1-1/2 in. long	1193Q
12	Roll Pins - Safety Head Pins	1712F
1	Shaft Seal Cover Gasket	33496A
1	Oil Relief Valve	KT486
1	Oil Pump Body Gasket	31899A
1	Oil Pump Cover Gasket	31900A
1	Oil Pump Bearing Cover Gasket	33320A
1	Oil Filter & Oil Filter Gasket	1448C
1	Rotary Shaft Seal & Gasket Kit	KT509
1	Front Bearing & Compound Kit	KT369
1	Rear Bearing & Lock Pin Kit	KT353

Not Included:

- Any additional parts not listed above.
- Refrigeration oil charge for compressor.
- Machine shop related work.

Note: Parts not listed.

Piston c/w Rings Kit	KT213
Cylinder Liner w/o Unloading	KT475
Oil Pump Assy.	A33480A
Safety Head & Pins Assy.	A35282A

NOTE:

The above pricing is based on what we would normally expect to find and what we have seen thus far in our assessment of the condition of the compressor.

CRANKSHAFTS:

In the event that the crankshaft main bearing and con rod journal diameters are below manufacturers specified dimensions, the options are as follows:

- Crankshafts can be built up to the manufacturer's specifications by "chrome plating" or "spray welding". We have experienced some success with these processes. However, we have also had a number of "bad" experiences, ie. "chrome plating" peeling from the crankshaft after being placed into operation, "chrome" not bonding to the crankshaft. The warranty that is available for this procedure is for the amount that the machine shop charges for the resurfacing of the crankshaft. This amount is usually a fraction of the total amount for the overhaul of the compressor.
- Grind the crankshaft and replace the con rod bearings with 0.030 undersize con rod bearings.
- Replacing the crankshaft.

If you have any further questions please feel free to call the writer.

Yours truly,

Daniel Sniatowski
Sales Engineer
CIMCO Refrigeration

M-D # 23

June 13-2007

Attn: Julian.

Please review the following grant funding received from CFEP, in the amount of \$50,000.00. This funding has not been used for matching capital before, as we only received this funding in March of this year. This funding was used to do general maintenance at the Arena, such as;

- 1) Remove + install floor tiles.
- 2) Painting
- 3) New doors.
- 4) Remove + install Bathroom Vanities + Stals.

If you require any further info -
Please call me @ 926-6091

Thanks.
Betty.

927-4266

M.D #23

May 18-07

Attn: Julian.

The La Grue Rec Society
received a grant of 50,000.00,
to be used towards upgrades
to the Arena. We would like to
use this as our matching
capital for 2007. If you
have any questions - please
call me at 926-6091

Thank-you

Betty Weiler



LEGISLATURE OFFICE:
132 LEGISLATURE BUILDING
EDMONTON, ALBERTA,
T5K 2R6
TELEPHONE: (780) 427-1879
FACSIMILE: (780) 415-0968
frank.oberle@assembly.ab.ca

CONSTITUENCY OFFICE:
PO BOX 6299
PEACE RIVER, ALBERTA,
T8S 1S2
TELEPHONE: (780) 624-5400
FACSIMILE: (780) 624-5464
peace.river@assembly.ab.ca

FRANK OBERLE, MLA
CONSTITUENCY OF PEACE RIVER
CHIEF GOVERNMENT WHIP

March 15, 2007

Mr. Dave Braun
c/o La Crete Recreation Society
PO Box 167
La Crete, AB
T0H 2H0

Dear Mr. Braun:

I am pleased to advise you that your Community Facility Enhancement Program (CFEP) Application No. 6007447 to assist with upgrades to the Northern Lights Recreation Centre, has been approved. A cheque in the amount of \$50,000 is enclosed.

Your organization is to be commended on its hard work in connection with this project. It will have a positive effect on the quality of life in our community.

The lottery funded CFEP program assists Albertans, in partnership with the Government of Alberta, to improve our many "people places" and enhance the important services they provide. The expansion and upgrading of Alberta's extensive network of community-use facilities continues to enrich the quality of family and community life in our province.

Please note that you will be required to file a statement of accounting upon project completion or within two (2) years of the cheque date.

Please do not hesitate to contact me if I can be of any further assistance.

Yours truly,

Frank Oberle, MLA
Peace River,
Caucus Whip

Enclosure



DATE
13 Mar 2007

CHEQUE NUMBER
00026771

026771

REFERENCE NUMBER	DATE	DESCRIPTION	NET AMOUNT
6007447	06 Mar 2007	CHEP LOTTERY FUNDING	\$50,000.00
TOTAL			***\$50,000.0

DETACH BEFORE DEPOSITING

Municipal District of Mackenzie No. 23

Title	Recreational Capital Projects	Policy No.	ADM041
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Purpose

To establish guidelines for third-party groups that take on the responsibility of managing a capital project on behalf of the Municipal District of Mackenzie.

Policy Statement and Guidelines

Once Council has provided the approval for a recreational capital project to proceed, any third-party group undertaking the project will have the following obligations:

1. No change in the scope of the project will occur unless Council has approved the change.
2. Cost will not exceed the approved budget.
3. If expenditures are not recorded through the Municipal District of Mackenzie accounts, at the completion of the project, the group will provide a written summary of all expenditures and copies of invoices supporting these expenditures.
4. The budget for the entire project must be presented to Council for approval.
5. No operating budget will be provided for unauthorized capital projects.

	Date	Resolution Number
Approved	March 25, 2003	03-172
Amended	Nov. 27, 2003	03-573
Amended		

Municipal District of Mackenzie No. 23

Title	Capital Equipment/Facilities Funding – Recreation Boards	Policy No:	ADM043
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Purpose

To establish annual budget guidelines for the funding of major maintenance, repairs or overhauls and the replacement various equipment items related to recreation facilities

Policy Statement and Guidelines

1. As part of the annual budget process, a review is undertaken with the Recreation Boards to determine their anticipated expenditure needs in this area. The review is based on a 25-year capital worksheet which outlines the items, their useful life and anticipated replacement date. This review will be done on a yearly basis in conjunction with the finance committee, updated and a recommendation sent to Council. Any changes to annual budget amounts previously authorized by Council, will be brought forward for Council ratification.
2. This funding will only be used for previously approved and authorized capital equipment and/or facilities purchases or additions made by Council. See policy ADM041 Recreation Capital Projects for guidelines. If a recreation board decides to construct a facility or add to the existing facility or purchase a major piece of equipment on their own behalf without Council approval, no funding will be provided under this policy.
3. Funding is subject to a "matching" funds principle whereby a recreation board will have to raise dollars, and/ or goods and services in order to receive their funding under this policy. The matching criterion is dollar for dollar. Recreation boards can use donated labor (subject to maximum allowable hourly provincial rate) and subject to a maximum of 30% of the total of the matching funds; donated equipment (subject to maximum allowable under Alberta Builder's rate schedule); dollar donations or other grant(s) for the determination of "matching" calculations.

The above "matching" funds information must be provided to the MD administration for review purposes in order for any funds to be provided under this policy.

The annual budget amounts currently authorized by Council is as follows:

Fort Vermilion Recreation Board - \$ 27,000
 La Crete Recreation Board - \$ 34,000
 Zama Recreation Board - \$ 5,081

A 3% inflation rate shall be applied every year to the capital grant amounts.

4. In the event a recreation board **cannot** raise the matching component for a project, the board can come forward for Council consideration, with a request for additional funding. As part of the request, the board must provide written evidence that reasonable attempts have been made to secure funding from applicable grant funding organizations. Council may also request to have all aspects of the fund raising process be outlined in detail. Council will have the final decision making say in the determination of providing, if any, additional funding to the recreation board.

5. Administration is authorized to approve expenditure for any emergency in accordance with policy FIN006 – Unbudgeted Expenditures.

	Date	Resolution Number
Approved	November 27/2003	03-572
Amended	June 22, 2004	04-513
Amended	September 28, 2005	05-503

Municipal District of Mackenzie No. 23

Title	UNBUDGETED EXPENDITURES	Policy No:	FIN006
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Legislation Reference	Municipal Government Act, Section 6
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Purpose

To establish procedures to authorize expenditures not included in a budget.

Policy Statement and Guidelines

In this Policy

- (a) "Unbudgeted Expenditure" means an expenditure not included in the interim operating budget, the operating budget or the capital budget for the year.
- (b) "Emergency" means an occurrence or situation which could jeopardize the immediate safety, health or welfare of people or the protection of property in the municipality.

If a proposed unbudgeted expenditure is not of an emergency nature and

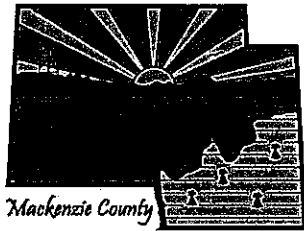
- (a) the expenditure will not exceed the budget for the program or function, the Chief Administrative Officer or designate may approve the expenditure.
- (b) any expenditure will exceed the budget for the program or function, Council approval for the expenditure must be obtained.

If the proposed unbudgeted expenditure is for an emergency as determined by the Chief Elected Official or the Chief Administrative Officer

- (a) the Chief Elected Official, or;
- (b) the Chief Administrative Officer or designate may approve the expenditure;

The Chief Administrative Officer shall provide Council with monthly variance report as well as operating and capital budget reports.

	Date	Resolution Number
Approved	October 14, 1998	98-312
Amended	April 3, 2002	02-248
Amended		



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 25, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Medtronic Invoice

BACKGROUND / PROPOSAL:

The County ordered various emergency equipment during the 2005-2006 period. Some ordered equipment was returned, some invoices were paid twice, credits were granted, and a cheque was issued by the Medtronic of Canada Ltd. in order to reimburse the County for the overpayment.

OPTIONS & BENEFITS:

We received a notification from Medtronic Canada Ltd. about an outstanding invoice from August 29, 2006. This invoice was not recorded and paid through our accounting system, as the Emergency Department personnel were sorting out the invoices and inventorying the received items.

A reconciliation of all invoices and items received was prepared (see attached) and signed off by the Director and Supervisor of EMS.

The outstanding amount is \$23,342.27 (includes GST), or a portion of invoice number 615120. The County budgeted for the Cardiac Equipment purchase in 2005 and 2006. The majority of purchases took place during 2005. The 2006 budget included \$68,000 with the actual \$6,638 spent (result of returns and credits). This project was not carried forward as it was assumed all equipment was paid. The funding for this project was to be taken from the Emergency Services Reserve.

COSTS & SOURCE OF FUNDING:

\$23,342.27 less GST from the Emergency Services Reserve (2007 YE estimated budget \$487,588)

Author: _____ Review Date: _____

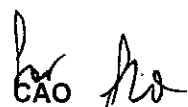
Joulia Whittleton
CAO

RECOMMENDED ACTION: (requires 2/3)

That \$23,342.27 be paid to Medtronic Canada with funding coming from Emergency Services Reserve.

Author: _____

Review Date: _____


CAO

Diamond History

Invoice number	Item	Number of items ordered	Price per item	Total	GST	Invoice Total	Paid by cheque
268574	10501 INV	2	168.30	336.60	23.56		
268575	10502 INV	1	15.00	15.00		375.16	202393
152068	7304 PMT	1	22,910.16	22,910.16	1,603.71	24,513.87	203276
533495	37085 INV	6	18.90	113.40	7.94		
202393	28227 PMT	1	17.26	17.26		138.60	203276
542878	38188 INV	1	22,910.16	22,910.16	1,603.71	30,927.24	203082
542878 (PART 2)	38707 INV	1	4,500.00	4,500.00	315.00		
202849	38706 INV	3	350.00	1,050.00	24.55		
552202	29139 INV	1	166.60	166.60	11.68		
554347	39310 INV	1	976.50	976.50	68.38		
203062	29751 PMT	1	2,000.00	2,000.00	140.00		
203276	30021 PMT	2	280.00	560.00	38.40		
			22,910.16	45,820.32	3,207.42		
			30.00	30.00			
			134.00	134.00			
						49,191.74	202849

Breakdown of invoices

Date	Invoice number	Item	Number of items ordered	Price per item	Total	GST	Invoice Total	Paid by cheque
✓ November 21/05	533495	LP500 Batteries	2	168.30	336.60	23.56		
✓ January 27/06	552202	Freight	1	15.00	15.00		375.16	202393
✓ February 3/08	554347	Paper LP-12	6	18.90	113.40	7.94	24,513.87	203276
December 29/05	542868	Freight	1	17.26	17.26		138.60	203276
		LP-12	1	22,910.16	22,910.16	1,603.71	30,927.24	203082
		LP-10	1	4,500.00	4,500.00	315.00		
		Fastpack battery	3	350.00	1,050.00	24.55		
		Carry case	1	166.60	166.60	11.68		
		A/C charger	1	976.50	976.50	68.38		
December 21/05	542878 (part 2)	LP300 with case	1	2,000.00	2,000.00	140.00		
		LP300 SLA batteries	2	280.00	560.00	38.40		
		Charger	1	165.00	165.00	11.55		
✓ December 21/05	542878	LP-12	2	22,910.16	45,820.32	3,207.42		
		handling charge		30.00	30.00			
		freight		134.00	134.00			

Cheque received from Medtronic

✓ February 2/06	553886	LP300	1	2,513.75	2,513.75	175.96		
		LP10	1	5,993.80	5,993.80	419.57		
December 29/05	542868	LP-12	1	(22,910.16)	(22,910.16)	(1,603.71)	9,103.08	was an unpaid invoice??
		LP-10	1	(4,500.00)	(4,500.00)	(315.00)		
		Fastpack battery	3	(350.00)	(1,050.00)	(75.15)		
		Carry case	1	(166.60)	(166.60)	(11.68)		
		A/C charger	1	(976.50)	(976.50)	(68.36)		
December 21/05	542878 (part 2)	LP300 with case	1	(2,000.00)	(2,000.00)	(140.00)	(30,927.24)	CREDIT
		LP300 SLA batteries	2	(280.00)	(560.00)	(38.40)		
		Charger	1	(165.00)	(165.00)	(11.55)		
							(2,872.95)	CREDIT
							(24,897.11)	
							24,897.11	
							200.00	??

Cheque received on November 16, 2006 - deposited

Unpaid Invoice

Date	Invoice number	Item	Number of items ordered	Price per item	Total	GST	Invoice Total	Paid by cheque
✓ August 29/05	515120	LP12(N) battery	1	284.00	284.00	19.86	303.86	
		Demo LP-12 (3000)	1	255.00	255.00	18.38	273.38	
		SLA charger	2	38.20	76.40	5.63	82.03	
		INOP/DGIP/BED	1	30.00	30.00	2.10	32.10	
		SFP/switch	1	20,863.50	20,863.50	1,460.62	22,324.12	
		Oxycan	1	41,127.00	41,127.00	2,888.89	44,015.89	
		LP-12	2				47,317.49	outstanding

Returned

80%

MD

2158362 returned to shipping station
www.medtronic.com



Medtronic

Medtronic of Canada Ltd.
6733 Kitimat Road
Mississauga, Ontario L5N 1W3
www.medtronic.com

September 28, 2007

Mr. Paul Driedger

Municipal District of Mackenzie No.23
P.O. Box 640
Fort Vermilion, AB
T0H 1N0

RE : Medtronic Invoice # 615120, \$ 47,337.49. Dated 8/29/2006.

Mr. Driedger :

Please see invoice 615120 attached. A portion of the equipment on this invoice was returned to Medtronic of Canada, on RGA # 25815. Credit was issued for the return on credit note # 600111842, \$ 23,995.22-. Dated 1/5/2007.

There now remains a balance owing to Medtronic on invoice 615120. This amount being \$ 23,342.27.

We have made several attempts through calls to your accounts payable department to collect this money. We were advised that these messages would be delivered to the appropriate person.

Unless, there is or are issues which would prevent you from paying the balance on invoice 615120, we respectfully request payment of this balance by the end of October 2007.

Sincerely Yours,

Anna Falasconi
Medtronic of Canada Ltd.
Credit Department
TEL: 905-816-5356



TEL: (905) 826-6020 • WATS: 1-800-284-4416

FAX: (905) 826-6620

Order # 948796-000 SO
WEBSITE: www.minimed.ca

REMIT TO: **PRINT INVOICE/CREDIT**
MEDTRONIC OF CANADA LIMITED #89318
P.O. BOX 9100
POSTAL STATION F
TORONTO, ONTARIO
CANADA M4Y 3A5

INVOICE / CREDIT NO. N° DE LA FACTURE / CREDIT	PAGE
615120	1

X

INVOICE / CREDIT DATE DATE DE LA FACTURE / CREDIT
08/29/06

G.S.T. NO. / T.P.S. N° R 103621629

CUSTOMER P.O. NO. N° DE COMM. DU CLIENT	ORDER DATE DATE DE COMMANDE	SHIP VIA EXPÉDIER PAR	WAYBILL NO. N° DE CONNAISSÉMENT	TERMS CONDITIONS
11759	08/29/06			NET 30 Days

SOLD TO
VENDU À

Municipal Dist. Mackenzie 307589
Attn: Accounts Payable
PO Box 640
Fort Vermilion AB T0H 1N0

SHIP TO
EXPÉDIER

MacKenzie Regional Pat 307590
10116 - 100th Street
P.O. Box 708
Attn: Jason Gabriel
La Crete AB T0H 2H0

QTY. ORDERED QTE. COMM.	MODEL NO. N° DE MODELE	DESCRIPTION	QTY. SHIPPED QTE. EXPÉD.	QTY. TO QTE. À SUIVRE	UNIT PRICE PRIX UNITAIRE	TOTAL
<p style="text-align: center;">***** NOTES *****</p> <p>All pricing as per original quote ABN103334 by Jason Henderson.</p> <p>Please return trade-in units (1x USED-LP300 and 1x USED-LP10 under RGA# 25815.</p> <p style="text-align: center;">*****</p>						
2	41310-002513	LP12 SHIP KIT Ser/Lot#'s 34736553		2	.00	
2	11150-000015	INTERNAL MODEM LP12 PC CARD MO DEM Ser/Lot#'s NA		2	.00	
2	11150-000009	MODEM DOOR ASSEMBLY LP12 MUST SHIP WIT MODEM Ser/Lot#'s NA		2	.00	
2	11996-000020	NIBP CUFF INFANT, RESUSABLE Ser/Lot#'s NA		2	.00	
2	11996-000025	NIBP CUFF-REUSEABLE LG ADULT 1 6X42CM Ser/Lot#'s NA		2	.00	
2	11996-000022	NIBP CUFF-REUSEABLE CHILD 9X27 CM Ser/Lot#'s NA		2	.00	
2	11260-000028	LP12 Basic Carrying Case Ser/Lot#'s NA		2	.00	

NOTE: ADDITIONAL DISCOUNTS MAY APPLY
NB: FABAIS ADDITIONNELS PEUVENT S'APPLIQUER

** Con

NET DUE DATE / DATE D'ÉCHÉANCE	G.S.T. T.P.S.	OR	H.S.T. T.V.H.	PROVINCIAL SALES TAX TAXE DE VENTE PROVINCIALE	AMOUNT DUE PAYEZ CE MONTANT S.V.P.
--------------------------------	------------------	----	------------------	---	---------------------------------------



TEL: (905) 826-6020 • WATS: 1-800-284-4416

FAX: (905) 826-6620

Order # 948796-000 SO
WEBSITE: www.minimed.ca

REPRINT INVOICE/CREDIT
MEDTRONIC OF CANADA LIMITED #B9318
P.O. BOX 9100
POSTAL STATION F
TORONTO, ONTARIO
CANADA M4Y 3A5

INVOICE / CREDIT NO. N° DE LA FACTURE / CREDIT	PAGE
615120	2

X

INVOICE / CREDIT DATE DATE DE LA FACTURE / CREDIT
08/29/06

G.S.T. NO. / T.P.S. N° R 103621629

CUSTOMER P.O. NO. N° DE COMM. DU CLIENT	ORDER DATE DATE DE COMMANDE	SHIP VIA EXPEDIER PAR	WAYBILL NO. N° DE CONNAISSEMENT	TERMS CONDITIONS
11759	08/29/06			NET 30 Days

SOLD TO
VENDU A
Municipal Dist. Mackenzie 307589
Attn: Accounts Payable
PO Box 640
Fort Vermilion AB T0H 1N0

SHIP TO
EXPEDIER A
MacKenzie Regional Pat 307590
10116 - 100th Street
P.O. Box 708
Attn: Jason Gabriel
La Crete AB T0H 2H0

QTY. ORDERED QTE COMM.	MODEL NO. N° DE MODELE	DESCRIPTION	QTY. SHIPPED QTE EXPED.	QTY. TO QTE A SUIVRE	UNIT PRICE PRIX UNITAIRE	TOTAL
2	11260-000029	LP12 Back Pouch Ser/Lot#'s NA	2		.00	
4	11141-000026	LP12 NICD BATTERY 2.4AMP Ser/Lot#'s 0624	4		284.00	1,136.00
2	11171-000007	DEMO-LP20 ADULT FINGER SENSOR Ser/Lot#'s 06F32	2		255.00	510.00
2	11171-000010	LNOP DCIP, PED SPO2 SENSOR, REUS ABLE, RE 1276 Ser/Lot#'s 06FG6	2		382.50	765.00
4	11996-000062	OXIBAND PEDI/INFANT SENSOR 50 ADHESIVE WRAPS 3 MO WRNTY Ser/Lot#'s 4117116	4		130.00	520.01
4	11141-000026	LP12 NICD BATTERY 2.4AMP Ser/Lot#'s 0624	4		.00	
2	99400-002581	LP12, IE, P, SPO2, 12L, 100M, FX, AED , B, NIBP CO2, L, TR Ser/Lot#'s 34736551, 34736552	2		20863.50	41,727.00
<p>***** * Thank you for your order. * * * * * Merci pour votre commande. * *****</p>						
<p>NOTE: ADDITIONAL DISCOUNTS MAY APPLY NB: RABAIS ADDITIONNELS PEUVENT S'APPLIQUER</p>						

NET DUE DATE / DATE D'ÉCHÉANCE	G.S.T. T.P.S.	OR	H.S.T. T.V.H.	PROVINCIAL SALES TAX TAXE DE VENTE PROVINCIALE	AMOUNT DUE PAYEZ CE MONTANT S.V.P.
09/28/06	2,679.48			.00	47,337.49



Medtronic of Canada Ltd.
1-800-268-5346

Page Number / Numéro de page: 1 of/de 2
Date: 01/05/2007
Invoice Number / Numéro de facture: 600111842
Purchase Order / Bon de commande: 11759

Mail To/ Envoyez à
Municipal Dist. Mackenzie
Po Box 640
FORT VERMILION AB T0H 1N0

Ship To/ Livraison
Mackenzie Regional Patrol
10107-94 Ave.
P.O. Box 1690
LA CRETE AB T0H 2H0

Account # / numéro du compte 1104028

Account # / numéro du compte 1104029

Order / Commande #	Order Date / Date de commande	PMT Due Date / date due	Related Order / Commande connexe #	Ordered by/ Commandé par
60268693	01/05/2007			Jason Henderson

Item # / Article #	Description	Quantity / Quantité	UOM/ Unité de mesure	Unit Price / Prix par unité	Extended Price / Prix total
--------------------	-------------	------------------------	-------------------------	--------------------------------	--------------------------------

Credit issued for equipment returned. Refer to original order # 948796, invoice # 615120. Partial return of Purchase order # 11759, as per Jason Henderson.

00885074274591 10-002581	DEVICE 99400-002581 LP12 PACING SPO2 12 LEAD INTL EN Serial : 34736553	1.00-	EA	20,863.50-	20,863.50-
00721902101632 11141-000026	BATTERY 11141-000026 LP NICD DOM EN Batch: 0624	4.00-	EA	284.00-	1,136.00-
00885074274607 41310-002513	SHIPKIT 41310-002513 LP12 Batch: 34736553	1.00-	ST	0.00	0.00
00721902375279 11171-000007	ACCESSORY 11171-000007 LP20 SENSOR ADULT SPO2 Batch:	1.00-	EA	255.00-	255.00-



Medtronic of Canada Ltd.
800-268-5346

Page Number / Numéro de page: 2 of/de 2
Date: 01/05/2007
Invoice Number / Numéro de facture: 600111842
Purchase Order / Bon de commande: 11759

Mail To/ Envoyez à
Municipal Dist. Mackenzie
Po Box 640
FORT VERMILION AB T0H 1N0

Ship To/ Livraison
Mackenzie Regional Patrol
10107-94 Ave.
P.O. Box 1690
LA CRETE AB T0H 2H0

Account # / numéro du compte 1104028

Account # / numéro du compte 1104029

Order / Commande #	Order Date / Date de commande	PMT Due Date / date due	Related Order / Commande connexe #	Ordered by/ Commandé par
60268693	01/05/2007			Jason Henderson

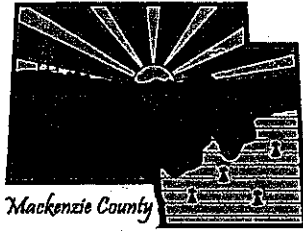
Item # / Article #	Description	Quantity / Quantité	UOM/ Unité de mesure	Unit Price / Prix par unité	Extended Price / Prix total
00721902427879 11171-000010	06F32 ACCESSORY 11171-000010 LP20 SENSOR PED SP02	1.00-	EA	382.50-	382.50-
	Batch: 06FG6				

Sub Total / Total Partiel#	22,637.00-
GST/HST Tax / Tax TPS/TVH	1,358.22-
Amount Due / Montant due :	23,995.22-

Remit To / Remise à :
Medtronic of Canada Ltd.
P.O. Box 9100, STN F, B9233
TORONTO ON M4Y 3A5
CANADA

Sold To/vendu à

Mackenzie Regional Patrol
10107-94 Ave.
P.O. Box 1690
LA CRETE AB T0H 2H0
Account # / numéro du compte 1104029



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 25, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	September 30, 2007 Income Statement and Term Deposits report

BACKGROUND / PROPOSAL:

Operating revenues and expenditures figures for the period ended September 30, 2007.

OPTIONS & BENEFITS:

For information.

Term Deposits as of October 17, 2007:

Deposit amount	Term	Maturity Date	Interest Rate
\$3,000,000	30 days	Oct 25, 2007	4.70%
\$5,000,000	30 days	Nov 17, 2007	4.70%
\$5,000,000	30 days	Nov 17, 2007	4.70%
\$5,000,000	30 days	Nov 17, 2007	4.70%
\$5,000,000	30 days	Nov 17, 2007	4.70%

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That operating revenues and expenditures, term deposits and capital projects progress report for the period ended September 30, 2007 be received for information.

Author: Karen Kennedy

Review Date: _____

[Signature]
CAO

Mackenzie County

2007 Operating Income Statement for the period ending:
Variance Report

September 30, 2007

Note	Date of note addition	
1	Apr 30/07	1-**-**-**-560 - Rental & Lease Revenue Airport department - received \$500 for hay lease.
2	May 31/07	1-**-**-**-570 - Insurance Proceeds Administration department - Paid autobody shop for CAO truck repairs \$10,354.74 and was reimbursed from insurance company.
	May 31/07	Transportation department - Paid autobody shop for truck repairs \$3,024.50 and was reimbursed from insurance company.
3	Apr 30/07	1-**-**-**-597 - Other Revenue Transportation department - we invoiced \$100,000 for the ice bridge to AIT.
	May 31/07	Administration department - Received \$22,424.56 special dividend from WCB Alberta Administration department - Received \$ 9,496.93 from AAMD&C - dividends
4	May 31/07	2-**-**-**-150 - Isolation costs Administration Department - did not budget for isolation costs
	May 31/07	Transportation Department - did not budget enough for isolation costs
	July 31/07	Administration Department - costs were for p/t utilities employee-costs moved to Utilities
	Sept 30/07	Administration Department - hired Public Works Admin Officer in Zama - not budgeted for in Admin
	Sept 30/07	Water Services Department - did not budget enough for isolation costs
5	May 31/07	2-**-**-**-235 - Professional fees Planning department - to correct 2006 error - set up as an Accounts Payable at year end and expensed
	Sept 30/07	Administration Department - Paid over \$11,000 to date for fees regarding Town of High Level negotiations. Paid Activation analysis \$8,181 and Noralta Aviation \$10,028 to charter plan to bring representatives from Activation Analysis to the county
6	Sept 30/07	2-**-**-**-252 - Building & Land Rental Enforcement department - EMS office rent is split between Ambulance, Fire & Enforcement. There was not enough budgeted in Enforcement for 1/3 of rent
7	Apr 30/07	2-**-**-**-253 - Equipment Repair Administration department - paid \$1,104.25 to Peak Technologies for repairing the envelopes sealing unit.
	Sept 30/07	Ambulance department - inspections and repairs used to be done by County staff. This year the inspections and repairs have been outsourced.
	Sept 30/07	Transportation department replace tires on Grader unit # 2116 and tandem truck unit # 2007
8	May 31/07	2-**-**-**-255 - Vehicle Repair Administration department - \$10,354.74 expense to repair CAO truck is offset by insurance proceeds for the same amount
	May 31/07	Family & Community Services - repaired steering box on Handicap Van
	Sept 30/07	Transportation department - Replaced engine and transmission in unit # 1842
	Sept 30/07	Parks & Playground department-expenditures previously budgeted for in Transportation department
9		2-**-**-**-263 - Vehicle & Equipment Lease or Rental

Mackenzie County

**2007 Operating Income Statement for the period ending:
Variance Report**

September 30, 2007

Note	Date of note addition	
	May 31/07	Transportation department - did not budget for vehicle expenses for lead hand
	July 31/07	Transportation department - Rented Bomag Packer for Zama - not budgeted for
	Sept 30/07	Water Services department - moved lease costs for fax machine at Zama WTP from administration
10		2-**-**-273 - Taxes
	June 30/07	Administration department - did not budget for Local improvements on property in Zama or for taxes on CAO house
11		2-**-**-512 - Medical Supplies
	Sept 30/07	Ambulance department - supplies are stocked at the same level at each EMS station and a central supply room is also stocked.
12		2-**-**-521 - Fuel & Oil
	May 31/07	Administration department - only budgeted for 3 vehicles and did not know the extent of fuel use for CAO truck (unit #1647)
13		2-**-**-532 - Dust Control
	July 31/07	Transportation - Only budgeted for Calcium applications - not for DL 10-40
14		2-**-**-810 - Interest Expense
	Sept 30/07	Administration Department - started accepting Credit Cards for payment of taxes & services. Credit card companies charge a % of transaction \$\$ as fees for the service.

MD of Mackenzie
Summary of All Units
September 30, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
100-TAXATION	\$26,283,796	\$30,407,628	\$30,295,779	\$111,849	0%
124-FRONTAGE	\$242,967	\$329,485	\$296,070	\$33,415	11%
420-SALES OF GOODS & SERVICES	\$418,563	\$393,767	\$457,265	(\$63,498)	-14%
421-SALE OF WATER -METERED	\$1,223,528	\$956,933	\$1,250,594	(\$293,661)	-23%
422-SALE OF WATER-BULK	\$381,937	\$255,789	\$409,335	(\$153,546)	-38%
424-SALE OF LAND	\$66,880	\$28,982	\$19,100	\$9,882	52%
510-PENALTIES & COSTS ON TAXES	\$110,565	\$93,232	\$100,000	(\$6,768)	-7%
511-PENALTIES ON AR & UTILITIES	\$36,330	\$29,277	\$25,000	\$4,277	17%
520-LICENSES & PERMITS	\$10,720	\$9,465	\$10,500	(\$1,035)	-10%
522-MUNICIPAL RESERVE REVENUE	\$28,702	\$18,193	\$0	\$18,193	0%
526-SAFETY CODE PERMITS	\$73,338	\$46,274	\$30,000	\$16,274	54%
525-SUBDIVISION FEES	\$52,097	\$49,060	\$60,000	(\$10,940)	-18%
530-FINES	\$30,119	\$6,382	\$10,000	(\$3,618)	-36%
531-SAFETY CODE COUNCIL	\$412	\$0	\$0	\$0	0%
550-INTEREST REVENUE	\$588,519	\$413,537	\$200,000	\$213,537	107%
560-RENTAL & LEASE REVENUE	\$42,990	\$31,271	\$39,000	(\$7,729)	-20%
570-INSURANCE PROCEEDS	\$12,350	\$13,379	\$0	\$13,379	0%
592-OIL WELL DRILLING	\$60,282	\$33,884	\$75,000	(\$41,116)	-55%
597-OTHER REVENUE	\$204,566	\$145,074	\$115,000	\$30,074	26%
598-COMMUNITY AGGREGATE PAYMENT	\$0	\$22,451	\$0	\$22,451	0%
840-PROVINCIAL GRANTS	\$1,044,449	\$943,372	\$963,895	(\$20,523)	-2%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$32,221	\$0	\$40,000	(\$40,000)	-100%
930-CONTRIBUTION FROM OPERATING RESE	\$0	\$0	\$806,886	(\$806,886)	-100%
990-OVER/UNDER TAX COLLECTIONS	(\$48,990)	\$0	\$66,068	(\$66,068)	-100%
TOTAL REVENUE	\$30,896,339	\$34,227,434	\$35,289,492	(\$1,062,058)	-3%
EXPENDITURE					
110-WAGES & SALARIES	\$4,168,035	\$3,195,781	\$4,892,104	\$1,696,323	35%
132-BENEFITS	\$623,863	\$607,270	\$747,045	\$139,775	19%
136-WCB CONTRIBUTIONS	\$76,846	\$53,939	\$82,927	\$28,988	35%
142-RECRUITING	\$28,614	\$2,584	\$20,000	\$17,416	87%
150-ISOLATION COSTS	\$27,764	\$28,108	\$21,600	(\$6,508)	-30%
151-HONORARIA	\$357,675	\$189,832	\$383,425	\$193,593	50%
211-TRAVEL & SUBSISTENCE	\$239,880	\$177,181	\$266,820	\$89,639	34%
212-PROMOTIONAL EXPENDITURE	\$33,847	\$13,490	\$30,500	\$17,010	56%
214-MEMBERSHIP/CONFERENCE FEES	\$62,833	\$57,279	\$78,620	\$21,341	27%
215-FREIGHT	\$64,462	\$56,218	\$72,375	\$16,157	22%
216-POSTAGE	\$33,000	\$21,017	\$29,000	\$7,983	28%
217-TELEPHONE	\$196,631	\$102,890	\$159,527	\$56,637	36%
221-ADVERTISING	\$44,523	\$31,681	\$50,325	\$18,644	37%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,375	\$2,410	\$3,950	\$1,540	39%
231-AUDIT/ACCOUNTING	\$44,000	\$0	\$47,000	\$47,000	100%
232-LEGAL	\$56,500	\$15,004	\$35,000	\$19,996	57%
233-ENGINEERING CONSULTING	\$100,867	\$98,324	\$116,500	\$18,176	16%
235-PROFESSIONAL FEES	\$1,368,436	\$943,358	\$1,209,360	\$266,002	22%
236-ENHANCED POLICING	\$115,040	\$34,729	\$125,500	\$90,771	72%
239-TRAINING & EDUCATION	\$82,565	\$49,348	\$143,215	\$93,867	66%
242-COMPUTER PROG/DATA PROCESSING	\$34,666	\$8,950	\$43,000	\$34,050	79%
251-BRIDGE REPAIR & MAINTENANCE	\$6,832	\$2,486	\$49,000	\$46,514	95%
252-BUILDING REPAIRS & MAINTENANCE	\$120,486	\$78,338	\$135,200	\$56,862	42%
253-EQUIPMENT REPAIR	\$147,186	\$139,313	\$160,750	\$21,437	13%
255-VEHICLE REPAIR	\$93,135	\$94,614	\$96,650	\$2,036	2%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$917,173	\$727,528	\$996,750	\$269,222	27%
262-BUILDING & LAND RENTAL	\$31,189	\$32,812	\$43,400	\$10,588	24%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$75,503	\$63,114	\$81,590	\$18,476	23%
266-COMMUNICATIONS	\$92,408	\$81,311	\$114,860	\$33,549	29%
267-AVL MAINTENANCE	\$95,722	\$32,070	\$89,050	\$56,980	64%
271-LICENSES & PERMITS	\$4,467	\$71	\$4,380	\$4,309	98%
272-DAMAGE CLAIMS	\$1,000	\$2,875	\$15,000	\$12,125	81%
273-TAXES	\$8,823	\$23,519	\$8,900	(\$14,619)	-164%
274-INSURANCE	\$210,037	\$167,380	\$281,345	\$113,965	41%
342-ASSESSOR FEES	\$197,331	\$119,250	\$216,500	\$97,250	45%
290-ELECTION COSTS	\$0	\$75	\$7,500	\$7,425	99%
511-GOODS AND SUPPLIES	\$446,601	\$359,640	\$471,095	\$111,455	24%
512-MEDICAL SUPPLIES	\$34,975	\$24,588	\$20,000	(\$4,568)	-23%
521-FUEL & OIL	\$415,361	\$339,512	\$437,900	\$98,388	22%
531-CHEMICALS/SALT	\$187,046	\$178,418	\$232,500	\$54,082	23%
532-DUST CONTROL	\$192,064	\$536,669	\$202,680	(\$333,989)	-165%
533-GRADER BLADES	\$105,544	\$39,728	\$105,000	\$65,272	62%
534-GRAVEL	\$1,004,929	\$2,210,602	\$2,687,886	\$477,284	18%
535-GRAVEL RECLAMATION COST	\$15,279	\$0	\$50,000	\$50,000	100%
543-NATURAL GAS	\$111,079	\$65,563	\$118,690	\$53,127	45%
544-ELECTRICAL POWER	\$293,075	\$206,423	\$296,760	\$90,337	30%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,265,299	\$1,042,040	\$708,859	(\$333,181)	-47%
735-GRANTS TO OTHER ORGANIZATIONS	\$1,173,636	\$1,102,079	\$1,233,912	\$131,834	11%
747-SCHOOL FOUNDATION PROGRAMS	\$6,776,568	\$3,468,789	\$7,008,894	\$3,540,105	51%

Note 1
Note 2
Note 3

Note 4

Note 5

Note 6
Note 7
Note 8

Note 9

Note 10

Note 11
Note 12
Note 13

MD of Mackenzie
Summary of All Units
September 30, 2007

Note 14

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
750-SENIORS FOUNDATION	\$436,896	\$612,105	\$612,105	\$1	0%
762-CONTRIBUTED TO CAPITAL	\$1,023,647	\$0	\$1,957,788	\$1,957,788	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$4,751,160	\$0	\$5,970,721	\$5,970,721	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$1,535,934	\$0	\$890,807	\$890,807	100%
765-CONTRIBUTED TO GRAVEL RESERVE	\$10,000	\$0	\$0	\$0	0%
810-INTEREST & SERVICE CHARGES	\$4,573	\$5,483	\$4,500	(\$983)	-22%
831-INTEREST-LONG TERM DEBT	\$368,130	\$135,082	\$349,806	\$214,724	61%
832-PRINCIPAL - LONG TERM DEBT	\$886,343	\$412,885	\$958,221	\$545,336	57%
921-BAD DEBT EXPENSE	\$9,029	(\$845)	\$40,700	\$41,545	102%
922-TAX CANCELLATION/WRITE OFFS	\$17,202	\$6,718	\$60,000	\$53,282	89%
992-COST OF LAND SOLD	\$17,257	\$0	\$12,000	\$12,000	100%
TOTAL EXPENDITURES	\$30,846,339	\$17,999,609	\$35,289,492	\$17,289,883	49%
SURPLUS	\$50,000	\$16,227,825	\$0	\$16,227,825	0%

MD of Mackenzie
00-Taxes
September 30, 2007

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
100-TAXATION	\$26,283,796	\$30,407,628	\$30,295,779	\$111,849	0%
990-OVER/UNDER TAX COLLECTIONS	(\$48,990)	\$0	\$86,068	(\$86,068)	-100%
TOTAL REVENUE	\$26,234,805	\$30,407,628	\$30,381,847	\$25,781	0%
EXPENDITURE					
SURPLUS	\$26,234,805	\$30,407,628	\$30,381,847	\$25,781	0%

MD of Mackenzie
11-Council
September 30, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
EXPENDITURE					
132-BENEFITS	\$4,837	\$3,221	\$7,560	\$4,339	57%
151-HONORARIA	\$253,125	\$175,100	\$257,500	\$82,400	32%
211-TRAVEL & SUBSISTENCE	\$87,543	\$79,140	\$96,750	\$17,610	18%
214-MEMBERSHIP/CONFERENCE FEES	\$11,711	\$4,739	\$12,000	\$7,261	61%
217-TELEPHONE	\$13,981	\$9,411	\$14,100	\$4,689	33%
290-ELECTION COSTS	\$0	\$75	\$7,500	\$7,425	99%
511-GOODS AND SUPPLIES	\$13,074	\$13,134	\$15,325	\$2,191	14%
TOTAL EXPENDITURES	\$384,271	\$284,820	\$410,735	\$125,915	31%
SURPLUS	(\$384,271)	(\$284,820)	(\$410,735)	\$125,915	-31%

MD of Mackenzie
12-Administration
September 30, 2007

Note 2
Note 3

Note 4

Note 5

Note 7
Note 8

Note 10

Note 12

Note 14

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$19,772	\$23,084	\$20,000	\$3,084	15%
510-PENALTIES & COSTS ON TAXES	\$110,565	\$93,232	\$100,000	(\$6,768)	-7%
550-INTEREST REVENUE	\$588,519	\$413,537	\$200,000	\$213,537	107%
570-INSURANCE PROCEEDS	\$0	\$10,355	\$0	\$10,355	0%
592-OIL WELL DRILLING	\$60,282	\$33,884	\$75,000	(\$41,116)	-55%
597-OTHER REVENUE	\$53,153	\$28,872	\$15,000	\$13,872	92%
598-COMMUNITY AGGREGATE PAYMENT	\$0	\$22,451	\$0	\$22,451	0%
840-PROVINCIAL GRANTS	\$32,555	\$23,178	\$32,378	(\$9,200)	-28%
930-CONTRIBUTION FROM OPERATING RESE	\$0	\$0	\$10,000	(\$10,000)	-100%
TOTAL REVENUE	\$864,846	\$648,592	\$452,378	\$196,214	43%
EXPENDITURE					
110-WAGES & SALARIES	\$778,778	\$564,509	\$931,892	\$367,383	39%
132-BENEFITS	\$124,730	\$127,194	\$142,964	\$15,770	11%
136-WCB CONTRIBUTIONS	\$14,412	\$10,863	\$16,701	\$5,838	35%
142-RECRUITING	\$28,614	\$2,584	\$20,000	\$17,416	87%
150-ISOLATION COSTS	\$6,133	\$375	\$0	(\$375)	0%
211-TRAVEL & SUBSISTENCE	\$58,810	\$34,907	\$60,000	\$25,093	42%
212-PROMOTIONAL EXPENDITURE	\$33,847	\$13,490	\$30,500	\$17,010	56%
214-MEMBERSHIP/CONFERENCE FEES	\$24,803	\$24,814	\$28,900	\$4,086	14%
215-FREIGHT	\$8,882	\$4,374	\$6,500	\$2,126	33%
216-POSTAGE	\$33,000	\$21,017	\$29,000	\$7,983	28%
217-TELEPHONE	\$56,704	\$32,041	\$59,760	\$27,719	46%
221-ADVERTISING	\$10,621	\$6,139	\$10,000	\$3,861	39%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,021	\$1,649	\$3,000	\$1,351	45%
231-AUDIT/ACCOUNTING	\$44,000	\$0	\$47,000	\$47,000	100%
232-LEGAL	\$26,769	\$7,119	\$17,000	\$9,881	58%
235-PROFESSIONAL FEES	\$54,759	\$75,574	\$75,000	(\$574)	-1%
239-TRAINING & EDUCATION	\$16,398	\$8,463	\$22,300	\$13,837	62%
242-COMPUTER PROG/DATA PROCESSING	\$34,666	\$8,950	\$43,000	\$34,050	79%
252-BUILDING REPAIRS & MAINTENANCE	\$42,155	\$30,150	\$48,000	\$17,850	37%
253-EQUIPMENT REPAIR	\$881	\$1,654	\$3,000	\$1,346	45%
255-VEHICLE REPAIR	\$4,401	\$19,969	\$2,000	(\$17,969)	-898%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$58,238	\$39,851	\$61,600	\$21,749	35%
266-COMMUNICATIONS	\$17,872	\$11,071	\$15,000	\$3,929	26%
272-DAMAGE CLAIMS	\$0	\$500	\$5,000	\$4,500	90%
273-TAXES	\$8,823	\$23,519	\$8,900	(\$14,619)	-164%
274-INSURANCE	\$39,691	\$31,852	\$47,450	\$15,598	33%
342-ASSESSOR FEES	\$197,331	\$119,250	\$216,500	\$97,250	45%
511-GOODS AND SUPPLIES	\$62,778	\$43,740	\$64,000	\$20,260	32%
521-FUEL & OIL	\$11,817	\$10,729	\$9,500	(\$1,229)	-13%
543-NATURAL GAS	\$9,353	\$3,891	\$9,200	\$5,309	58%
544-ELECTRICAL POWER	\$19,130	\$11,895	\$20,300	\$8,405	41%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,013,847	\$986,216	\$612,712	(\$373,504)	-61%
762-CONTRIBUTED TO CAPITAL	\$141,754	\$0	\$340,895	\$340,895	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$0	\$0	\$790,457	\$790,457	100%
810-INTEREST & SERVICE CHARGES	\$4,573	\$5,483	\$4,500	(\$983)	-22%
921-BAD DEBT EXPENSE	\$0	\$0	\$5,000	\$5,000	100%
922-TAX CANCELLATION/WRITE OFFS	\$17,202	\$6,718	\$60,000	\$53,282	89%
TOTAL EXPENDITURES	\$3,008,794	\$2,290,550	\$3,867,531	\$1,576,981	41%
SURPLUS	(\$2,143,949)	(\$1,641,958)	(\$3,415,153)	\$1,773,195	-52%

MD of Mackenzie
23-Fire Department
September 30, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$96,669	\$60,176	\$100,000	(\$39,824)	-40%
597-OTHER REVENUE	\$150	\$450	\$0	\$450	0%
840-PROVINCIAL GRANTS	\$12,230	\$0	\$0	\$0	0%
TOTAL REVENUE	\$109,049	\$60,626	\$100,000	(\$39,374)	-39%
EXPENDITURE					
110-WAGES & SALARIES	\$69,832	\$48,617	\$73,168	\$24,551	34%
132-BENEFITS	\$12,933	\$10,180	\$11,306	\$1,126	10%
136-WCB CONTRIBUTIONS	\$1,159	\$842	\$1,295	\$453	35%
151-HONORARIA	\$92,150	\$6,932	\$102,000	\$95,068	93%
211-TRAVEL & SUBSISTENCE	\$14,496	\$11,099	\$18,000	\$6,901	38%
214-MEMBERSHIP/CONFERENCE FEES	\$3,444	\$1,358	\$4,150	\$2,793	67%
215-FREIGHT	\$1,062	\$546	\$1,500	\$954	64%
217-TELEPHONE	\$28,602	\$8,925	\$15,000	\$6,075	40%
221-ADVERTISING	\$1,481	\$577	\$1,000	\$423	42%
223-SUBSCRIPTIONS & PUBLICATIONS	\$0	\$61	\$500	\$439	88%
232-LEGAL	\$1,125	\$0	\$1,000	\$1,000	100%
235-PROFESSIONAL FEES	\$48,821	\$20,822	\$40,500	\$19,678	49%
239-TRAINING & EDUCATION	\$25,678	\$4,636	\$47,750	\$43,114	90%
252-BUILDING REPAIRS & MAINTENANCE	\$15,488	\$3,872	\$22,500	\$18,628	83%
253-EQUIPMENT REPAIR	\$7,735	\$18,847	\$22,500	\$3,653	16%
255-VEHICLE REPAIR	\$13,583	\$13,285	\$18,000	\$4,715	26%
262-BUILDING & LAND RENTAL	\$13,980	\$13,337	\$17,200	\$3,863	22%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$10,303	\$8,489	\$11,000	\$2,511	23%
266-COMMUNICATIONS	\$37,628	\$26,305	\$45,420	\$19,115	42%
267-AVL MAINTENANCE	\$41,032	\$2,616	\$34,675	\$32,059	92%
274-INSURANCE	\$23,758	\$20,847	\$29,700	\$8,853	30%
511-GOODS AND SUPPLIES	\$65,996	\$37,216	\$43,000	\$5,784	13%
521-FUEL & OIL	\$5,626	\$2,023	\$8,200	\$6,177	75%
531-CHEMICALS/SALT	\$4,244	\$0	\$5,500	\$5,500	100%
543-NATURAL GAS	\$10,191	\$6,365	\$11,180	\$4,815	43%
544-ELECTRICAL POWER	\$12,055	\$8,639	\$14,580	\$5,941	41%
710-GRANTS TO LOCAL GOVERNMENTS	\$80,647	\$40,324	\$80,647	\$40,324	50%
762-CONTRIBUTED TO CAPITAL	\$65,057	\$0	\$15,080	\$15,080	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000	\$0	\$200,000	\$200,000	100%
765-CONTRIBUTED TO GRAVEL RESERVE	\$10,000	\$0	\$0	\$0	0%
921-BAD DEBT EXPENSE	(\$2,526)	\$0	\$20,000	\$20,000	100%
TOTAL EXPENDITURES	\$865,579	\$316,760	\$916,351	\$599,591	65%
SURPLUS	(\$756,530)	(\$256,134)	(\$816,351)	\$560,217	-69%

MD of Mackenzie
25-Ambulance/Municipal Emergency
September 30, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$143,277	\$189,063	\$200,000	(\$10,937)	-5%
597-OTHER REVENUE	\$8,266	\$13,230	\$0	\$13,230	0%
840-PROVINCIAL GRANTS	\$231,720	\$226,672	\$226,672	\$0	0%
TOTAL REVENUE	\$383,262	\$428,965	\$426,672	\$2,293	1%
EXPENDITURE					
110-WAGES & SALARIES	\$1,092,189	\$816,687	\$1,318,590	\$501,903	38%
132-BENEFITS	\$104,602	\$136,345	\$193,018	\$56,673	29%
136-WCB CONTRIBUTIONS	\$19,867	\$13,803	\$21,221	\$7,418	35%
211-TRAVEL & SUBSISTENCE	\$12,613	\$6,579	\$10,000	\$3,421	34%
214-MEMBERSHIP/CONFERENCE FEES	\$2,422	\$4,893	\$8,300	\$3,407	41%
215-FREIGHT	\$2,628	\$1,031	\$2,500	\$1,469	59%
217-TELEPHONE	\$27,704	\$8,178	\$12,500	\$4,322	35%
221-ADVERTISING	\$2,484	\$427	\$1,500	\$1,073	72%
223-SUBSCRIPTIONS & PUBLICATIONS	\$27	\$166	\$250	\$84	34%
232-LEGAL	\$7,578	\$0	\$1,000	\$1,000	100%
235-PROFESSIONAL FEES	\$25,257	\$23,336	\$37,000	\$13,664	37%
239-TRAINING & EDUCATION	\$14,195	\$28,454	\$42,000	\$13,546	32%
252-BUILDING REPAIRS & MAINTENANCE	\$30,377	\$15,440	\$25,000	\$9,560	38%
253-EQUIPMENT REPAIR	\$3,067	\$2,576	\$2,000	(\$576)	-29%
255-VEHICLE REPAIR	\$11,851	\$12,695	\$15,500	\$2,805	18%
262-BUILDING & LAND RENTAL	\$14,548	\$9,737	\$17,200	\$7,463	43%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$0	\$3,379	\$0	(\$3,379)	0%
266-COMMUNICATIONS	\$16,687	\$26,733	\$36,000	\$9,267	26%
267-AVL MAINTENANCE	\$6,478	\$730	\$9,125	\$8,395	92%
274-INSURANCE	\$15,952	\$11,163	\$17,600	\$6,437	37%
511-GOODS AND SUPPLIES	\$34,959	\$13,386	\$24,500	\$11,114	45%
512-MEDICAL SUPPLIES	\$34,975	\$24,568	\$20,000	(\$4,568)	-23%
521-FUEL & OIL	\$30,761	\$22,073	\$30,000	\$7,927	26%
543-NATURAL GAS	\$5,149	\$3,101	\$10,100	\$6,999	69%
544-ELECTRICAL POWER	\$7,476	\$6,718	\$9,180	\$2,462	27%
762-CONTRIBUTED TO CAPITAL	\$364,091	\$0	\$112,480	\$112,480	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$75,000	\$0	\$75,000	\$75,000	100%
921-BAD DEBT EXPENSE	\$9,941	(\$1,090)	\$13,200	\$14,290	108%
TOTAL EXPENDITURES	\$1,972,877	\$1,191,108	\$2,064,764	\$873,656	42%
SURPLUS	(\$1,589,614)	(\$762,142)	(\$1,638,092)	\$875,950	-53%

Note 7

Note 11

MD of Mackenzie
26-Enforcement Services
September 30, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
520-LICENSES & PERMITS	\$680	\$500	\$500	\$0	0%
530-FINES	\$30,119	\$6,382	\$10,000	(\$3,618)	-36%
560-RENTAL & LEASE REVENUE	\$18,500	\$6,500	\$18,000	(\$11,500)	-64%
597-OTHER REVENUE	\$142,097	\$0	\$0	\$0	0%
TOTAL REVENUE	\$191,396	\$13,382	\$28,500	(\$15,118)	-53%
EXPENDITURE					
110-WAGES & SALARIES	\$215,363	\$60,388	\$76,013	\$15,625	21%
132-BENEFITS	\$34,736	\$14,897	\$12,277	(\$2,620)	-21%
136-WCB CONTRIBUTIONS	\$4,549	\$907	\$1,395	\$488	35%
211-TRAVEL & SUBSISTENCE	\$3,466	\$3,310	\$4,500	\$1,190	26%
214-MEMBERSHIP/CONFERENCE FEES	\$1,540	\$1,365	\$1,000	(\$365)	-37%
217-TELEPHONE	\$13,859	\$5,410	\$1,900	(\$3,510)	-185%
221-ADVERTISING	\$1,745	\$63	\$500	\$437	87%
223-SUBSCRIPTIONS & PUBLICATIONS	\$327	\$534	\$200	(\$334)	-167%
232-LEGAL	\$306	\$0	\$1,000	\$1,000	100%
235-PROFESSIONAL FEES	\$18,894	\$1,970	\$4,000	\$2,030	51%
236-ENHANCED POLICING	\$115,040	\$34,729	\$125,500	\$90,771	72%
239-TRAINING & EDUCATION	\$5,662	\$110	\$5,000	\$4,890	98%
252-BUILDING REPAIRS & MAINTENANCE	\$735	\$35	\$500	\$465	93%
253-EQUIPMENT REPAIR	\$583	\$40	\$1,000	\$960	96%
255-VEHICLE REPAIR	\$5,441	\$447	\$2,500	\$2,053	82%
262-BUILDING & LAND RENTAL	\$2,436	\$9,737	\$8,500	(\$1,237)	-15%
266-COMMUNICATIONS	\$6,554	\$3,767	\$2,840	(\$927)	-33%
267-AVL MAINTENANCE	\$4,315	\$243	\$1,825	\$1,582	87%
274-INSURANCE	\$3,375	\$2,503	\$5,690	\$3,187	56%
511-GOODS AND SUPPLIES	\$14,291	\$2,416	\$3,000	\$584	19%
521-FUEL & OIL	\$11,581	\$3,294	\$5,000	\$1,706	34%
543-NATURAL GAS	\$1,946	\$374	\$910	\$536	59%
544-ELECTRICAL POWER	\$4,341	\$1,170	\$3,960	\$2,790	70%
TOTAL EXPENDITURES	\$471,083	\$147,707	\$269,010	\$121,303	45%
SURPLUS	(\$279,687)	(\$134,325)	(\$240,510)	\$106,185	-44%

Note b

MD of Mackenzie
32-Transportation
September 30, 2007

Note 2
Note 3

Note 4

Note 7
Note 8
Note 9

Note 13

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
124-FRONTAGE	\$53,808	\$138,520	\$80,070	\$58,450	73%
420-SALES OF GOODS & SERVICES	\$55,427	\$65,667	\$60,000	\$5,667	9%
570-INSURANCE PROCEEDS	\$12,350	\$3,025	\$0	\$3,025	0%
597-OTHER REVENUE	\$36	\$101,522	\$100,000	\$1,522	2%
840-PROVINCIAL GRANTS	\$423,714	\$437,907	\$423,714	\$14,193	3%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$0	\$0	\$40,000	(\$40,000)	-100%
930-CONTRIBUTION FROM OPERATING RESE	\$0	\$0	\$787,886	(\$787,886)	-100%
TOTAL REVENUE	\$545,335	\$746,641	\$1,491,670	(\$745,029)	-50%
EXPENDITURE					
110-WAGES & SALARIES	\$1,136,366	\$990,354	\$1,367,569	\$377,215	28%
132-BENEFITS	\$193,942	\$183,446	\$227,836	\$44,390	19%
136-WCB CONTRIBUTIONS	\$20,604	\$15,836	\$24,346	\$8,510	35%
150-ISOLATION COSTS	\$21,631	\$21,627	\$16,800	(\$4,827)	-29%
211-TRAVEL & SUBSISTENCE	\$18,111	\$11,149	\$16,600	\$5,451	33%
214-MEMBERSHIP/CONFERENCE FEES	\$635	\$599	\$1,700	\$1,102	65%
215-FREIGHT	\$9,750	\$14,078	\$18,375	\$4,297	23%
217-TELEPHONE	\$28,669	\$17,000	\$32,172	\$15,172	47%
221-ADVERTISING	\$9,250	\$6,135	\$8,500	\$2,365	28%
232-LEGAL	\$5,403	\$1,789	\$5,000	\$3,211	64%
233-ENGINEERING CONSULTING	\$54,955	\$45,871	\$50,000	\$4,129	8%
235-PROFESSIONAL FEES	\$732,933	\$504,814	\$575,000	\$70,186	12%
239-TRAINING & EDUCATION	\$6,742	\$1,179	\$6,560	\$5,382	82%
251-BRIDGE REPAIR & MAINTENANCE	\$6,832	\$2,486	\$49,000	\$46,514	95%
252-BUILDING REPAIRS & MAINTENANCE	\$15,623	\$13,342	\$11,950	(\$1,392)	-12%
253-EQUIPMENT REPAIR	\$104,394	\$92,223	\$86,000	(\$6,223)	-7%
255-VEHICLE REPAIR	\$39,269	\$33,908	\$29,900	(\$4,008)	-13%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$232,758	\$328,184	\$429,500	\$101,316	24%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$2,271	\$9,401	\$3,000	(\$6,401)	-213%
266-COMMUNICATIONS	\$8,718	\$9,721	\$10,700	\$979	9%
267-AVL MAINTENANCE	\$37,413	\$28,481	\$43,425	\$14,944	34%
271-LICENSES & PERMITS	\$4,467	\$71	\$4,180	\$4,109	98%
272-DAMAGE CLAIMS	\$1,000	\$2,375	\$5,000	\$2,625	53%
274-INSURANCE	\$70,169	\$55,258	\$109,755	\$54,497	50%
511-GOODS AND SUPPLIES	\$143,084	\$156,841	\$197,000	\$40,159	20%
521-FUEL & OIL	\$308,948	\$261,844	\$320,000	\$58,156	18%
531-CHEMICALS/SALT	\$65,071	\$70,318	\$83,500	\$13,182	16%
532-DUST CONTROL	\$192,064	\$536,669	\$202,680	(\$333,989)	-165%
533-GRADER BLADES	\$105,544	\$39,728	\$105,000	\$65,272	62%
534-GRAVEL	\$1,004,929	\$2,210,602	\$2,687,886	\$477,284	18%
535-GRAVEL RECLAMATION COST	\$15,279	\$0	\$50,000	\$50,000	100%
543-NATURAL GAS	\$14,017	\$9,209	\$13,680	\$4,471	33%
544-ELECTRICAL POWER	\$105,750	\$68,000	\$100,200	\$32,200	32%
762-CONTRIBUTED TO CAPITAL	\$88,554	\$0	\$445,900	\$445,900	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$3,410,988	\$0	\$5,445,721	\$5,445,721	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$536,071	\$0	\$0	\$0	0%
831-INTEREST-LONG TERM DEBT	\$139,700	\$0	\$123,353	\$123,353	100%
832-PRINCIPAL - LONG TERM DEBT	\$317,176	\$0	\$334,225	\$334,225	100%
TOTAL EXPENDITURES	\$9,209,078	\$5,742,534	\$13,242,013	\$7,499,479	57%
SURPLUS	(\$8,663,744)	(\$4,995,894)	(\$11,750,343)	\$6,754,449	-57%

MD of Mackenzie
33-Airport
September 30, 2007

Note 1

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$37,505	\$13,439	\$28,130	(\$14,691)	-52%
560-RENTAL & LEASE REVENUE	\$1,325	\$500	\$0	\$500	0%
TOTAL REVENUE	\$38,830	\$13,939	\$28,130	(\$14,191)	-50%
EXPENDITURE					
211-TRAVEL & SUBSISTENCE	\$62	\$0	\$1,000	\$1,000	100%
214-MEMBERSHIP/CONFERENCE FEES	\$0	\$1,000	\$1,400	\$400	29%
217-TELEPHONE	\$63	\$0	\$0	\$0	0%
239-TRAINING & EDUCATION	\$0	\$0	\$500	\$500	100%
252-BUILDING REPAIRS & MAINTENANCE	\$0	\$0	\$1,000	\$1,000	100%
253-EQUIPMENT REPAIR	\$3,727	\$2,620	\$4,000	\$1,380	34%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$8,161	\$3,533	\$7,100	\$3,568	50%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$2,429	\$1,680	\$3,240	\$1,560	48%
274-INSURANCE	\$14,744	\$13,730	\$15,750	\$2,020	13%
511-GOODS AND SUPPLIES	\$2,954	\$482	\$1,000	\$518	52%
531-CHEMICALS/SALT	\$0	\$0	\$3,000	\$3,000	100%
543-NATURAL GAS	\$3,657	\$2,240	\$4,600	\$2,360	51%
544-ELECTRICAL POWER	\$3,758	\$2,553	\$4,260	\$1,707	40%
710-GRANTS TO LOCAL GOVERNMENTS	\$33,000	\$0	\$0	\$0	0%
762-CONTRIBUTED TO CAPITAL	\$0	\$0	\$202,000	\$202,000	100%
TOTAL EXPENDITURES	\$72,555	\$27,839	\$248,850	\$221,011	89%
SURPLUS	(\$33,725)	(\$13,900)	(\$220,720)	\$206,820	-94%

MD of Mackenzie
41-Water Services
September 30, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
124-FRONTAGE	\$141,983	\$102,855	\$153,000	(\$50,145)	-33%
420-SALES OF GOODS & SERVICES	\$35,885	\$25,124	\$24,935	\$189	1%
421-SALE OF WATER -METERED	\$930,451	\$725,669	\$952,496	(\$226,827)	-24%
422-SALE OF WATER-BULK	\$381,937	\$255,789	\$409,335	(\$153,546)	-38%
511-PENALTIES ON AR & UTILITIES	\$36,330	\$29,277	\$25,000	\$4,277	17%
597-OTHER REVENUE	\$0	\$1,000	\$0	\$1,000	0%
TOTAL REVENUE	\$1,526,587	\$1,139,715	\$1,564,766	(\$425,051)	-27%
EXPENDITURE					
110-WAGES & SALARIES	\$296,244	\$254,390	\$307,684	\$53,294	17%
132-BENEFITS	\$48,308	\$42,092	\$47,189	\$5,097	11%
136-WCB CONTRIBUTIONS	\$5,095	\$3,475	\$5,343	\$1,868	35%
150-ISOLATION COSTS	\$0	\$6,031	\$4,800	(\$1,231)	-26%
211-TRAVEL & SUBSISTENCE	\$25,113	\$22,315	\$30,370	\$8,055	27%
214-MEMBERSHIP/CONFERENCE FEES	\$423	\$432	\$1,750	\$1,318	75%
215-FREIGHT	\$42,142	\$36,189	\$43,500	\$7,311	17%
217-TELEPHONE	\$22,773	\$16,812	\$19,520	\$2,708	14%
221-ADVERTISING	\$1,756	\$700	\$1,800	\$1,100	61%
232-LEGAL	\$4,006	\$771	\$1,000	\$229	23%
233-ENGINEERING CONSULTING	\$1,966	\$2,358	\$6,500	\$4,143	64%
235-PROFESSIONAL FEES	\$23,277	\$21,114	\$39,360	\$18,246	46%
239-TRAINING & EDUCATION	\$5,518	\$1,568	\$8,105	\$6,537	81%
252-BUILDING REPAIRS & MAINTENANCE	\$13,004	\$7,777	\$14,750	\$6,973	47%
253-EQUIPMENT REPAIR	\$21,947	\$19,806	\$31,250	\$11,444	37%
255-VEHICLE REPAIR	\$10,246	\$5,589	\$7,500	\$1,911	25%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$112,931	\$42,435	\$59,000	\$16,565	28%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$0	\$315	\$0	(\$315)	0%
266-COMMUNICATIONS	\$3,982	\$3,198	\$3,900	\$702	18%
271-LICENSES & PERMITS	\$0	\$0	\$200	\$200	100%
272-DAMAGE CLAIMS	\$0	\$0	\$5,000	\$5,000	100%
274-INSURANCE	\$23,773	\$17,718	\$30,990	\$13,273	43%
511-GOODS AND SUPPLIES	\$72,744	\$65,249	\$72,150	\$6,901	10%
521-FUEL & OIL	\$28,704	\$24,415	\$34,700	\$10,285	30%
531-CHEMICALS/SALT	\$112,702	\$93,764	\$96,500	\$2,736	3%
543-NATURAL GAS	\$62,879	\$37,816	\$64,360	\$26,544	41%
544-ELECTRICAL POWER	\$119,173	\$93,600	\$123,000	\$29,400	24%
762-CONTRIBUTED TO CAPITAL	\$190,891	\$0	\$401,333	\$401,333	100%
831-INTEREST-LONG TERM DEBT	\$197,340	\$111,983	\$188,950	\$76,967	41%
832-PRINCIPAL - LONG TERM DEBT	\$485,003	\$360,414	\$502,178	\$141,764	28%
921-BAD DEBT EXPENSE	\$1,614	\$245	\$2,500	\$2,255	90%
TOTAL EXPENDITURES	\$1,933,352	\$1,292,572	\$2,155,182	\$862,610	40%
SURPLUS	(\$406,765)	(\$152,857)	(\$590,416)	\$437,559	-74%

Note 4

Note 9

MD of Mackenzie
42-Sewer Services
September 30, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
124-FRONTAGE	\$47,175	\$88,109	\$63,000	\$25,109	40%
421-SALE OF WATER -METERED	\$293,077	\$231,264	\$298,098	(\$66,834)	-22%
TOTAL REVENUE	\$340,252	\$319,373	\$361,098	(\$41,725)	-12%
EXPENDITURE					
110-WAGES & SALARIES	\$167,163	\$132,405	\$195,482	\$63,077	32%
132-BENEFITS	\$30,069	\$27,156	\$31,447	\$4,291	14%
136-WCB CONTRIBUTIONS	\$3,212	\$2,265	\$3,482	\$1,217	35%
217-TELEPHONE	\$1,512	\$960	\$1,495	\$535	36%
232-LEGAL	\$0	\$0	\$1,500	\$1,500	100%
233-ENGINEERING CONSULTING	\$2,833	\$0	\$5,000	\$5,000	100%
235-PROFESSIONAL FEES	\$3,060	\$127	\$300	\$173	58%
252-BUILDING REPAIRS & MAINTENANCE	\$2,048	\$1,146	\$3,500	\$2,354	67%
253-EQUIPMENT REPAIR	\$2,063	\$750	\$7,000	\$6,250	89%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$186,347	\$31,701	\$53,000	\$21,299	40%
274-INSURANCE	\$5,469	\$4,359	\$6,325	\$1,966	31%
511-GOODS AND SUPPLIES	\$4,882	\$3,342	\$10,370	\$7,028	68%
531-CHEMICALS/SALT	\$4,876	\$13,986	\$29,000	\$15,014	52%
543-NATURAL GAS	\$3,887	\$2,568	\$4,660	\$2,092	45%
544-ELECTRICAL POWER	\$16,153	\$10,442	\$15,480	\$5,038	33%
762-CONTRIBUTED TO CAPITAL	\$173,500	\$0	\$50,000	\$50,000	100%
831-INTEREST-LONG TERM DEBT	\$31,090	\$23,099	\$37,503	\$14,404	38%
832-PRINCIPAL - LONG TERM DEBT	\$84,163	\$52,471	\$121,818	\$69,347	57%
TOTAL EXPENDITURES	\$722,330	\$306,776	\$577,362	\$270,586	47%
SURPLUS	(\$382,079)	\$12,597	(\$216,264)	\$228,861	-106%

MD of Mackenzie
43-Solid Waste Disposal
September 30, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$12,404	\$6,350	\$9,600	(\$3,250)	-34%
TOTAL REVENUE	\$12,404	\$6,350	\$9,600	(\$3,250)	-34%
EXPENDITURE					
110-WAGES & SALARIES	\$1,005	\$0	\$0	\$0	0%
132-BENEFITS	\$238	\$0	\$0	\$0	0%
136-WCB CONTRIBUTIONS	\$25	\$0	\$0	\$0	0%
211-TRAVEL & SUBSISTENCE	\$0	\$136	\$0	(\$136)	0%
221-ADVERTISING	\$0	\$302	\$600	\$298	50%
232-LEGAL	\$0	\$0	\$500	\$500	100%
235-PROFESSIONAL FEES	\$256,197	\$217,367	\$230,700	\$13,333	6%
239-TRAINING & EDUCATION	\$0	\$717	\$500	(\$217)	-43%
252-BUILDING REPAIRS & MAINTENANCE	\$219	\$1,840	\$2,000	\$160	8%
253-EQUIPMENT REPAIR	\$545	\$0	\$1,500	\$1,500	100%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$4,228	\$7,520	\$16,000	\$8,480	53%
511-GOODS AND SUPPLIES	\$1,642	\$2,289	\$1,700	(\$589)	-35%
544-ELECTRICAL POWER	\$5,238	\$3,405	\$5,800	\$2,395	41%
TOTAL EXPENDITURES	\$269,337	\$233,575	\$259,300	\$25,725	10%
SURPLUS	(\$256,933)	(\$227,225)	(\$249,700)	\$22,475	-9%

MD of Mackenzie
51-Family & Community Services
September 30, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
840-PROVINCIAL GRANTS	\$218,240	\$165,848	\$221,131	(\$55,283)	-25%
930-CONTRIBUTION FROM OPERATING RESE	\$0	\$0	\$9,000	(\$9,000)	-100%
TOTAL REVENUE	\$218,240	\$165,848	\$230,131	(\$64,283)	-28%
EXPENDITURE					
255-VEHICLE REPAIR	\$114	\$1,364	\$750	(\$614)	-82%
274-INSURANCE	\$1,251	\$1,042	\$1,150	\$108	9%
710-GRANTS TO LOCAL GOVERNMENTS	\$22,901	\$0	\$0	\$0	0%
735-GRANTS TO OTHER ORGANIZATIONS	\$406,555	\$441,887	\$452,164	\$10,277	2%
763-CONTRIBUTED TO CAPITAL RESERVE	\$20,000	\$0	\$0	\$0	0%
764-CONTRIBUTED TO OPERATING RESERVE	\$58,545	\$0	\$46,750	\$46,750	100%
TOTAL EXPENDITURES	\$509,366	\$444,293	\$500,814	\$56,521	11%
SURPLUS	(\$291,126)	(\$278,445)	(\$270,683)	(\$7,762)	3%

Note 8

MD of Mackenzie
61-Planning & Development
September 30, 2007

	2006 Actual	2007 Actual	2007	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$1,870	\$2,355	\$2,000	\$355	18%
520-LICENSES & PERMITS	\$10,040	\$8,965	\$10,000	(\$1,035)	-10%
522-MUNICIPAL RESERVE REVENUE	\$28,702	\$18,193	\$0	\$18,193	0%
526-SAFETY CODE PERMITS	\$73,338	\$46,274	\$30,000	\$16,274	54%
525-SUBDIVISION FEES	\$52,097	\$49,060	\$60,000	(\$10,940)	-18%
531-SAFETY CODE COUNCIL	\$412	\$0	\$0	\$0	0%
560-RENTAL & LEASE REVENUE	\$19,527	\$21,871	\$16,500	\$5,371	33%
TOTAL REVENUE	\$185,986	\$146,718	\$118,500	\$28,218	24%
EXPENDITURE					
110-WAGES & SALARIES	\$273,968	\$198,780	\$340,913	\$142,133	42%
132-BENEFITS	\$52,727	\$46,009	\$53,417	\$7,408	14%
136-WCB CONTRIBUTIONS	\$5,014	\$3,846	\$5,913	\$2,067	35%
150-ISOLATION COSTS	\$0	\$75	\$0	(\$75)	0%
151-HONORARIA	\$6,725	\$3,900	\$16,050	\$12,150	76%
211-TRAVEL & SUBSISTENCE	\$12,252	\$3,997	\$20,000	\$16,003	80%
214-MEMBERSHIP/CONFERENCE FEES	\$1,940	\$2,840	\$2,500	(\$340)	-14%
217-TELEPHONE	\$1,661	\$3,313	\$2,000	(\$1,313)	-66%
221-ADVERTISING	\$12,924	\$9,982	\$20,000	\$10,018	50%
232-LEGAL	\$11,314	\$5,326	\$7,000	\$1,674	24%
235-PROFESSIONAL FEES	\$119,205	(\$5,767)	\$60,000	\$65,767	110%
239-TRAINING & EDUCATION	\$8,371	\$4,222	\$6,500	\$2,278	35%
255-VEHICLE REPAIR	\$2,554	\$481	\$2,000	\$1,519	76%
267-AVL MAINTENANCE	\$6,484	\$0	\$0	\$0	0%
274-INSURANCE	\$3,313	\$2,320	\$5,550	\$3,230	58%
511-GOODS AND SUPPLIES	\$8,024	\$3,485	\$7,500	\$4,015	54%
521-FUEL & OIL	\$5,656	\$2,626	\$10,000	\$7,374	74%
762-CONTRIBUTED TO CAPITAL	\$0	\$0	\$145,100	\$145,100	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$28,702	\$0	\$0	\$0	0%
TOTAL EXPENDITURES	\$560,835	\$285,436	\$704,443	\$419,007	59%
SURPLUS	(\$374,849)	(\$138,718)	(\$585,943)	\$447,225	-76%

Note 5

MD of Mackenzie
63-Agriculture
September 30, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$5,435	\$0	\$2,600	(\$2,600)	-100%
560-RENTAL & LEASE REVENUE	\$3,638	\$2,400	\$4,500	(\$2,100)	-47%
840-PROVINCIAL GRANTS	\$125,990	\$89,766	\$60,000	\$29,766	50%
TOTAL REVENUE	\$135,063	\$92,166	\$67,100	\$25,066	37%
EXPENDITURE					
110-WAGES & SALARIES	\$77,065	\$55,467	\$113,745	\$58,278	51%
132-BENEFITS	\$12,733	\$11,350	\$15,070	\$3,720	25%
136-WCB CONTRIBUTIONS	\$1,468	\$1,241	\$1,908	\$667	35%
151-HONORARIA	\$5,675	\$3,900	\$7,125	\$3,225	45%
211-TRAVEL & SUBSISTENCE	\$6,843	\$4,550	\$9,300	\$4,750	51%
214-MEMBERSHIP/CONFERENCE FEES	\$3,057	\$3,132	\$3,170	\$38	1%
217-TELEPHONE	\$1,103	\$839	\$1,080	\$241	22%
221-ADVERTISING	\$2,060	\$1,675	\$2,000	\$325	16%
233-ENGINEERING CONSULTING	\$41,113	\$50,096	\$55,000	\$4,904	9%
235-PROFESSIONAL FEES	\$0	\$863	\$20,000	\$19,137	96%
239-TRAINING & EDUCATION	\$0	\$0	\$4,000	\$4,000	100%
253-EQUIPMENT REPAIR	\$2,245	\$797	\$2,500	\$1,703	68%
255-VEHICLE REPAIR	\$5,677	\$4,052	\$18,500	\$14,448	78%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$354,231	\$291,195	\$395,000	\$103,805	26%
262-BUILDING & LAND RENTAL	\$225	\$0	\$500	\$500	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$2,262	\$0	\$2,750	\$2,750	100%
266-COMMUNICATIONS	\$967	\$515	\$1,000	\$485	48%
274-INSURANCE	\$8,541	\$6,588	\$11,385	\$4,797	42%
511-GOODS AND SUPPLIES	\$2,986	\$709	\$8,000	\$7,291	91%
521-FUEL & OIL	\$11,206	\$7,808	\$15,500	\$7,692	50%
531-CHEMICALS/SALT	\$153	\$350	\$15,000	\$14,650	98%
735-GRANTS TO OTHER ORGANIZATIONS	\$30,000	\$35,000	\$35,000	\$0	0%
762-CONTRIBUTED TO CAPITAL	\$0	\$0	\$170,000	\$170,000	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$250,000	\$0	\$250,000	\$250,000	100%
TOTAL EXPENDITURES	\$819,608	\$480,128	\$1,157,533	\$677,405	59%
SURPLUS	(\$684,545)	(\$387,962)	(\$1,090,433)	\$702,471	-64%

MD of Mackenzie
64-Veterinary Services
September 30, 2007

	<u>2006 Actual</u> <u>Total</u>	<u>2007 Actual</u> <u>Total</u>	<u>2007</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
EXPENDITURE					
151-HONORARIA	\$0	\$0	\$750	\$750	100%
211-TRAVEL & SUBSISTENCE	\$572	\$0	\$300	\$300	100%
235-PROFESSIONAL FEES	\$45,819	\$43,000	\$75,000	\$32,000	43%
TOTAL EXPENDITURES	\$46,391	\$43,000	\$76,050	\$33,050	43%
SURPLUS	(\$46,391)	(\$43,000)	(\$76,050)	\$33,050	-43%

MD of Mackenzie
66-Subdivision
September 30, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
424-SALE OF LAND	\$66,880	\$28,982	\$19,100	\$9,882	52%
597-OTHER REVENUE	\$864	\$0	\$0	\$0	0%
TOTAL REVENUE	\$67,744	\$28,982	\$19,100	\$9,882	52%
EXPENDITURE					
221-ADVERTISING	\$0	\$0	\$1,000	\$1,000	100%
235-PROFESSIONAL FEES	\$0	\$4,138	\$2,500	(\$1,638)	-66%
764-CONTRIBUTED TO OPERATING RESERVE	\$50,488	\$0	\$3,600	\$3,600	100%
992-COST OF LAND SOLD	\$17,257	\$0	\$12,000	\$12,000	100%
TOTAL EXPENDITURES	\$67,745	\$4,138	\$19,100	\$14,963	78%
SURPLUS	(\$1)	\$24,844	\$0	\$24,844	0%

MD of Mackenzie
71-Recreation Department
September 30, 2007

	<u>2006 Actual</u> <u>Total</u>	<u>2007 Actual</u> <u>Total</u>	<u>2007</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
920-CONTRIBUTED FROM CAPITAL RESERVE	\$32,221	\$0	\$0	\$0	0%
TOTAL REVENUE	\$32,221	\$0	\$0	\$0	0%
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$99,904	\$0	\$0	\$0	0%
735-GRANTS TO OTHER ORGANIZATIONS	\$606,786	\$490,987	\$612,544	\$121,557	20%
763-CONTRIBUTED TO CAPITAL RESERVE	\$33,044	\$0	\$0	\$0	0%
TOTAL EXPENDITURES	\$739,734	\$490,987	\$612,544	\$121,557	20%
SURPLUS	(\$707,513)	(\$490,987)	(\$612,544)	\$121,557	-20%

MD of Mackenzie
72-Parks & Playgrounds
September 30, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$10,320	\$8,509	\$10,000	(\$1,491)	-15%
TOTAL REVENUE	\$10,320	\$8,509	\$10,000	(\$1,491)	-15%
EXPENDITURE					
110-WAGES & SALARIES	\$60,061	\$74,184	\$167,048	\$92,864	56%
132-BENEFITS	\$4,007	\$5,381	\$4,961	(\$420)	-8%
136-WCB CONTRIBUTIONS	\$1,442	\$861	\$1,323	\$462	35%
214-MEMBERSHIP/CONFERENCE FEES	\$0	\$0	\$500	\$500	100%
221-ADVERTISING	\$597	\$2,016	\$1,300	(\$716)	-55%
235-PROFESSIONAL FEES	\$40,215	\$36,000	\$50,000	\$14,000	28%
252-BUILDING REPAIRS & MAINTENANCE	\$836	\$4,737	\$6,000	\$1,263	21%
255-VEHICLE REPAIR	\$0	\$2,823	\$0	(\$2,823)	0%
259-STRUCTURAL R&M (ROADS, SEWERS, W	\$18,515	\$22,963	\$37,150	\$14,187	38%
511-GOODS AND SUPPLIES	\$12,215	\$11,417	\$16,450	\$5,033	31%
521-FUEL & OIL	\$1,061	\$4,700	\$5,000	\$300	6%
762-CONTRIBUTED TO CAPITAL	\$0	\$0	\$75,000	\$75,000	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$50,000	\$0	\$50,000	\$50,000	100%
TOTAL EXPENDITURES	\$188,950	\$165,081	\$414,732	\$249,651	60%
SURPLUS	(\$178,630)	(\$156,572)	(\$404,732)	\$248,160	-61%

Note 8

MD of Mackenzie
73-Tourism
September 30, 2007

	<u>2006 Actual</u> <u>Total</u>	<u>2007 Actual</u> <u>Total</u>	<u>2007</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
EXPENDITURE					
214-MEMBERSHIP/CONFERENCE FEES	\$12,859	\$12,109	\$13,250	\$1,141	9%
221-ADVERTISING	\$1,605	\$3,665	\$2,125	(\$1,540)	-72%
511-GOODS AND SUPPLIES	\$6,975	\$5,934	\$7,100	\$1,166	16%
TOTAL EXPENDITURES	\$21,439	\$21,708	\$22,475	\$767	3%
SURPLUS	(\$21,439)	(\$21,708)	(\$22,475)	\$767	-3%

MD of Mackenzie
 74-Library Services
 September 30, 2007

	<u>2006 Actual</u> <u>Total</u>	<u>2007 Actual</u> <u>Total</u>	<u>2007</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$15,000	\$15,500	\$15,500	\$0	0%
735-GRANTS TO OTHER ORGANIZATIONS	\$130,295	\$134,204	\$134,204	\$0	0%
TOTAL EXPENDITURES	\$145,295	\$149,704	\$149,704	\$0	0%
SURPLUS	(\$145,295)	(\$149,704)	(\$149,704)	\$0	0%

MD of Mackenzie
85-Requisitions
September 30, 2007

	<u>2006 Actual</u> <u>Total</u>	<u>2007 Actual</u> <u>Total</u>	<u>2007</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
EXPENDITURE					
747-SCHOOL FOUNDATION PROGRAMS	\$6,776,568	\$3,468,789	\$7,008,894	\$3,540,105	51%
750-SENIORS FOUNDATION	\$438,896	\$612,105	\$612,105	\$1	0%
TOTAL EXPENDITURES	\$7,213,464	\$4,080,893	\$7,620,999	\$3,540,106	46%
SURPLUS	(\$7,213,464)	(\$4,080,893)	(\$7,620,999)	\$3,540,106	-46%

MD of Mackenzie
97-Other Transfers
September 30, 2007

	<u>2006 Actual</u> <u>Total</u>	<u>2007 Actual</u> <u>Total</u>	<u>2007</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$812,128	\$0	\$0	\$0	0%
764-CONTRIBUTED TO OPERATING RESERVE	\$812,128	\$0	\$0	\$0	0%
TOTAL EXPENDITURES	\$1,624,255	\$0	\$0	\$0	0%
SURPLUS	(\$1,624,255)	\$0	\$0	\$0	0%

Macke. County

MONTHLY CAPITAL PROJECT REPORT

Oct 15, 2007

Department	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Variance %	Estimated % of completion	Estimated completion date	Comment
Administration								
Furniture & Equipment		3,450	1,892	1,558	45%	80%	31-Jul-07	Executive Secretary desk was purchased and installed shelving units are being ordered.
NT Servers		9,700	8,898	802	8%	100%		completed
Computer hardware and software		16,000	16,291	(1,291)	-9%	100%	31-Dec-07	completed
Records Storage System		26,000	25,910	90	0%	100%	15-Jun-07	Completed
La Crete Office Building		1,500,000	425	1,499,575	100%	1%		Engineers reviews and inspections are in progress
FV Office Expansion (engineering)		60,000	3,000	47,000	94%	1%		Engineers reviews and inspections are in progress
Xerox for FV Office		99,900	50,975	8,925	15%	100%		Completed
PC's, Peripherals & Equip.		31,000	10,673	20,327	66%	50%		In progress
Municipal Heritage Program	30,000	60,000	361	59,639	99%			Grant was approved, project is ongoing
Fixed Asset and Human Resource Modules		21,345	20,225	1,120	5%	100%		Completed
GIS - Land ownership Map/Land Parcel		38,000	40,784	(2,784)	-7%	100%		Completed
GIS - Utilities, Rural Addressing, Transportation	104,668	104,668	3,763	100,906	96%	5%		Met with ISL and MIMS, in progress.
Zama Office (renovation and engineering of new)		50,000		50,000	100%	1%		A meeting took place between the local councillor and an architect, in progress
La Crete Office Building Study		46,946	1,666	45,261	96%	1%		Engineers reviews and inspections were completed. Building Committee meeting scheduled for November 6, 2007
Project Costing Software		60,000		60,000	100%			Under review
Special Project Development		50,000	7,416	42,584	85%			Added July 25, 2007 by motion 07-07-706
Total	\$134,668	\$2,126,009	\$192,297	\$1,933,712	91%			
Fire Services								
Vehicle Extracation Ram - Zama		3,080		3,080	100%			being ordered
FV Fire Hall Mezzanine		29,943	18,069	11,874	40%	85%		Near Completion
Zama Trailer		103,458	105,107	(1,649)	0%			In progress
Aerial Fire Apparatus		160,000	205,000	(45,000)	0%			on hold
Roof Repairs & Painting - Zama		12,000		12,000	100%			Building committee
Zama Fuel Break		60,000	49,557	10,433	17%			Large portion is complete - Project is ongoing
LCFD Paint MCI Unit		1,864		1,864	0%			Complete
Total	\$0	\$360,346	\$379,607	\$379,607	10%			
Ambulance Services								
Ambulance Station Drive-way Paving - HL		10,800	10,800	-	0%			Complete
Emergency Generators		12,300		12,300	100%			Complete
One Fluid/Medical Infusion Pump - LC		7,300		7,300	100%			Asking for Quotes
One Automatic Transport Ventilator - LC		6,440		6,440	100%			Asking for Quotes
Disaster Services Radio Broadcasting								cancelled
Two-way Communications Upgrade		206,000		206,000	100%			In progress
Air conditioning units (4 - 12,000 BTU)		1,680	1,486	194	12%			complete
Ambulance Shop - FV		100,000	38	99,962	100%			Building committee
Total	\$0	\$343,620	\$12,324	\$331,196	96%			
Enforcement								
Total		\$0	\$0	\$0				

Mackenzie County
MONTHLY CAPITAL PROJECT REPORT

Oct 15, 2007

Department	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Variance %	Estimated % of completion	Estimated completion date	Comment
Transportation								
Street lighting		30,000		30,000	100%	2%		Currently investigating options
FV Shop Upgrade		147,700	91,045	56,655	38%	100%	16-Oct-07	Completed
La Crete Shop Upgrade		28,400	10,189	18,211	64%	90%	31-Oct-07	Waiting for installation of air exchange
La Crete Public Works Yard Sand/Asphalt Pad		22,000	-	22,000	100%			On hold
Fort Vermillion Shop major tools		7,800	3,654	4,146	53%	60%	31-Dec-07	on going
Fort Vermillion Sand Shed (was \$35,000) cancelled June/07			-					Cancelled
Four Graders Replacement	280,000	800,000	-	800,000	100%	5%	31-Dec-07	On order
Zama Equipment & Vehicles		42,500	44,794	(2,294)	-5%	100%		Completed
Fort Vermillion Equipment & Vehicles		85,000	35,328	29,672	46%	50%	31-Dec-07	One truck is purchased
La Crete Equipment & Vehicles		89,800	41,252	18,548	31%	100%	30-Sep-07	Complete
Zama Access Paving	1,500,000	3,000,000	-	3,000,000	100%			Met with DCL engineers, design is in progress
La Crete South Access Turning Lane		390,000	200,208	189,792	49%	95%		Final inspection complete. Cleanup remaining.
Road Construction Requests		260,000	28,462	221,538	89%	30%		All future roads are cleared and construction has begun.
La Crete 100th Street Crosswalk (traffic lights)		172,800	1,703	171,097	99%	30%	30-Nov-07	In progress. Underground is complete.
LC 98th Ave - 100th to 108th Street Sidewalk - to do engineering study		50,000		50,000	100%			In progress
La Crete 102 Street and 92 Avenue curb, gutter and sidewalk	315,000	450,000	32,296	417,705	93%			UNACSTR approved, met with EXH, the local improvement bylaw received us last reading, open house was held on June 19th in La Crete, tender closing on July 25
FV River Road - 50st to Catholic Church (46th to 50th street) (sidewalk, curb, gutter, paving)		820,000		820,000	100%	5%		Funds transferred to Mackenzie Housing
Zama Beanspaw Crescent	778,000							Tender closes on October 24, 2007
Road Construction Requests		49,992	2,515	47,477	95%			On hold. DB road
Paved Accesses on Access Roads (new)		60,000	60,000	-	0%	100%		Complete
SW 15-104-17-W5M Road Construction		16,138	15,000	1,138	7%	100%		Complete
La Crete 99th Street Reconstruction	1,500,000	3,300,000	17,627	3,282,373	99%	50%		In progress. Paving along 99th Street is complete.
John Diere Grader Purchase		324,000	324,000	-	0%	100%	31-Aug-07	Complete
John Diere Front Mount Mower		8,500	8,500	-	0%	100%		Complete
John Daer 7630 Tractor		138,800				5%	31-Dec-07	On Order
Emergency Road Access		55,000	1,901					In progress
Footner Forest Products		10,000	4,254	5,746	57%	50%	31-Dec-07	On going
GIS Hardware/Software		100,000	51,798	48,202	48%			On going
Gravel Exploration		15,000	12,647	2,353	16%	85%	31-Dec-07	On going
Fort Vermillion Minor Small Equipment		15,000	15,580	(580)	-4%	100%	15-Oct-07	Complete
La Crete Minor Small Equipment		160,000	8,052	141,938	95%			EXH is working on plans
TWP 106-4 Reconstruction	150,000	125,000		125,000	100%			Attempted new method of oiling on West LC Road.
Road Reconstruction		50,000		50,000	100%			
Non-Conforming Roads		400,000	26,999	373,001	93%			In progress
Prairie Point Culvert Replacement	240,000	140,000		140,000	100%			To be included in bridge maintenance project.
Bridge - BF 72702	100,000	10,000		10,000	100%		31-Dec-07	In progress
Ditch Clean out								
La Crete 89th Avenue from 101 to 100 Street Cold Mix	22,340	35,000		35,000	100%	90%	31-Dec-07	Hot mix paving is complete. Centerline to be painted.
La Crete 109 Avenue from 100 to 101 Street Storm S	100,000	100,000	1,901	98,099	98%			
Fort Vermillion 44 Avenue Hot Mix	52,260	220,000	55,000	165,000	75%	80%		Hot mix paving is complete
Fort Vermillion 45th Street from River Road to 46 Ave	716,480	1,533,000	27,170	1,507,830	98%	2%		To be tendered shortly
Shoulders Pulls	100,000	200,000	76,010	123,990	62%	100%	15-Oct-07	Complete
Bridge - BF 76738								Cancel, \$10,000 transferred to 2007 bridge maintenance program
Bridge - BF 813368								Cancel, \$40,000 transferred to 2007 bridge maintenance program
LC 101 Avenue Accesses from 102 - 107 Street	35,000	35,000	21,960	13,040	37%	95%		Final inspection complete. Deficiencies to be addressed.
Blumenort Road/Intersection Project	300,000	425,000		425,000	100%			On hold
Total	6,189,080	\$13,851,430	1,219,864	\$12,435,677	90%			

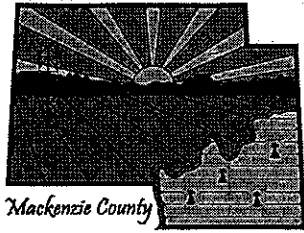
Department	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Variance %	Estimated % of completion	Estimated completion date	Comment
Airport Transportation								
Fort Vermilion and La Crete Airport lights and landing counter		72,000	67004	4,986	7%	75%	31-Dec-07	Airport lights are installed. Landing Counter on order
FV Airport Terminal Building and site improvements		40,000	37,736	2,264	6%			
Airports Planning		100,000		100,000	100%			
REDI	99,032	\$99,032		99,032	100%			
Total	99,032	\$311,032	\$104,740	\$206,292	66%			
Water Services								
Remote Meter Reader		12,600	7,735	4,765	38%	50%	31-Dec-07	In progress. Tender awarded.
Regional SCADA (was \$562,000 in 2006)	737,000	737,000	18,283	718,717	98%	5%		In progress. Tender awarded.
Zama Water Treatment System	9,593,797	12,791,729	568,441	12,223,288	96%	5%		In progress correcting minor deficiencies
La Crete Water Treatment System	172,283	172,283	84,469	87,814	51%	50%		Structural contract for FV WTP awarded
FV WTP & Lift Station - Structures Upgrade	600,000	600,000		600,000	100%	75%		Requires fencing, gravel, and landscaping
Buffalo Head Water point Upgrade phase 2		27,600		27,600	100%			on hold
Fort Vermilion Water line - 50 Street & 43 Avenue - Review and Planning		60,000		60,000	100%			Complete
Fort Vermilion WTP Upgrade		46,000	32,884	13,116	29%	100%		In progress
Hydrant & Valve Repair Program		195,333	51,416	143,917	74%		31-Dec-07	In progress
High Level Water Well Drilling		140,000	133,626	6,374	5%	100%		Complete
Total	10,503,080	\$14,782,345	\$896,854	\$13,286,491	90%			
Sewer Services								
Camera & Video Wastewater Collection System		50,000		50,000	100%			In progress
Zama Wastewater Upgrade - Phase II	5,829,737	7,772,982	10,116	7,762,866	100%	5%		In progress. Contract has been awarded
Zama Wastewater System Repair	85,000	85,000	7,724	77,276	91%	10%		In progress
FV Main Lift Station Upgrade	353,782	353,782	7,715	346,067	98%	5%		Contract has been awarded
La Crete Lagoon Study		22,225		22,225	100%			Contacting Engineer
Total	5,914,737	\$8,283,989	\$26,565	\$8,258,434	100%			
Waste Disposal Services								
Tire Bunkers	20,000	20,000		20,000	100%	5%		Pending grant approval
Total	20,000	\$20,000	\$0	\$20,000	100%			
Planning & Development								
Country Residential Study		20,700		20,700	100%			To be done by Urban Systems
IDP Plan - High Level area		60,000		60,000	100%			On hold
Municipal Development Plan Update		44,400	3,000	41,400	93%			In progress - Urban Systems
Zama Subdivision Development		50,000	2,050	47,951	96%			In progress - Urban Systems
LiDAR Imaging		100,000		100,000	100%			In progress
Total	\$0	\$275,100	\$5,050	\$270,051	98%			
Agricultural Services								
Rosenburger Drainage Lines 3 & 7	27,439	27,439		27,439	100%			Administration is currently assessing the scope of project
Blue Hills West - Phase 2		100,000		100,000	100%			In progress
Fort Vermilion South Drainage Phase 2		140,000		140,000	100%		June 30, 2008	The scope of project has changed until further notice
Blue Hills Drainage Study		20,000	1,545	18,455	92%			This project may be tendered in 2008
FV South Drainage		141,878	7,673	134,206	95%			
Rosenburger Drainage Lines 4 & 8		22,862	101,221	(78,359)	-343%			
Hugh Fleet Drainage		40,000		40,000	100%		October 15th	
Zama Surface Water Drainage Management Study		120,000		120,000	100%			amended May 8, 2007 by motion 07-440
High Level Drainage Project		50,000		50,000	100%			added May 8, 2007 by motion 07-440
Blue Hills Drainage		172,745		172,745	100%			added October 10, 2007 by motion 07-10-878
Total	27,439	\$834,924	\$110,439	\$724,485	87%			

Mackenzie County

MONTHLY CAPITAL PROJECT REPORT

Oct-15, 2007

Department	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Variance %	Estimated % of completion	Estimated completion date	Comment
Parks & Playgrounds								
Touringeau Lake Boat Launch		21,000	17,628	3,372	16%	100%	15-Sep-07	Complete
Shelter Areas		45,000	27,245	17,755	39%	65%		2 shelters complete
Parks Improvements		50,000	1,357	48,643	97%	15%	30-Nov-07	In progress
108th Street Park Playground		5,335		5,335	100%			
Washrooms at FV parks		38,267		38,267	100%			
Zama Beautification Program		49,502	19,626	29,877	60%	95%	15-Nov-07	Landscaping to be completed Met with Zama Rec. Board - in progress
Total	\$0	\$209,104	\$65,855	\$143,249	69%			
Grand Total	\$22,888,036	\$41,397,798	\$3,012,576	\$37,649,573	91%			



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie Regional Governance Forum

BACKGROUND / PROPOSAL:

Discussion regarding agenda items and councilors attending. The next meeting is scheduled for Friday, November 9, 2007 at the Executive Suites in High Level hosted by the Fort Vermillion School Division.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion.

*Peter
John
Bill
Greg
Stuart*

Author: C. Gabriel

Review By: _____

For
CAO *AW*

**MACKENZIE REGIONAL GOVERNANCE FORUM
SPRING 2007**

June 8, 2007

Fort Vermilion Legion – Fort Vermilion, AB

MINUTES

IN ATTENDANCE:

Mackenzie County

Bill Neufeld, Reeve
Walter Sarapuk, Deputy Reeve
Peter Braun, Councillor
John W. Driedger, Councillor
Greg Newman, Councillor
Lisa Wardley, Councillor
Jim Thompson, Councillor
William Kostiw, Chief Administrative Officer
Paul Driedger, Director of Planning & Emergency Services
Joulia Whittleton, Director of Corporate Services
John Klassen, Manager of Utilities & Facilities
Carol Gabriel, Executive Assistant

Town of Rainbow Lake

Terry Broome, Chief Administrative Officer

**Fort Vermilion School
Division**

Keith Lambert, Vice-Chairman of the Board

**Northern Lights Health
Region Authority**

Jake Elias, Board Member

**Child & Family Services
Region #8**

Kansus Connellan, Manager, High Level

Mackenzie Housing

George Friesen, Board Member
Darryl Zielsdorf, Board Member
Helen Braun, CAO

Government

Frank Oberle, MLA Peace River
Hon. Luke Ouellette, Minister of Infrastructure &
Transportation
John Engleder, Alberta Infrastructure & Transportation
Jerry Bellikka, Alberta Infrastructure & Transportation
Shawn Shephard, Alberta Infrastructure & Transportation

Other

Simon Driedger, Norwood Transport (La Crete)
George Janzen, La Crete Home Hardware
Jake Doerksen, La Crete Home Hardware
Ken Wiebe, Quality Motors (La Crete)
David Froese, Magnet Signs (La Crete)

Darrell Derksen, La Crete Transport
Philip Wiebe, Wiebe Transport (La Crete)
Dan Derksen, Beaver Powerline (La Crete)
David Loewen, Crestview Sawmills (La Crete)
Jake T. Wolfe, North Peace Logging (La Crete)
Peter Wolfe, North Peace Logging (La Crete)
George Neudorf, La Crete Motel
Henry Froese, Knelsen Sand & Gravel (La Crete)
Cornie Krahn, Ratepayer
Ilene Lizotte, Ratepayer
Valerie Clarke, Tallcree First Nation
Donna Roberts, Tallcree First Nation
Susan McNeil, The Northern Pioneer
Kevin Wiebe, CIAM Radio

CALL TO ORDER:

1. Call to Order

Reeve Neufeld called the meeting to order at 10:08 a.m.

INTRODUCTION OF MEMBERS:

2. Introduction of Members

Reeve Neufeld asked all members to introduce themselves.

APPROVAL OF AGENDA:

3. Approval of Agenda

MOTION #01-07

MOVED by Jim Thompson

That the agenda for the Mackenzie Regional Governance Forum for June 8, 2007 be approved with the addition of:

8. m) Mackenzie Housing Management Board

CARRIED

APPROVAL OF THE PREVIOUS MINUTES:

4. Approval of Previous Minutes

MOTION #02-07

MOVED by Peter Braun

That the minutes of the November 3, 2006 Mackenzie Regional Governance Forum Meeting be approved as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES: **5. Business Arising from the Minutes**

A comment was made in regards to the doctor situation. Reeve Neufeld responded that the County participates on the recruitment committee. The County is looking into the possibility of purchasing the Fort Vermilion clinic – Dr. VanNetten will be submitting a proposal to us.

Reeve Neufeld welcomed the Honorable Luke Ouellette and Frank Oberle at 10:20 a.m.

GUEST SPEAKER:

6. a) Honourable Luke Ouellette, Minister of Alberta Infrastructure and Transportation

Mr. Oberle introduced the Minister and provided a brief background on the Minister.

Minister Ouellette announced that it was a pleasure to attend this Regional Governance Forum and sent greetings from the Premier. The Minister's report included:

- A lot of growth has taken place in this part of the province, and there is the potential for much more progress.
- The substantial growth in Alberta has certainly created a lot of challenges.
- Some of our government's priorities include:
 - Alberta's growth – Premier Stelmach established several priorities for our government, which include:
 - Governing with integrity and transparency,
 - Managing growth pressures,
 - Improving Albertans quality of life,
 - Building a stronger Alberta, and,
 - Striving to ensure our communities are safe and secure.
 - Highways
 - My top priority this year is to improve Alberta's highway system.
 - The Premier is very concerned about the backlog of road repairs across the province.
 - We are working on a four year plan to address the backlog and catch up on many of these projects.
 - The government has not been spending enough on fixing up older roads.
 - The escalation in construction costs has been a big factor in what the province can and cannot afford regarding future projects.
 - The priority in the short term is to get a lot of

- the highway rehab work done.
- Budget
 - \$1.475 billion will be put towards provincial highway systems and highway safety.
- Traffic Safety Plan
 - This is one of the priorities assigned by the Premier.
 - This plan:
 - Outlines key initiatives to help prevent collisions;
 - Build safer roads;
 - Enforce traffic laws; and,
 - Enhance efforts to educate Albertans about traffic safety.
- Highway 88
 - Several projects have been completed on this highway over the past few years.
 - Frank Oberle has been promoting this as a priority.
 - The current three year plan is the grading of 20 kilometres from north of Lafond Creek to south of the Wabasca River South.
 - Additional paving and grading will be considered as future budgets and provincial priorities allow.
 - All future highway projects are evaluated on an annual basis.
 - Highway 88 will be kept on the radar screen and re-evaluated each year for consideration in future construction projects.
- Highway 58
 - Three widening and overlay projects are on the current three year plan from Rainbow Lake to east of the Chinchaga Bridge.
 - The completion to High Level will be determined as budgets and priorities allow.
 - A functional planning study is being completed for an extension to the BC border.
- Highway 35
 - Four preservation/overlay projects are currently on the three year plan.
- Garden River Road
 - AIT has offered to cost share 75% of the construction on this road and are waiting for a response from the federal government.
- Grant Programs
 - Resource Road Program - \$1.425 million will

go towards paving 99th Street in La Crete and the La Crete access roads, \$1.5 million will help pave the Zama Access Road, and \$854,000 will go towards the reconstruction of Home Road/Imperial Drive in Rainbow Lake.

- Water for Life Program - \$75,000 will go towards a regional water supply and treatment evaluation.
- Alberta Municipal Water/Wastewater Partnership - \$6.6 million will go towards an electronic monitoring system in the La Crete water treatment plant; \$4.8 million will go towards the groundwater supply line, wastewater treatment system and water treatment system upgrade in Zama; High Level will receive approximately \$1.3 million for a lagoon drying bed and new lift station and an additional \$45,800 for studies to examine the lagoon upgrade and raw water supply; AIT is funding more than 70 per cent of the \$13.5 million water supply system upgrading in Rainbow Lake.
- The Minister commented that he valued the continued input on issues and support.

**GENERAL Q & A SESSION
WITH THE MINISTER:**

7. General Q & A Session with Minister Ouellette

A question and answer period followed the Minister's report, chaired by Mr. Frank Oberle.

- Q. Is it possible to have a traffic count on Highway 88 done during the winter when it is more in use?
- A. Minister Ouellette indicated that they will make sure that winter counts are done as well. There are better, more innovative ways to get projects on the three year plan besides the traffic counts.
- Q. Projects on Highway 88 have been done to paving standards and will go to waste if nothing is done. Using 88 saves 2 ½ hours from here. There are also environmental benefits.
- A. Minister Ouellette responded that there is a lot of talk on moving Highway 88 ahead and would be used more frequently.

A comment was made that there is a lot of truck industry

using Highway 88 and the ferry is out again. Detour costs are approximately \$150.00.

- Q. New regulations with time on duty (hours of service) for truck drivers will turn a trip to Edmonton from a one day to a three day trip.
- A. Minister Ouellette commented that he did not know how soon the regulation is being implemented. 55% of trucks in Alberta are regulated federally. Alberta has too many small trucking outfits and we don't want to put them out of business. We are getting input from industry. The three year plan currently does not include any paving for Highway 88.

Frank Oberle commented that Highway 35 is busier than Highway 63. Highway 88 would take pressure off of Highway 35. Currently truckers are not taking Highway 88. We need to look at Highway 88 as a route to the Territories.

Minister Ouellette noted that the Regional Directors prepare priority lists and then meet provincially to develop priorities.

- Q. What happened to the concept of doing a toll on Highway 88? It would still save a lot of money.
- A. The Minister responded that studies have been done on toll roads. The only Highway that it would work is Highway 2 – it needs the traffic. The count on Highway 88 varies between Red Earth and Fort Vermilion – average of 200 – 250 per day.

A comment was made that the region is willing to pay for a toll road.

Frank Oberle responded that Lyle Oberg came to discuss road priorities and at that time Highway 58 was the major concern. Mr. Oberg also committed to doing a study on the possibility of a toll road; however, haven't seen the study. The study showed that it wouldn't work. There was unanimous support from the area.

John Engleder commented that he was not familiar with the report. The traffic volume was low and the toll would be considerable.

Greg Newman responded that we weren't planning to cover 100% of the costs but wanted to help pay a portion of the costs.

A comment was made that there is a divided highway near Taber and even side roads have pavement. We have major industry here and tax dollars are coming from the north.

Minister Ouellette responded that there are over 400,000 km in Alberta that are not paved. If we had the budget we would pave more. May consider paving based on other criteria. Highway 88 is the future of Alberta.

Bill Neufeld commented that there is no rail service here. Trucks are used for everything. Highway 88 is a flat road and saves fuel.

Keith Lambert commented that extra dollars will have to be spent due to the sand bar at the Tompkins ferry. Need to focus on Highway 88 as the main route.

Frank Oberle stated that the preferred route for businesses is Highway 88.

Concerns were raised regarding the building of a road through Wood Buffalo National Park instead of Highway 88. Also the feeling is that our priorities are not making it to Edmonton. If priorities are based on a per capita basis then ours wouldn't qualify.

The Minister responded that they have criteria that they must follow. It is good to hear everyone's concerns, however, want to be fair to all of Alberta. He will look at it and speak to John Engleder.

Frank Oberle commented that they need to build the province for the future. Highway 88 was identified in 1988 as the key transportation route.

John Engleder commented that Highway 35 is designated as the official national highway.

- Q. It always comes back to the money issue. Why isn't it in the budget? The economy is good.
- A. The Minister responded that we may not have the industry capacity. We are not getting good value for our dollar (40%). May need to look at changing our policies and possibly tender from the private sector.

Frank Oberle commented that the growth rate is 100,000 per year and it affects roads, schools, hospitals, etc. We are spending four times per capita.

Lisa Wardley commented that we had unanimous support in the area through the Regional Governance Forum and local businesses for the toll road. It is important to the entire area.

The Minister responded that he will look into the study. It would be a big policy change for the first toll road which the government has to adopt and make a decision to allow. The approximate cost to complete the project is \$200 - \$250 million. A P3 Partnership could be a possibility (30 year deal). It would take four to five years to complete the entire project whereas the conventional way would take 20 years.

Greg Newman commented that we should be creative and call it something other than a toll road if that is an issue.

Bill Neufeld commented that a portion of the south and north end are ready for pavement.

Keith Lambert noted that the school bus from Tall Cree travels the road every day.

John Engleder responded that Highway 88 has to compete with other projects. Highway 58 was agreed as a priority and AIT is working on it. The northwest has a lot of needs.

Keith Lambert suggested that a portion be paved every year.

Frank Oberle suggested that we pave instead of doing the regravelling.

The Minister asked what portion of Highway 88 is ready for pavement. John Engleder responded that 80% of the highway was ready to receive pavement.

A comment was made that the highway has been upgraded a couple of times and we've been working on this since 1975.

The Minister responded that we need to keep upgrading. We need to catch up in getting our roads into fair shape.

Peter Braun commented that he sits on the Regional Economic Development Initiative and their study has been finalized and a copy will be forwarded to the minister.

Jake Elias commented that an election promise was made in 1988 or 1991 that all primary highways would be paved within 10 years.

- Q. How long will it be before we make it on the three year plan? There seems to be a lack of communication between John Engleder and the Minister.
- A. The Minister responded that he could not answer that but would look into it. He can't commit until he knows where the dollars are coming from.
- Q. Is there a timeline for the implementation of the 'hours of work' regulation? Does the RCMP enforce federal laws? Received a ticket which was issued in Alberta under the new regulations.
- A. The Minister responded that they are only enforcing Alberta regulations.

Bill Neufeld commented that we need a road to get resources from the north.

- Q. What can the community do? Should we send letters?
- A. The Minister responded that the community has done a good job already. Your MLA also does a good job. I need to pass on the concerns and justify them to the rest of my colleagues. Our mandate is to implement a traffic safety plan.

Reeve Neufeld recessed the meeting at 11:35 a.m. for lunch and reconvened the meeting at 12:21 p.m.

MEMBER REPORTS:

8. b) Chris Warkentin, MP Peace River

No representation at this meeting.

8. c) Town of Rainbow Lake

Terry Broome presented a report on behalf of the Town of Rainbow Lake on:

- Doctor recruitment
- Shared resources
- Regional perspective in hiring water treatment plant operators and planners.

Bill Neufeld responded that the County has been discussing the possibility of having the health boundaries changed. Some operating efficiencies could be gained in shared services. There are opportunities to work together. Administration can look at possible solutions and any lobbying that would be of assistance.

8. d) Mackenzie County

Reeve Neufeld presented a report on behalf of Mackenzie County on:

- 2006 Annual Report (distributed at the meeting)
- Thanked John Engleder for his support on some of the projects.
- Asked the membership if we should try to become a sub region with Capital Health instead of Fort McMurray if the Minister is willing to look at it. Fort McMurray does not have the time to address our needs. It would make travel easier and a lot of our health needs are already being met in Edmonton.

8. e) Fort Vermilion School Division

Keith Lambert presented a report on behalf of the Fort Vermilion School Division:

- Division Priorities
- Board of Trustees
- Enrolments, staffing and funding
- Significant issues.

See attached report for more details.

Questions & comments followed:

- Have you considered introducing an apprenticeship course to increase completion rates? The Registered Apprenticeship Program (RAP) is in place. It is easier in the larger centres.
- Has the percentage of students taking academic courses changed? It changes every year – depends on the kids.
- What about the learning store? It is becoming more popular.
- An FVSD student was accepted in a Harvard University in the United States (was actually accepted into three major universities).

8. f) Northern Lights Health Region

Jake Elias presented a report on behalf of the Northern Lights Health Region on:

- Opened a temporary clinic in the High Level hospital (two years) and it's working well.
- Working on a facility to be built in High Level along with the primary care network to offer a one-stop service area.

- Nurse practitioner in La Crete.
- Government has announced a high tech imaging x-ray machine for this region.
- Full time doctor recruitment for High Level and Fort Vermilion.
- Looking for a family doctor for Fort Vermilion.
- Employment rate was 20-24% vacancy – now at 7%.
- Government announced a northern allowance of \$525 per month.
- Working on a Health Service Plan for the west side of the region (facilities study).
- Rainbow Lake emergency generator.
- Starting to plan for an extension to the High Level hospital.
- Community Health Council – encourage feedback to the Board.
- Five year master plan.
- 81% increase in the budget this year.
- Gas lines were replaced in the Fort Vermilion hospital.

Questions and comments followed:

- What part of the hospital is outgrown? Not sure we are just looking at it now.
- Why do the nurses have to move out of their residences? There was a miscommunication and should not have happened. They were designed as a temporary residence. It doesn't make sense to have them sit empty.
- Fort McMurray received a new MRI machine, can their old one be put in High Level? It is being installed right now. Don't know what's happening with the old one – still need technicians to run it.
- Why can't we have the ultrasound equipment here, the South African doctors use them all the time?
- Telehealth is being implemented.
- There was a concern that the new x-ray machine would not actually be placed in its intended location.

8. g) North Peace Tribal Council

No representation at this meeting.

8. h) Child and Family Services Region #8

Kansus Connellan presented a report on behalf of the Child and Family Services Region on:

- Governance update.
- Service delivery update.
 - Champion site
 - Recruitment and Retention
 - Mental Health Initiative
 - Child Care Consultation
 - Community Partnership Enhancement Fund

See attached report for more details.

8. i) High Level Chamber of Commerce

No representation at this meeting.

8. j) Rainbow Lake Chamber of Commerce

No representation at this meeting.

8. k) La Crete Chamber of Commerce

No representation at this meeting.

8. l) Fort Vermilion & Area Board of Trade

No representation at this meeting.

8. m) Mackenzie Housing Management Board

George Friesen presented a report on behalf of the Mackenzie Housing Management Board on:

- This authority manages housing in La Crete and Fort Vermilion.
- Fort Vermilion has seven trailers (lease to purchase based).
- The rent collected will go towards new trailers.
- La Crete has the Altenheim and duplexes for low income seniors.
- Operate a 60 bed Lodge including a 20 bed dementia which will be operational in July or August.
- Negotiations are ongoing with the Health Authority in regards to funding.

Questions and comments followed:

- Is there a five year plan? Will there be an increase in housing?
- Trailer purchases are ongoing. Had a fire in a house and replaced the unit with a duplex.
- Where does Zama fall – it is part of the Mackenzie

- region? Not part of Mackenzie Housing.
- High Level has there own housing.
 - It was suggested that the County send a letter to the Mackenzie Housing Management Board to review Zama.
 - A comment was made at the County's ratepayers meeting in Fort Vermilion that there is a need for additional seniors housing. The latest reports show that Fort Vermilion always has vacancies. If changes are needed then they will look at it.
 - Is insurance needed on the units? Yes, they are insured.
 - In regards to requisitioning, is there support this group can give to get proper funding in place for the health care portion? They have been working with the Health Authority on this and have confidence in the process. However, letters to the Minister would definitely help.
 - The Minister is aware of the needs.

NEW BUSINESS:

John Engleder with Alberta Infrastructure and Transportation commented on the following questions:

- Lighting on seven mile corner will be tendered shortly.
- What's happening with the ferry? A study has been done and it seems that the sand bar may have washed away. Moving the location would not be cheap.
- Is the La Crete airstrip going to be paved? The Minister is tasked with doing a community airports study – sometime this fall.
- Will the holes on Highway 58 be fixed (overlay)? It is not on the plan; patching and surface maintenance will be done.
- Restrictions on the Boyer/South Wabasca bridge – allow wider loads. No current plan for this.

10. a) Terms of Reference

Discussion was held regarding the membership.

MOTION #03-07

MOVED by Greg Newman

That a revised Terms of Reference be presented at the next meeting to include the Mackenzie Housing Management Board in the membership.

CARRIED

NEXT MEETING DATE:

11. a) Date of Next Meeting

The next meeting was tentatively set for Friday, November 9, 2007.

HOST & CHAIR OF NEXT MEETING:

11. b) Host and Chair of Next Meeting

The Fort Vermilion School Division will host the next meeting. Location to be determined.

ADJOURNMENT:

12. Adjournment

MOTION #04-07

MOVED by Jim Thompson

That the Mackenzie Regional Governance Forum meeting be adjourned at 1:40 pm.

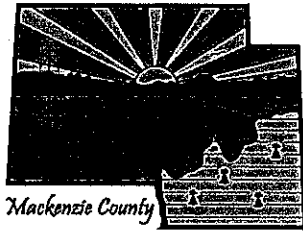
CARRIED

These minutes will be presented for approval at the next meeting.

Bill Neufeld
Forum Chair
Mackenzie County

Carol Gabriel
Recording Secretary
Mackenzie County

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 25, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	The Northern Alberta Job Find

BACKGROUND / PROPOSAL:

Council identified the need to promote the true Northern Alberta to the public.

OPTIONS & BENEFITS:

We received a notification about the Northern Alberta Job Find career fair that will take place in Grande Prairie on November 7, 2007. Please see the notification attached.

COSTS & SOURCE OF FUNDING:

\$375 charge for both plus travel and subsistence cost for the County's representatives

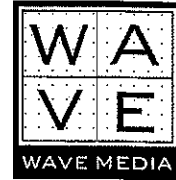
RECOMMENDED ACTION:

For discussion.

for
CAO *Ad*

WAVE MEDIA INC.

Phone: (780) 539-0623
Fax: (780) 532 0838
Email: wave@telus.net



Box 21236 Grande Prairie, AB T8V 6W7

NORTHERN ALBERTA JOB FIND

To Whom It May Concern,

My name is Becky Watson, with Wave Media. We are organizing the Northern Alberta Job Find in Grande Prairie for Wednesday November 7th.

Job Find is a career fair that has run spring and fall in Grande Prairie for about 4 years. After discussing with our partners and sponsors we felt the event would be even more successful if we expanded on the idea of making it a "regional" event.

We would like to put the offer out to you to join us.

3,000 job seekers attended the last event. By investing in a booth at the show you are able to showcase your own region and what it has to offer to those seeking employment or perhaps a lifestyle change. You would be able to market your community to these 3000 people.

For more information about the Northern Alberta Job Find please follow the link below which will take you to the website where you can locate the application form.

www.northernalbertajobfind.com

You are more than welcome to contact me; my mobile is 780 512 5000 or beckywithwave@telus.net.

Kind Regards

Becky Watson

*booth \$375 + GST
10 x 10 space, one table
& two chairs; lunch
ticket*

Northern Alberta Job Find is funded in part by:

*Kevin Hilgers
(780) 539-0623*



NORTHERN ALBERTA JOB FIND

Crystal Centre
Grande Prairie, AB
Wednesday, November 7, 2007

Problems finding qualified staff
can affect your bottom line

**Job Find can help you
attract TOP candidates!**

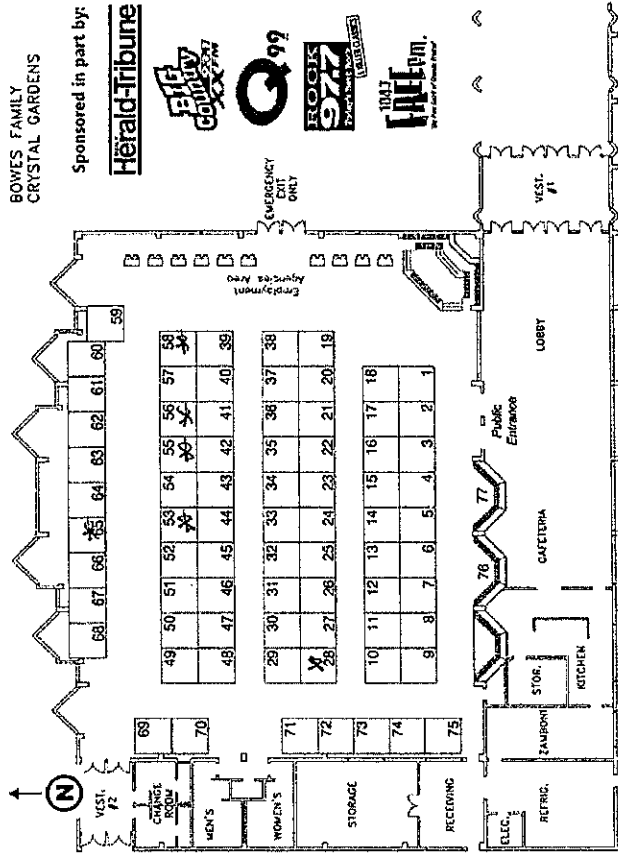
"Great bang for the buck. We received
a lot of qualified applicants. Better
than any other advertising we've
done in Grande Prairie."

Telus

A premier job fair for recruiting entry
to mid-level and higher candidates

**"The Most Cost Effective
Method of Recruiting Staff!"**

"The Most Cost Effective Method of Recruiting Staff!"



www.northernbertajobfind.com

Funders:

Sponsor:



Canada Alberta
Employment, Immigration
and Industry

Canada Career Week 2007
"Say hello to your new boss"

JOB FIND

An excellent opportunity to
meet qualified candidates looking
for full-time, part-time, temporary
and contract work.

To reserve space...

Return the enclosed application,
or a copy indicating your space
preferences with payment, or
contact:

Kevin Hilgers, Show Manager

Wave Media

Box 21236
Grande Prairie, AB
T8V 6W7

wave@telus.net



Phone: (780) 539-0623

1-888-269-7300

Fax: (780) 532-0838

**For priority
booth location
call today!**

NORTHERN ALBERTA JOB FIND

Wednesday, November 7, 2007

Crystal Centre
Grande Prairie, Alberta

Exhibitor Rates:

- Basic Level: \$375 + GST
- One 10' X 10' booth space
- 10' x 10' booth space carpeting (colour of carpet at discretion of Show Producer)
- 8' high back drape and 4' high side drape (colour of draping at discretion of Show Producer)
- One skirted table and 2 chairs
- One standard electrical outlet
- **NEW!** One complimentary lunch ticket
- Crate storage
- Free parking
- Feature Level: \$775 + GST
- You receive the same benefits as "Basic Level" exhibitors; however, we will display your company logo as a "Featured Exhibitor" in posters and our newspaper advertising, and we'll include your company name in much of our radio advertising before the event and on location radio and on our website.
- Additional lunch tickets can be purchased for \$15 per person. Cost will be included on application form.

Setup:

Tuesday, November 6, 5 pm - 8 pm
Wednesday, November 7, 8 am - 10:30 am

Show Hours:

Wednesday, November 7, 11 am - 7 pm

Move Out:

Wednesday, November 7, 7 pm - 10 pm

Application Form

Firm _____
 Address _____
 Postal Code _____
 Contact Person _____
 Phone _____
 Fax _____
 Email _____
 Booth(s) preference: _____ #1 _____ #2 _____ #3 _____

Exhibitor Package:

- Basic Level: \$375 + GST (\$397.50)
- Feature Level: \$775 + GST (\$821.50)
- Additional Lunch Tickets: \$15 + GST (\$15.90) x _____ = \$ _____

Your Investment:

Booth(s) \$ _____
 Lunch Tickets \$ _____
 Total inc GST \$ _____

Cheque payable to "Wave Media". Due with application. Visa or MC payments may be made by faxing the completed form to Wave Media.

Visa or MC _____
 Card Holder _____
 Expiry Date _____
 Signature _____

- Job Find can help you attract top candidates. It's an excellent opportunity to promote your company while meeting face-to-face with quality candidates looking for full-time, part-time, temporary, permanent and contract work.
- An essential tool for companies recruiting in service, hospitality, clerical, retail, sales, trades, transportation, forestry, education, oil and gas and other industries.
- Job Find will attract all sorts of people looking for a change in direction. This is also an opportunity for education facilities to recruit students.
- Job Find is managed by Wave Media Inc., a Grande Prairie business that has operated the Grande Prairie and Fort St. John Home Shows in the past.
- Thanks to our funders, we're able to provide a high quality, highly promoted event - for a fraction of the valued price. With special thanks to:

Funders:

Canada Alberta Investment and
Development Corporation

Here's what exhibitors tell us about the last Job Find:

- "All event staff were walking around and easy to talk to, willing to help and to listen. Mikki was awesome!" (Nighthawk Vacuum)
- "First time here - great exposure" (Aqualera Utilities)
- "Very well set up - coffee and food very much appreciated. Thanks" (Shoppers Drug Mart)
- "Friendly" (Peace Windows)
- "Prepared and organized" (First Alert Locating)
- "Set up well" (Giant Tiger)
- "This show is excellent" (NAT)
- "Kevin's emails were helpful for reminders" (Enerflex)
- "The event was a success for us and I credit the event organizers for that. We were kept in the know and the event was well advertised" (Aico Electric)
- "All event staff are very courteous and professional. Anything we asked for was supplied promptly" (Custom Cellular)

Produced by:



Sponsor:



Please read before mailing or faxing deposit.
 Forward application, with full payment, to:

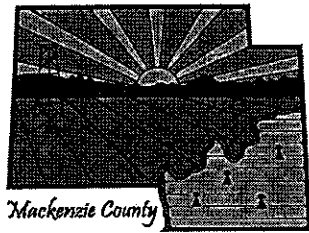
Wave Media Inc.
 Job Find
 Box 21236
 Grande Prairie AB T8V 6W7
 Or fax to ensure booth priority.
 Fax: 780 532 0838

Please read carefully: Each site contains one standard electrical plug-in. One 6-foot skirted table per booth, 8-foot high drapery behind, 4-foot at sides. This comes free with your booth although changes to table or curtain sizes may carry a fee. Changes must be in prior to October 15, 2007. Chairs will be supplied. Booths will be carpeted. Job Find reserves the right to assign booth location, but will be handled on a first-come first-serve basis. We will also be considering product and services involved, noise level and size. Booths may not be split or sold. Signage must only be for booth purchaser unless approved by show management. Helium balloons are not permitted in this facility although you can use balloons with air to decorate your booth. All operators must vacate by 10 pm show day, or will be charged per hour by the Crystal Centre. Fork lift, available, first-come first-serve. Loading through West Side doors only. Crystal Centre cannot accept deliveries prior to Monday, November 5, 2007. Crystal Centre address is 10017 99 Ave, Grande Prairie, AB T8V 0R7. Tear down must not commence until announced at end of event. In case of exhibitor cancellation, deposits will be refunded minus a \$100 handling fee per booth. After October 1, 2007, payments are non-refundable. All equipment and goods brought on to the premises by the exhibitor shall be at the exhibitor's own risk. Note, this event focuses on recruiting staff, therefore selling of any products or services is not permitted.

The difficulty in finding the RIGHT people to fill available jobs affects the bottom line.

With our unemployment rate at an all-time low, Job Find is an essential tool for recruiting.

You'll be able to meet, face-to-face, with qualified candidates. Show them why they should be working for YOU!



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The information/correspondence items will be presented on the meeting day.

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• Alberta Chambers of Commerce 2008 Alberta Business Awards of Distinction	141
• Alberta Employment, Immigration and Industry	143
• Alberta government provides more than \$500,000 to complete supportive living units in St. Paul – AB News Release October 16, 2007	145
• V.S.I. Services Annual General Meeting	147
• Alberta Children's Services – Child Care Space Creation Innovation Fund	149
• FCM – Green Municipal Fund	159
• Footner Forest Products	161
•	

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: _____ CAO _____



**Mackenzie County
Action List as of October 10, 2007**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
April 11, 2006 Council Meeting			
06-270	That the MD pursue an option to draft a memorandum of understanding for consultation with the First Nations.	Bill K. Joulia	Under review
October 10, 2006 Council Meeting			
06-714	That the Wolfe Lake Water Point be referred to the Operations Committee for review.	John Ed/ Bill N. Eva	In progress
November 9, 2006 Council Meeting			
06-835	That administration prepare a draft subdivision design for lots along Tower Road in Zama and other appropriate areas in conjunction with the storm water master plan.	Eva John Joulia Lisa	In progress
December 11, 2006 Special Council Meeting			
06-949	That administration investigate the purchase of the Fort Vermilion Medical Clinic.	Bill K. John D. Ray T.	In progress
January 24, 2007 Council Meeting			
07-076	That the purchasing and tendering policy be moved to the Finance Committee for review.	Joulia	Finance Committee
07-080	That administration look at options for the La Crete and Zama airports.	Lisa, Peter Bill N., Bill K.	In progress
May 8, 2007 Council Meeting			
07-437	That administration and the Agriculture Service Board look into the High Level drainage project.	Bill K. Grant Stuart Walter	In progress
July 10, 2007 Council Meeting			
07-07-673	That administration set up a meeting with the Town of Rainbow Lake regarding shared services.	Bill K. Bill N.	In progress

Motion	Action Required	Action By	Status
07-07-675	That the Reeve and Chief Administrative Officer be authorized to negotiate with Alberta Transportation for paving of Highway 88 as soon as possible.	Bill K. Bill N.	In progress
July 25, 2007 Council Meeting			
07-07-690	That the review of hamlet boundaries be tabled for further information.	Bill K., Mark Joulia, Eva	In progress
07-07-720	That Council proceed with tasks 1, 2, 3, 6, 7, and 9 as indicated on the proposed Action Plan prepared by Activation Analysis.	Management Committee Joulia	In progress
August 14, 2007 Council Meeting			
07-08-731	That first reading to Bylaw 644/07, being the Off-Highway Vehicles Bylaw be tabled for a period of two months.	Jason John Ron Peter	In progress
August 29, 2007 Council Meeting			
07-08-737	That Bylaw 506/05, being the Municipal Parks Bylaw, be tabled to the next meeting. <i>Parks & Rec Committee</i>	Jason Eva Joulia	In progress
07-08-746	That administration discuss direct control with Footner Forest Products.	Bill K. Eva	In progress
September 11, 2007 Council Meeting			
07-09-785	That the public land (tax sale) auction date be set for Wednesday, November 14 th , 2007 to be held in the Council Chambers at 4511-46 Ave, Fort Vermilion, Alberta.	Bill K. Joulia	In progress
07-09-812	That administration proceed with the establishment of a fire service, including the purchase of appropriate equipment and staffing, for the High Level rural area to ensure that the level of service continues into the new year.	Bill K.	On hold
07-09-813	That a letter be sent offering to purchase three quarters of land from Jake Elias subject to legal advice.	Bill K. John W. D.	In progress

Motion	Action Required	Action By	Status
September 26, 2007 Council Meeting			
07-09-822	That administration bring back the fee schedule bylaw for review of development fees without permits.	Joulia Eva	Oct 25/07 <i>Nov. 13/07</i>
07-09-842	That administration investigate obtaining the lease of the Hutch Lake Campground and day use area as the Province is in the process of deregulating this park.	John Mark Eva <i>Parks & Rec Committee</i>	In progress
07-09-844	That the sidewalk issue along 94 th avenue in La Crete be included in the 10 year road plan.	John Mark	
October 10, 2007 Council Meeting			
	Mackenzie County School Zone Review and Encroachments to be brought back at a later date.	Ron Peter John Eva	In progress (Dec)
07-10-870	That Lots 28 & 29, Block 4, Plan 962-4275 in Zama be sold to the highest bidder including payment of improvement charges.	Joulia Eva	In progress
07-10-876	That administration work on the three and seven year infrastructure plans and consult with engineers as required.	Mark	In progress



ALBERTA
EMPLOYMENT, IMMIGRATION AND INDUSTRY

Office of the Minister
MLA, Sherwood Park

*Committee
Info*

September 26, 2007

Municipal District of Mackenzie No. 23
Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Sir or Madam:

Employment, Immigration and Industry (EII) is pleased to sponsor three awards for the Alberta Chambers of Commerce 2008 Alberta Business Awards of Distinction: the Premier's Award of Distinction; the Employer of Persons with Disabilities Award of Distinction; and the Employer of Youth Award of Distinction.

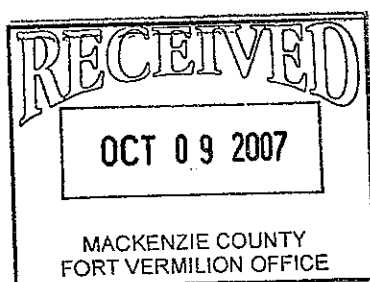
The Premier's Award of Distinction is presented to an employer who demonstrates the Alberta Advantage by exhibiting outstanding involvement, achievement and leadership in Alberta's business community. The Employer of Persons with Disabilities Award of Distinction honours an employer who has been instrumental in hiring, training and developing employees with disabilities. The Employer of Youth Award of Distinction recognizes an organization that has demonstrated outstanding achievement in hiring youth and providing them with ongoing career-oriented opportunities.

If you are aware of a workplace that demonstrates the above qualities, I invite you to submit a nomination for one or all three of these awards. To submit a nomination online, please visit the awards website at www.abbusinessawards.ab.ca or contact Ms. Shirley Meakin, Program Planner with EII's Workforce Supports Division, at (780) 427-3975 for a nomination form. Please note the submission deadline is **November 16, 2007**.

Thank you for taking the time to consider this exciting opportunity. We look forward to receiving your nominations.

Sincerely yours,

Cris Evans
Minister





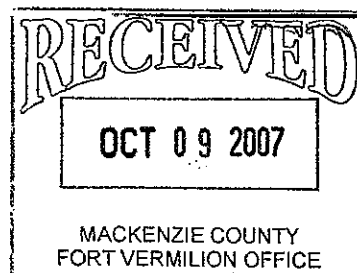
ALBERTA
EMPLOYMENT, IMMIGRATION AND INDUSTRY

Office of the Minister
MLA, Sherwood Park

Council
Info.

September 27, 2007

Reeve Bill Neufeld
Municipal District of Mackenzie No. 23
Box 640
Fort Vermilion, Alberta T0H 1N0



Dear Reeve Neufeld:

Last year, 2006/2007 was a very successful year for the Ministry of Employment, Immigration and Industry (EII). One of the successes was the integration of parts of six former ministries into the new Ministry of EII. Through the tireless efforts of staff, EII met or exceeded the vast majority of its objectives. Some of those examples include:

- EII and Advanced Education and Technology launched the *Building and Educating Tomorrow's Workforce* strategy to ensure current and future labour force needs are met.
- EII championed cross-government efforts to implement *Supporting Immigrants and Immigration to Alberta*, leading to the development of the *Agreement for Canada-Alberta Cooperation on Immigration*.
- EII began implementation of the labour mobility components of the *Alberta-British Columbia Trade, Investment and Labour Mobility Agreement*, which was signed at an Alberta-British Columbia joint Cabinet meeting in April 2006.
- EII continued to lead the government's *Securing Tomorrow's Prosperity* strategy to develop competitive, value-maximization goods and service industries.
- The \$100 million Rural Alberta's Development Fund was established in October 2006.
- The *Occupational Health and Safety Code (2006)* was adopted as law and makes workplace health and safety rules more current and relevant to Alberta worksites.

.../2

September 27, 2007

Reeve Bill Neufeld
Fort Vermilion, Alberta

Page 2

- Ninety-nine per cent of collective bargaining agreements were settled without a work stoppage.
- Parties continued to make use of the Alberta Labour Relations Board's settlement processes, as 65 per cent of applications were settled before reaching a formal hearing.

Attached is a copy of Employment, Immigration and Industry's *Highlights Brochure*. For additional copies, or a copy of the Ministry's *2006/2007 Annual Report*, please call the Organizational Planning and Effectiveness Branch in the Strategic Services and Information Division toll-free by dialing 310-0000, then (780) 422-2857. Both documents can also be accessed online at www.employment.alberta.ca/annualreports.

I hope you enjoy reading the information in these documents, and I look forward to the exciting initiatives we will accomplish in 2007/2008.

Sincerely yours,



Iris Evans
Minister

Attachment

Carol Gabriel

From: Joulia Whittleton
Sent: Tuesday, October 16, 2007 6:25 PM
To: Council
Cc: Bill Kostiw
Subject: FW: News Release - Alberta government provides more than \$500,000 to complete supportive living units in St. Paul ~22293~

Joulia Whittleton

Director of Corporate Services

Mackenzie County
P.O. Box 640, Fort Vermilion, AB, T0H 1N0, Canada
Tel.: (780)-927-3718, Fax: (780)-927-4266
Toll Free: (877)-927-0677
Cell: (780)-841-8343 Email: jwhittleton@mackenziecounty.com

*Info
agenda*

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From: ACNMail@gov.ab.ca [mailto:ACNMail@gov.ab.ca]
Sent: Tuesday, October 16, 2007 9:03 AM
To: Joulia Whittleton
Subject: News Release - Alberta government provides more than \$500,000 to complete supportive living units in St. Paul ~22293~

The following information has been posted to the [Government of Alberta](#) website.

News Release

Managing growth pressures

October 16, 2007

Alberta government provides more than \$500,000 to complete supportive living units in St. Paul

St. Paul... The Government of Alberta is providing more than \$500,000 to help complete the construction of 30 affordable, supportive living units in St. Paul. The new funding was announced by Ray Danyluk, Minister of Municipal Affairs and Housing and MLA for Lac La Biche-St. Paul, and Greg Melchin, Minister of Seniors and Community Supports.

“We recognize higher than expected costs can make it difficult for communities to build housing for seniors,” said Danyluk. “That’s why we’re providing additional funding for construction at Sunnyside Manor.”

“Seniors want to live as independently as they can,” said Melchin. “By continuing to invest in supportive living options at Sunnyside Manor, we are giving these Albertans an option that both meets their needs and enhances their quality of life.”

The funding is part of \$25 million in top-up funding recently allocated to assist Rural Affordable Supportive Living (RASL) projects with increased costs. Sunnyside Manor first received \$1.6 million through RASL in

April 2006. With over \$500,000 in top-up funding, the province's total investment in the Sunnyside Manor project is more than \$2 million. The M.D. of St. Paul Foundation, the Aspen Regional Health Authority and the community of St. Paul are also partners in the project.

"This additional funding for Sunnyside Manor is wonderful news for St. Paul and our surrounding area," said Ron Boisvert, Board Chair, M.D. of St. Paul Foundation. "With it, we are able to develop 30 much-needed supportive living units for local seniors."

Increasing the availability of affordable supportive living options is part of Premier Ed Stelmach's plan to manage growth pressures. Other priorities for the government are to improve Albertans' quality of life, govern with integrity and transparency, build a stronger Alberta, and provide safe and secure communities.

-30-

Media enquiries may be directed to:

Ray Danyluk
MLA, Lac La Biche-St.Paul
Minister of Municipal Affairs and
Housing
780-645-6999

Ron Boisvert
Board Chair
M.D. of St. Paul
Foundation
780-645-4481

Robyn Hamer
Communications
Alberta Seniors and Community
Supports
780-415-9950
To call toll-free within Alberta
dial 310-0000.

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V.S.I. SERVICES (1980) LTD

A nonprofit organization providing veterinary care in Alberta

BOX 202

FAIRVIEW, AB T0H 1L0
PH 780 835 4531

Mr. Bill Kostiw, CAO
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

October 1, 2007

Dear Bill

The **Annual General Meetings** (AGM's) for **VSI** Members and the VSI Board of Directors will be held at the **Provincial Building in Peace River** on **Friday November 30th** starting at **10:00 a.m.** The meeting of VSI Members will be followed immediately by the VSI Board of Directors AGM.

My records show that Walter Sarpuk has been appointed as your VSI representative. Please let me know, as soon as possible, if Walter is no longer your representative following the October elections.

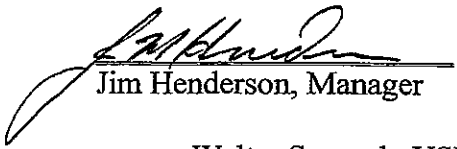
Agendas, minutes of the last AGM's and other supporting documents will be sent to you and your representative in late October or early November.

Some jurisdictions have allowed their Ag. Fieldmen to attend. Their attendance is optional. **Only your appointed representative is allowed to vote** at the meetings.

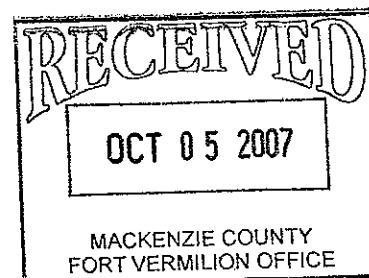
Your Council should **decide** on their **level of participation in VSI before the AGM's**. Based on information received at these meetings contracts and new fee schedules will be prepared and sent out to participating veterinarians and jurisdictions by mid December. **In the past** there has been some misunderstanding about this process and **I have had requests to change contracts** after they were issued **because a Council decides, in January or February, that they would like to change the terms and/or conditions of their participation in VSI**. Please ensure that your representative is prepared to let VSI know what their **level of participation in VSI** will be for the next year (2008).

If you have any questions about either of these meetings please feel free to contact me at the above address and telephone number or by e-mail at vsiservices@telus.net.

Yours sincerely


Jim Henderson, Manager

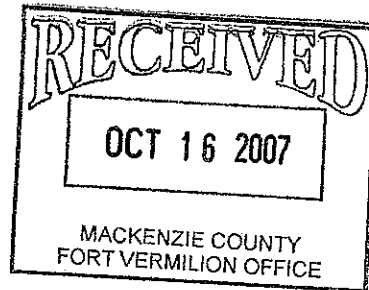
cc Walter Sarapuk, VSI Representative



3rd Floor, Sterling Place
9940 - 106 Street
Edmonton, Alberta, Canada T5K 2N2
Telephone 780/427-3992 Fax 780/427-1258
www.child.gov.ab.ca

October 11, 2007

William Kostiw
Chief Administrative Officer
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0



Dear William Kostiw:

Alberta Children's Services is committed to creating quality and affordable child care options that are accessible to Alberta families. To address barriers to creating child care spaces, Alberta Children's Services has created a number of initiatives.

Seven million dollars was allocated to fund a 40 per cent increase in staff wages, and \$400,000 was allocated to establish a staff attraction incentive to encourage people to re-enter the child care workforce. In addition, a new Child Care Leadership Bursary Program has been made available to support directors and child care professionals who participate in formal education programs and are aspiring to leadership positions. We are also creating a marketing campaign that will promote child care as a profession of choice.

We are starting to see some successes with our efforts. This fall, 227 new child care spaces will be created and, through the wage top-ups, we have attracted 445 new staff to the field. However, demand still remains high for new child care spaces as the population increases and communities grow. To address this barrier, the Making Space for Children: Child Care Space Creation Innovation Fund will offer start-up funding to create new spaces. This grant funding to child care programs, school boards, municipalities, industry or other community groups to create new child care spaces in Alberta. Attached you will find the Making Space for Children booklet, which includes an application guide and forms. The booklet is also available on our website at www.child.alberta.ca/childcare. I would like to invite you to share this guide with constituents whom you think may be interested in applying for grant funding.

If you wish, Leann Wagner, Senior Manager of the Child Development Branch, at (780) 644-2506, would be pleased to provide you with more information.

Sincerely,

Lynn Jerchel
Director, Child Development Branch



Making Space for Children:

Child Care Space Creation Innovation Fund

APPLICATION PROCESS GUIDELINES AND FORMS

2007-2008

The Making Space for Children: Child Care Space Creation Innovation

Fund is grant funding to child care programs, school boards, municipalities, industry or other community groups to increase the number of **new** child care spaces available in Alberta.

Funding can be used to offset the costs associated with capital expenditures, feasibility studies, community planning, and/or start-up costs for materials and supplies. Funding will be provided:

- in all regions, except Northeast Alberta Region, for up to \$1,500 per new space created; and
- in Northeast Alberta Region, up to \$2,000 per new space created.

Application and Approval Process

- STEP 1** Identify the need for new child care spaces in your community. Your local Child and Family Services Authority will be able to help you determine the need for new child care spaces in your community. Contact information is on page 2 of this guide.
- STEP 2** Contact the local Child and Family Services Authority to let them know of your interest in applying for funding. Contact information is on page 2 of this guide.
- STEP 3** Mail two (2) signed copies of your application with original signatures to your regional child care office. The mailing and contact information for the regional child care office is on page 2 of this guide.
- STEP 4** Applications will be reviewed by both the local Child and Family Services Authority and the Child Development Branch of Alberta Children's Services. The Branch will make final recommendations to the Minister for funding and contact each applicant regarding the approval status of the funding application.

Funding Criteria Guidelines

THE FOLLOWING GROUPS CAN APPLY FOR FUNDING:

Licensed or approved child care programs, school boards, municipalities, industry, non-profit societies, public institutions (e.g. hospitals) or other community groups.

Organizations **must** demonstrate the following.

- Their proposal will support the creation of **new** licensed or approved child care spaces.
- The new spaces will meet the needs of the community for child care services.
- Spaces created are barrier free to the extent possible within the facility.
- The applicant is financially viable.
- The applicant has the knowledge, skills and experience to undertake the project.
- The applicant has a current licence or is applying for a licence and is in compliance with the *Child Care Regulation*, or in the case of a Family Day Home Agency, is approved and has a current contract with the Child and Family Services Authority.
- The applicant is partnering with a currently licensed or approved child care program.
- Funding is for spaces created after July 1, 2007.
- Funding cannot be used to reallocate spaces.

Preference will be given to proposals where the new child care spaces are being developed in partnership with other community organizations or are co-located with other children's services such as in Parent Link Centres and/or schools.

For 2007-2008, applications will be accepted starting July 1, 2007 until January 31, 2008.

The Application Process

Applicants will apply using the enclosed application form. All sections of the form must be completed in order for the grant application to be considered for funding.

Accountability and Reporting

Applicants will be asked to report back at the end of their project, at a minimum, on the following:

- number of new spaces created;
- types of spaces created (i.e., infant, toddler, special needs, etc.);
- partnerships created;
- opportunities and challenges; and
- a year-end financial statement detailing expenditures to date.

Region 1 - Southwest Alberta
333, 200 - 5 Avenue S
Lethbridge, Alberta T1J 4E1
Phone: (403) 381-5316
Fax: (403) 381-5791

Region 2 - Southeast Alberta
Provincial Building
Box 23,
205, 346 - 3 Street SE
Medicine Hat Alberta T1A 0G7
Phone: (403) 529-3100
Fax: (403) 528-5271

Region 3 - Calgary and Area
3 Floor, 300 - 1240 Kensington Road NW
Calgary, Alberta T2N 3P7
Phone: (403) 297-6100
Fax: (403) 297-7228

Region 4 - Central Alberta
3 Floor, Bishop's Place
4826 Ross Street
Red Deer, Alberta T4N 1X4
Phone: (403) 340-5516
Fax: (403) 341-8654

Region 5 - East Central Alberta
4811 - 49 Avenue
Killam, Alberta T0B 2L0
Phone: (780) 385-7160
Fax: (780) 385-7163

Region 6 - Edmonton and Area
7 Floor, 108 Street Building
9942 - 108 Street
Edmonton, Alberta T5K 2J5
Phone: (780) 427-0444
Fax: (780) 427-1622

Region 7 - North Central Alberta
210 Provincial Building
5025 - 49 Avenue
St. Paul, Alberta T0A 3A4
Phone: (780) 645-6370
Fax: (780) 645-6404

Region 8 - Northwest Alberta
500 Nordic Court
10014 - 99 Street
Grande Prairie, Alberta T8V 3N4
Phone: (780) 538-5148
Fax: (780) 538-6256

Region 9 - Northeast Alberta
4 Floor, Provincial Building
9915 Franklin Avenue
Fort McMurray, Alberta T9H 2K4
Phone: (780) 743-7235
Fax: (780) 743-7474

Region 10 - Métis Settlements
210, 10335 - 172 Street
Centurion Plaza
Edmonton, Alberta T5S 1K9
Phone: (780) 427-1033
Fax: (780) 415-0177

Making Space for Children:

Child Care Space Creation Innovation Fund

GRANT APPLICATION FORM

2007-2008

A. Organization

Legal Name: _____

Incorporation/Act Registered Under: _____

Registered Mailing Address: _____
(all correspondence and payments
will be mailed to this address)

Contact Person: Mr./Mrs./Ms. _____

Phone Numbers: Work: _____ Home: _____ Fax: _____

E-mail: _____

List of Executives: *On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles and phone numbers (home and work).*

B. Facility

Name of Facility: _____

Street Address or legal description: _____

Registered Holder of Land Title: _____

Facility Operator: _____

C. Project Information

PLEASE ANSWER THE FOLLOWING QUESTIONS.

1. How much are you requesting from the Making Space for Children: Child Care Space Creation Innovation Fund? AMOUNT OF FUNDING: \$ _____

2. How many new licensed or approved child care spaces will you create? NUMBER OF NEW SPACES: _____

3. Are you: A LICENSED CHILD CARE FACILITY AN APPROVED FAMILY DAY HOME AGENCY
 MUNICIPALITY NON-PROFIT SOCIETY
 OTHER: _____

4. Do you or your partner have a current license, have you applied for a license, or, in the case of a Family Day Home Agency, do you have a current contract? YES NO

5. If YES, please attach a copy of your completed license application form or provide your license number if you are a licensed child facility. If you are an approved Family Day Home Agency provide your contract number. LICENSE NUMBER: _____
 CONTRACT NUMBER: _____
 COPY OF LICENSE APPLICATION ATTACHED

C. Project Information...continued

6. Describe the purpose of your funding request. (e.g. capital costs, start-up costs, planning costs, etc.)

7. Please describe you or your partner's experience in offering child care services to the community?

8. How will the new child care spaces meet the need for child care in your community?

9. Are you working in partnership with other organizations? YES NO

10. If YES, please provide the names of the organizations and contact information on a separate piece of paper. Also attach to this application letters of support from those organizations.

ORGANIZATIONS, CONTACT INFORMATION AND LETTERS OF SUPPORT ATTACHED

11. Please attach a previous year's financial statement. FINANCIAL STATEMENT ATTACHED

Making Space for Children: Child Care Space Creation Innovation Fund
Grant Application Form 2007-2008

C. Project Information...continued

12. Have you applied for funding from other sources? If yes, please describe from what organizations, the status of your application (approved, not approved, pending approval) and the amount requested.

Name of Organization including private lending organizations (e.g. banks, credit unions, etc.)	Status of Application	Amount of Funding*
	<input type="radio"/> APPROVED <input type="radio"/> NOT APPROVED <input type="radio"/> PENDING	\$
	<input type="radio"/> APPROVED <input type="radio"/> NOT APPROVED <input type="radio"/> PENDING	\$
	<input type="radio"/> APPROVED <input type="radio"/> NOT APPROVED <input type="radio"/> PENDING	\$
	<input type="radio"/> APPROVED <input type="radio"/> NOT APPROVED <input type="radio"/> PENDING	\$
	<input type="radio"/> APPROVED <input type="radio"/> NOT APPROVED <input type="radio"/> PENDING	\$

* If funding is approved please enter the amount in Item 3 of the Proposed Budget

D. Proposed Project Budget to Create New Spaces

Revenue	Amount of Funding
1. Making Space for Children Grant Request	\$
2. Cash (including lottery or gaming revenues raised by your organization)	\$
3. Other Revenue:	
A. Alberta Government Funding (e.g., Infrastructure and Transportation, Wild Rose Foundation)	\$
B. Private Lenders (e.g., Banks, Credit Unions)	\$
C. Other Revenues (please specify):	\$
TOTAL REVENUE	\$

Costs	Amount of Funding
4. Facility Cost (capital, building)	\$
5. Staffing Cost (consultants, program staff, etc.)	\$
6. Materials and Supplies (start-up costs for equipment)	\$
TOTAL COSTS	\$

IMPORTANT

- Applications will not be reviewed until the application is complete.
- Application information will only be given to the contact person and application signator.

Freedom of Information and Protection of Privacy Act

The information you provide on this application form is collected under the authority of the Children Services Grants Regulation pursuant to the *Government Organization Act* and the *Freedom of Information and Protection of Privacy Act*. It will be used to assess your application. Your personal information is protected by the *Freedom of Information and Protection of Privacy Act* and can be reviewed on request. If you have questions about the collection or use of this information contact your local Child and Family Services Authority.

E. Declaration

I DECLARE THAT:

- I AM A DULY AUTHORIZED REPRESENTATIVE HAVING LEGAL AND/OR FINANCIAL SIGNING AUTHORITY FOR THE ABOVE ORGANIZATION.
- The information contained in this application and supporting documents is true and accurate and endorsed by the applying organization.
- Any child care spaces created will be open to children with special needs/disabilities and children who receive a Child Care Subsidy.
- An accounting of spending, showing compliance with the conditions of the grant, shall be provided at completion of the project or no later than two years from the date of the grant cheque.
- Any grant awarded shall be used solely for the purposes stated within this application and according to program parameters.
- As a condition of accepting financial assistance, access to all financial statements and records having any connection with monies received is hereby granted to the Minister of Children's Services and/or the Minister's representatives.
- The space creation funding from Alberta Children's Services will be recognized in all promotional materials related to the spaces.

Signature: _____

Title: _____

Date: (YEAR/MONTH/DAY) _____

Mr. / Mrs. / Ms. (PLEASE CIRCLE ONE)

First Name: _____

Last Name: _____

Phone Numbers: Work: _____ Home: _____ Fax: _____

E-mail Address: _____

PLEASE KEEP A COPY OF THIS
GRANT APPLICATION FOR YOUR REFERENCE

Send completed application to your
local Child and Family Services Authority.
Mailing information is on page 2 of this guide.

Making Space for Children:

Child Care Space Creation Innovation Fund

FINAL REPORT

2007-2008

Name of Organization: _____

Contact Name: _____

Contact Phone: _____

A How many new child care spaces did you create this year?

B How many of these spaces were for children ages:

- 0-18 MONTHS _____
- 19 MONTHS TO 3 YEARS _____
- 4 YEARS TO 6 YEARS _____

C If you were working in a partnership, what did the other partners contribute?

D What challenges did you face in creating new child care spaces?

Making Space for Children: Child Care Space Creation Innovation Fund
Final Report 2007-2008

5 How many staff did you hire for the created spaces?

NUMBER OF STAFF _____

CERTIFICATION OF STAFF

LEVEL 1 _____

LEVEL 2 _____

LEVEL 3 _____

6 Attach a financial statement detailing expenditures.

FINANCIAL STATEMENT ATTACHED

Please send your completed report
after the spaces have been created to:

Making Space for Children: Space Creation Innovation Fund
Child Development Branch
3 Floor, 9940 - 106 Street
Edmonton, Alberta T5K 2N2
Phone: 1-800-661-9754 or in Edmonton (780) 422-1119
Fax: (780) 427-1258



October 15, 2007

GREEN MUNICIPAL FUND EXTENDED FUNDING OPPORTUNITY FOR BROWNFIELD PROJECTS

Please Distribute to All Members of Council

NEW: CLARIFIED ELIGIBILITY, EXTENDED DATES

All municipal governments, including corporations that are wholly owned by a municipal government, are now eligible to apply.

As such, FCM has extended the brownfield projects Request for Proposals application deadline. Eligible applicants must submit an Intent to Apply before **October 26, 2007:**

GMF provides low-interest loans and grants, builds capacity, and shares knowledge to support municipal governments and their partners in developing communities that are more environmentally, socially and economically sustainable. To ensure the greatest possible impact, GMF invests in the best examples of municipal leadership in sustainable development — examples that can be replicated in other communities.

The Fund issues Requests for Proposals (RFPs) annually in five sectors of municipal operation: energy, transportation, waste, water, and brownfield remediation. A limited amount of funding is available for each RFP and as a result only the best applications will receive funding.

The RFP for brownfield projects was extended on October 15 with a clarification on who is eligible to apply: Any Canadian municipal government, including corporations that are wholly owned by a municipal government, may apply for funding under this RFP. **The new deadline to submit an Intent to Apply to this RFP is October 26, 2007.**

FCM's **Green Municipal Fund (GMF)** will offer financing to municipal governments, including corporations that are wholly owned by a municipal government, to implement specific brownfield capital projects.

The 2007 Brownfields RFP seeks to fund brownfield remediation projects undertaken as a first step to site redevelopment. Redevelopment plans must include either conservation of heritage buildings or construction of new buildings to at least a LEED® Silver rating. GMF will award a total of up to \$20 million in loans under the 2007 Brownfields RFP.

GMF Intent to Apply forms, along with details of the RFP requirements and processes, are available online from the FCM Centre for Sustainable Community Development at www.sustainablecommunities.fcm.ca or by contacting the application coordinator named below.

Applicants who's Intent to Apply is accepted will be asked to submit a detailed proposal by November 29, 2007. Complete proposals will be reviewed by a team of independent, third-party experts. Final decisions on funding will be available in April 2008.

For questions on the 2007 Brownfields RFP:
Nathalie Lapointe, Application Coordinator, GMF
FCM Centre for Sustainable Community Development
24 Clarence Street, Ottawa, Ont. K1N 5P3
Phone: 613-907-6261; Fax: 613-244-1515
E-mail: brownfields.rfp@fcm.ca



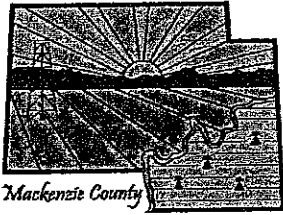
General Manager Announcement

Michael Winrow will be departing Footner Forest Products Ltd. with his last day with us on October 12th, 2007. Please join us in thanking Michael for his many contributions during his time with FFP and wish him well in his future endeavors.

We are pleased to announce that effective immediately, Chad Eisner has been appointed as the new General Manager of Footner Forest Products Ltd. Chad joins us from the highly successful Louisiana Pacific oriented stand board mill in Dawson Creek, British Columbia and is very familiar with FFP having worked in a production management role here in the past.

Please join us in welcoming Chad to his new role.

Footner Forest Products Ltd. Board of Directors



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

October 12, 2007

Mr. Chad Eisner
General Manager
Footner Forest Products
Hwy 35 South
PO Box 1856
High Level, AB
T0H 1Z0

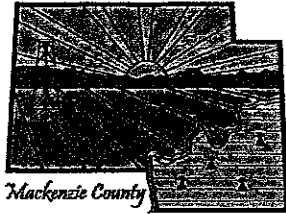
Dear Mr. Eisner:

Congratulations on your recent appointment as General Manager of Footner Forest Products. Mackenzie County Council and I are certainly ready and willing to work with you on any matters of mutual interest.

Please feel free to call any time to meet or discuss matters. I look forward to meeting and working with you and all of the Footner management team.

Yours truly,

William Kostiw
Chief Administrative Officer



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

October 12, 2007

Mr. Michael Winrow
General Manager
Footner Forest Products
Hwy 35 South
PO Box 1856
High Level, AB
T0H 1Z0

Dear Mr. Winrow:

Mackenzie County Council and I are certainly going to miss working with you and wish you all the best in whatever new adventures you choose.

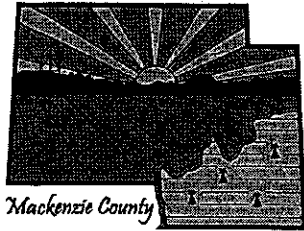
We really appreciated your willingness to dialogue with us on the many business matters we had in common and your sincere efforts to resolve matters on a fair and equitable basis.

Good luck.

Yours truly,

William Kostiw
Chief Administrative Officer

Mike
I would like to
still play a round
with you sometime
Bill



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	ADDITION La Crete Support Services

BACKGROUND / PROPOSAL:

La Crete Support Services is requesting that the County provide a representative from Council to sit in at their monthly board meetings. See attached letter.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Councillor _____ be appointed to the La Crete Support Services Board for the term October 25, 2007 to October 2008.



La Crete Support Services

Box 586

La Crete, AB T0H 2H0

Ph: 780-928-3967 Fx: 780-928-3987

October 24, 2007

Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

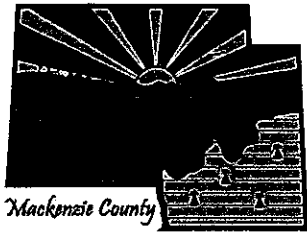
Dear Joulia Whittleton,

Please accept this letter as a request to have a representative from the Mackenzie County council to sit in at our monthly board meetings. The board and staff of La Crete Support Services feel that your attendance would be an asset to our organization.

We hope to hear from you what your thoughts are on this matter in the near future. You can contact me at the above address or you can email me at marylcss@telus.net

Sincerely,

Mary Driedger



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	<i>Regular</i> Council Meeting
Meeting Date:	October 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Bylaw 654/07 Municipal Reserve Closure Part of Plan 052 0560, Block 5, Lot 10MR and Plan 052 0560, Block 5, Lot 11MR (NE 3-106-15-W5M) (La Crete)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to close a portion of a municipal reserve lot lying within the easterly portion of NE 3-106-15-W5M. This municipal reserve closure was submitted in conjunction with a subdivision application for the lands lying to the west of the municipal reserve lot. The subdivision requires a portion of the municipal reserve lots in order to provide access.

OPTIONS & BENEFITS:

The municipal reserve on NE 3-106-15-W5M was provided in order to serve as a buffer between the hamlet country residential development and its neighbouring agricultural district which is now an urban reserve district. The portions proposed for closure are to the west of Range Road 15-1 and to the east of Lot 9. The landowner of Lot 9 has requested the proposed closure.

The subdivision proposal was presented to the Municipal Planning Commission (MPC) at the September 18th, 2007 meeting where the application was reviewed and permission granted to proceed as proposed subject to the subdivision decision and the conditions contained therein. The developer had not submitted the full payment required for the subdivision and therefore the application was only accepted on October 9th, 2007 at which time the full payment was received.

Author: Eva Schmidt,
Planning Supervisor

Reviewed by: _____

CAO

Upon completion of this Bylaw the lands will be sold to the developer at the current assessed value.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

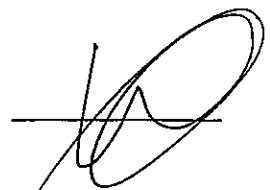
MOTION 1

That first reading be given to Bylaw 654/07 being a Land Use Bylaw Amendment to close part of Plan 052 0560, Block 5, Lot 10MR and Plan 052 0560, Block 5, Lot 11MR.

Author: Eva Schmidt,
Planning Supervisor

Reviewed by: _____

CAO



BYLAW NO. 654/07

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A PORTION OF MUNICIPAL RESERVE
BEING A PART OF PLAN 052 0560, BLOCK 5, LOT 10MR AND
PLAN 052 0560, BLOCK 5, LOT 11MR
IN ACCORDANCE WITH SECTIONS 70, 674 AND 675 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.**

WHEREAS, Council of Mackenzie County has determined that the Municipal Reserve, as outlined on Schedule A attached hereto, be subject to a disposal, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close and sell the Municipal Reserve described as follows, subject to the rights of access granted by other legislation or regulations:

Part of Plan 052 0560, Block 5, Lot 10MR and
Plan 052 0560, Block 5, Lot 11MR in accordance with Schedule A.
Excepting thereout all mines and minerals.

First reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

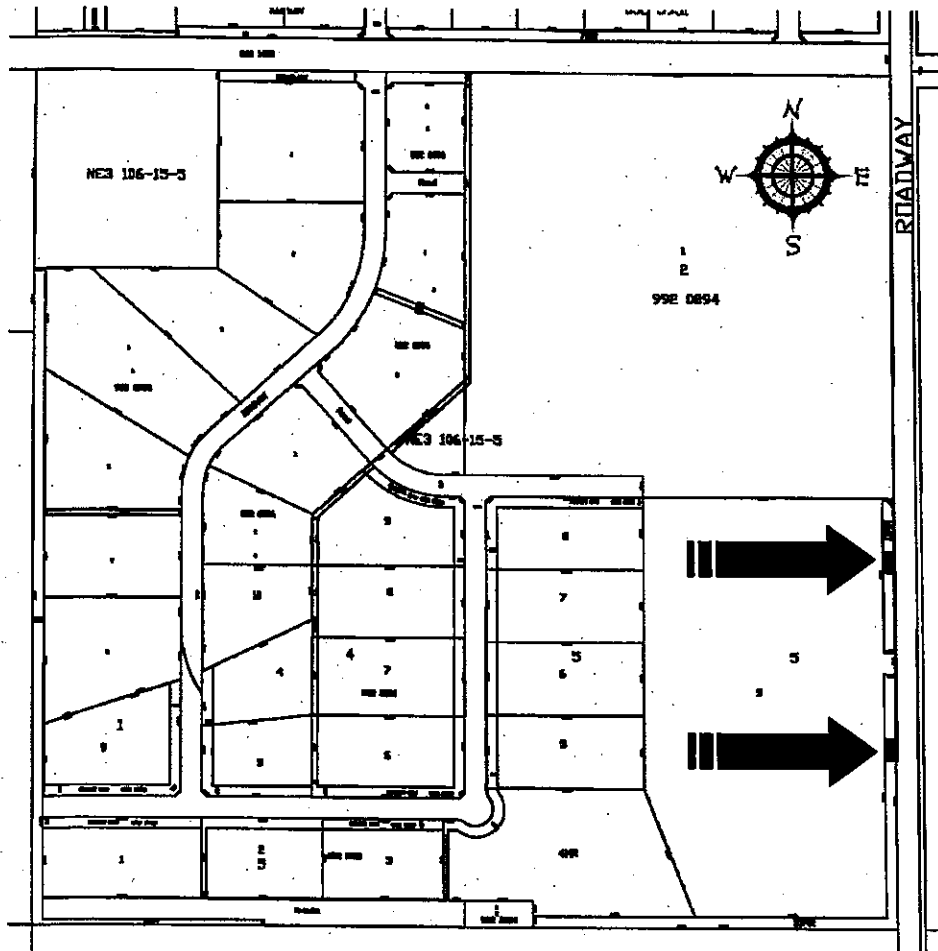
Carol Gabriel, Executive Assistant

BYLAW No. 654/07

SCHEDULE "A"

1. That the land use designation of the following property known as:

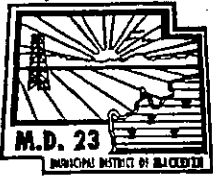
That a portion of the property known as Plan 052 0560, Block 5, Lot 10MR and Plan 052 0560, Block 5, Lot 11MR, as highlighted (0.099 acres), be closed.



Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2007.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Isaac & Anne Dyck</i>		
ADDRESS <i>Box 495</i>		
TOWN <i>La Crete AITA</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.)	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT NAME OF REGISTER OWNER <i>Isaac & Anne Dyck</i>		
ADDRESS <i>Box 495</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>403 248-3749</i>	BUS. <i>780 926-9455</i>

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>052 0560</i>	BLK <i>2</i>	LOT <i>7</i>
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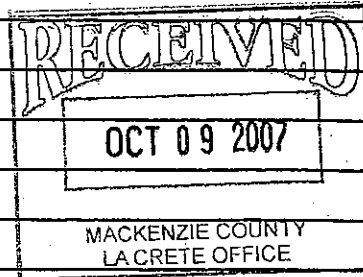
LAND USE CLASSIFICATION AMENDMENT PROPOSED:

5 10MR+11MR

FROM: _____ TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

As per copy.

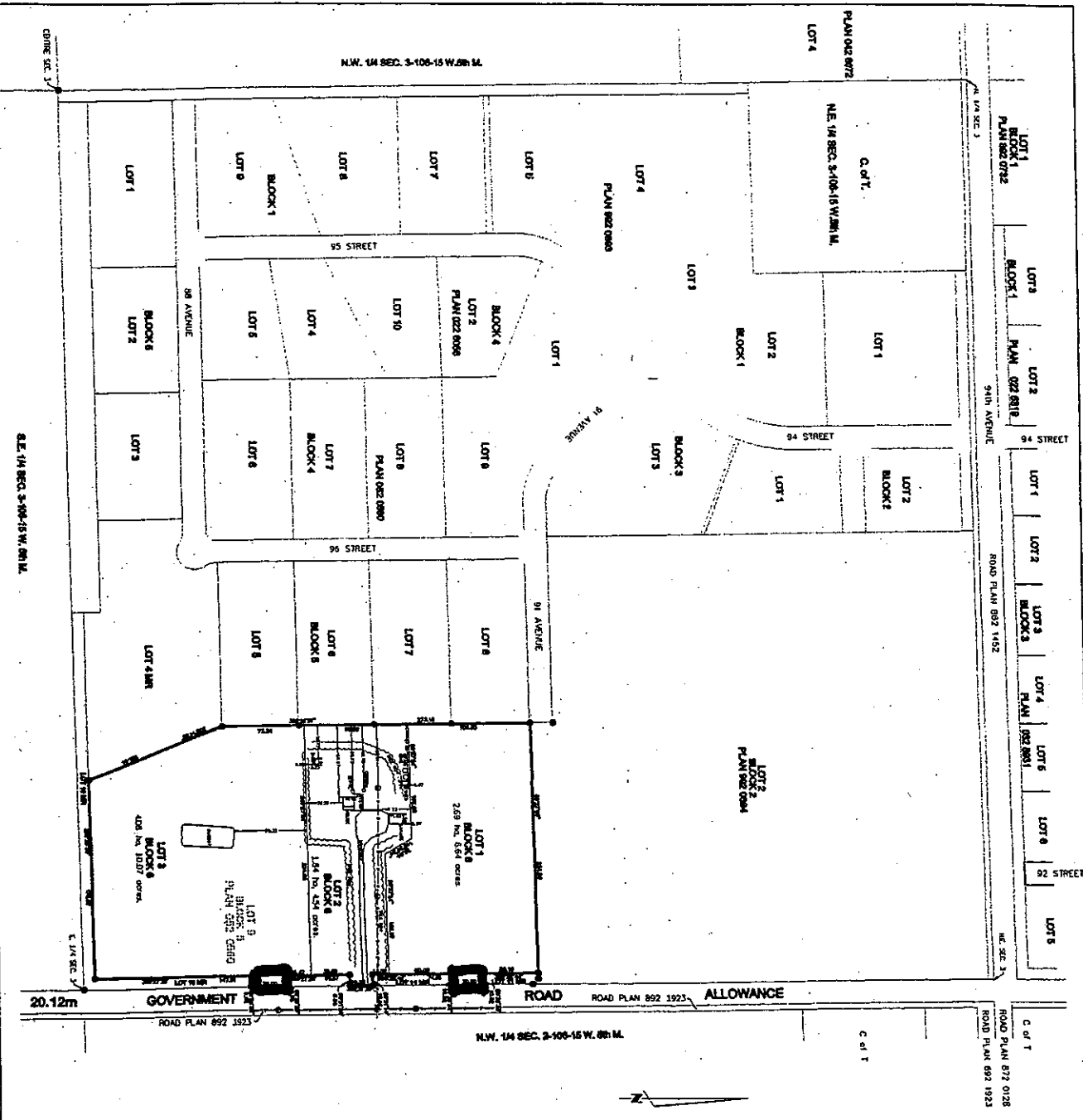


I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *550.00* RECEIPT NO. *82561*

APPLICANT *Isaac Dyck* DATE *Oct 1/07*

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER *Isaac Dyck* DATE _____



SURVEYOR:
WARREN BARLOW, A.L.S.

REGISTERED OWNERS:
ISAAC DYCK &
ANNE DYCK

SUBDIVISION AUTHORITY:
MORRIS COUNTY

FILE NO.:

TENTATIVE PLAN

SHOWING PROPOSED SUBDIVISION OF
LOT 8, BLOCK 5, PLAN 892 0960 AND PART OF
LOT 10 AND LOT 11 AND BLOCK 5, PLAN 892 0960
(N.E. 1/4 SEC. 3, TWP. 10S, RGE. 1E, W. 8N M.)
MORRIS COUNTY
ALBERTA
2007

SCALE 1:2000

NOTES

No.	Date	Number/Issued	By	App.
1	MAY 15, 2007	ORIGINAL	DWM/VSB	

LEGEND:

- Distances are ground horizontal, are in metres and decimetres where/
- Lots dealt with on this plan are bounded there/
- Containing on one of: B.S.L. No. 2128 acres.
- P.F. Area 4004 ha, 011 acres.

- Power lines are shown thus: _____

- Gas lines are shown thus: _____

- Power Poles are shown thus: ○

- Road iron Posts are shown thus: ●

ABBREVIATIONS:

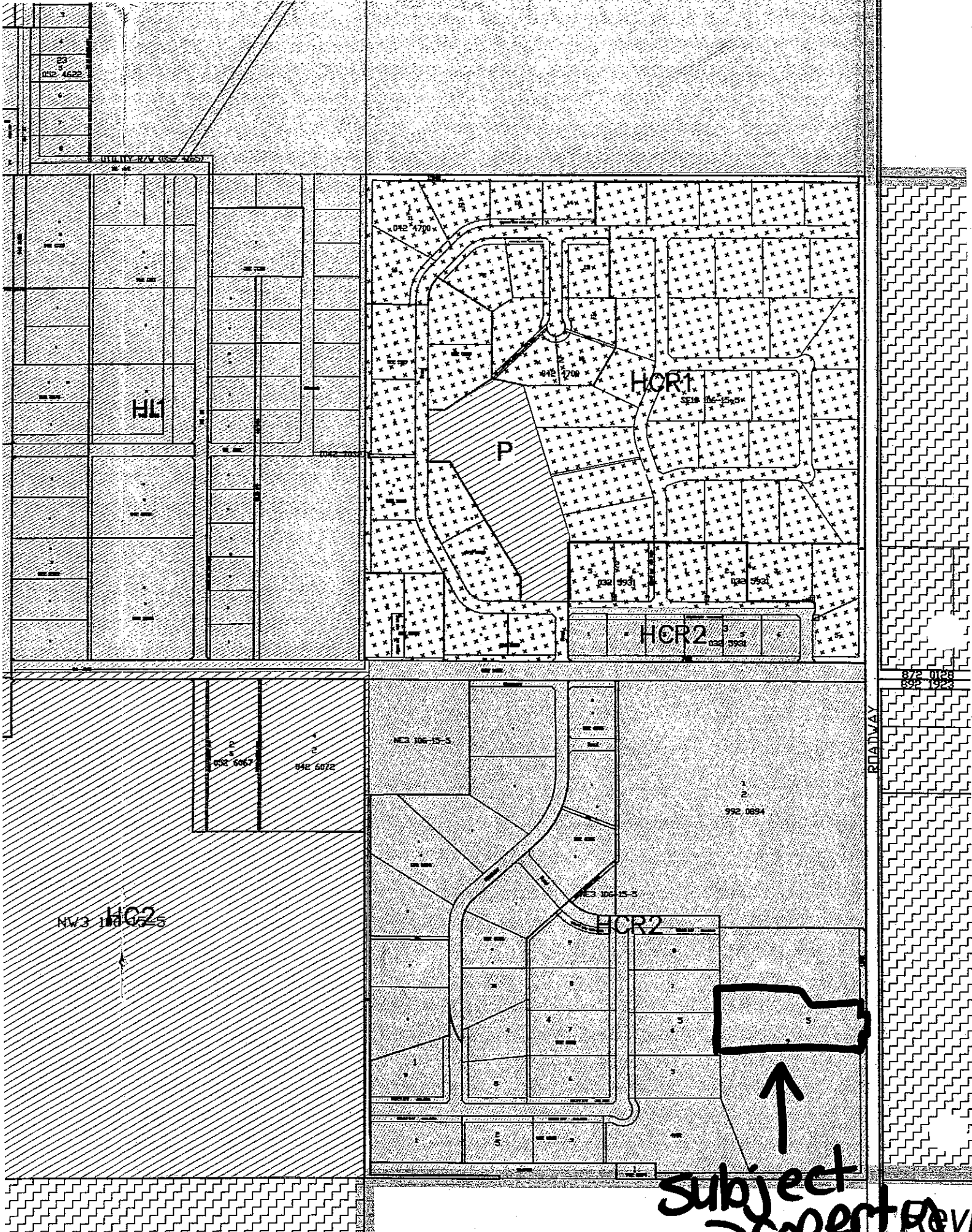
- C. of T. indicates Certificate of Title.
- No indicates neither.
- H. indicates Hudson or Front.
- H. E. S. A. W. indicates North East, South A West.
- Rge. indicates Range.
- Sec. indicates Section.
- Twp. indicates Township.

BARLOW SURVEYING

PH. (780) 526-4400
FAX (780) 526-4400
MAY 15, 2007

DRAWN: DWM
CHECKED: VSB
MAY 15, 2007

BARLOW SURVEYING
1001 10th Ave. N.W.
Edmonton, Alberta T6A 0A6



03
032 4620

UTILITY R/W (0527-4657)

HI

042 4770

042 4708

HCR1

0218 106-15934

P

032 3931

032 3931

HCR2

032 3931

032 6067

042 6072

NE3 106-15-3

992 0894

NW3 113 0525
HCR2

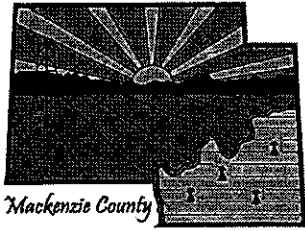
HCR2

872 0128
892 1924

ROADWAY



Subject
Property



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 25, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	County Buildings

BACKGROUND / PROPOSAL:

For discussion.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion.



Facility	Scope of work	Possible cost	Priority
Fort Vermilion Airport Shop			
The Shop will have to be replaced in the next three to five years	Exterior: concrete slab, clean out void and fill with concrete West wall substance; determine extent of void and fill with compacted fill Relocate splash pad under downspout	\$500 \$500 \$0	Immediate Immediate Immediate
Fort Vermilion Ambulance Station			
The ambulance shop should be relocated to a facility meeting the building code requirements immediately; cannot be converted to meet the AB Building Code requirements economically.	The report identifies various improvements that could be done for alternate usage that meet the AB Building Code requirements if so desired		
Fort Vermilion Fire Hall			
Upon completion of deficiencies and given normal maintenance and repair the Hall will provide an additional twenty five years of service life.	Exterior: Replace missing Soffit Doors and windows: Paint man door, replace window unit Roof: Fix roof junction, reroute downspout	\$750 \$750 \$1,150	Immediate Immediate Immediate
Zama Office/Library			
Once the deficiencies are corrected the facility will provide many years of service life given normal maintenance and repair.	Architectural: Repair skirts Heating: replace furnace Lighting: Repair fluorescent lights Install east exterior light Interiors: paint library ceiling	\$2,000 \$3,000 \$750 \$100 \$1,000	Immediate Completed Completed Immediate To be scheduled
Zama Fire Hall			
The facility is nearing the end of its life cycle and given the remedial repairs contained the report a life expectancy of ten years should be assumed. The Hall should not be considered for a building expansion, if more area is required a new facility should be constructed.	Exterior: Cut down trees, fill in low lying area Architectural: Remove snow roof, seal holes Doors: Replace man door and frame Replace 19' - 3" W x 14' o/h door Roof: Fix roof junction Interior: Replace addition ceiling Repair main entrance drywall Fix and paint interior Enlarge additional roof vent area	\$3,000 \$750 \$1,750 \$7,000 \$1,500 \$7,500 \$1,500 \$10,000 \$1,500	Immediate Immediate Immediate Immediate Immediate Immediate Immediate Discretionary Immediate

Facility	Scope of work	Possible cost	Priority
La Crete Ambulance Station			
The facility does not confirm to the AB Building Code because there is no fire separation between the living quarters and the ambulance storage area. In order to construct the fire separation from the floor to the under side of the roof deck the roof hung natural gas heater would have to be relocated.	AB Building Code: Fire separation is a must Architectural: Paint trim Secure Eavestroughing Paint N.G.. piping Repair Styrofoam around foundation Mechanical: Heating	\$25,000 \$500 \$150 \$100 \$3,000 \$500	Immediate if used as living quarters Immediate Immediate Immediate Immediate immediate
La Crete Fire Hall			
The flat roof on the original building should be budgeted for replacement in five years. Upon completion of deficiencies and given normal maintenance and repair the Hall will provide an additional twenty five years of service life.	Replace flat roof (2007 dollars) Architectural: Paint wood trim Doors: Replace self closing device Structural: Floor slab crack in men's washroom Heating: Replace two flue stacks Lighting: Emergency lighting service and replace unit	\$70,000 \$750 \$250 Monitor for any changes \$1,000 \$500	Within five years Immediate Immediate Ongoing Immediate Immediate
La Crete Public Works Shop			
Upon completion of the deficiencies and given normal maintenance and repair the Shop will provide an additional twenty five years of service life.	Architectural: Paint N.G.. piping Doors: Paint four man doors Mechanical: Replace hot water tank Interiors: Repair coffee/meeting room floor	\$100 \$500 \$750 \$3,200	Immediate Immediate Immediate Immediate
	TOTAL	\$151,300	

Carol Gabriel

From: Richard Isaac [richard@miarch.com]
Sent: Thursday, October 11, 2007 11:53 AM
To: Bill Kostiw
Subject: Meeting re: Community Building

Bill

It was great meeting with you last week in Zama City. I was really pleased at how many community people turned-out and took part. Thank you for having called me - and I have November 19th at around 10:00 as a date when we will meet in Edmonton.

Looking forward to seeing you then.
Richard.

Richard J Isaac, Architect, MAAA, MRAIC, LEED AP.
Principal
Manasc Isaac Architects
richard@miarch.com
www.miarch.com

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